

## STEPS FOR OBTAINING AN IRRIGATION ASSESSMENT

1. Test your irrigation system to make sure that it does not have any **critical problems**.
  - Critical problems include: pipe leaks, broken emitters, spray landing in a street or parking lot, runoff (50ft. +), ponding (1/4" +), or misting.
  - Make sure your irrigation system has an approved backflow preventer installed.
2. Select an **Austin Water Authorized Irrigation Inspector** to inspect your irrigation system from the list of current inspectors. Only those individuals listed may perform the evaluation to satisfy this requirement.
  - Your property's inspection may be conducted as early as 90 days before the **due date**
3. You will need to provide the **Irrigation Assessment Form** to the inspector with the Account Holder information completed before the evaluation is performed.
4. If your property is unable to successfully pass the inspection prior to the due date or you choose to leave your irrigation system off, or you choose to permanently disable your irrigation system, you must submit a **Compliance Plan**. The Compliance Plan must be submitted no later than the due date.
  - The Compliance Plan must contain information on how the property will be in compliance. Some example actions include:
    - Turning off the entire irrigation system until it can be brought into compliance.
      - This scenario does not require submitting a map or Irrigation Assessment Form
    - Repairing portions of the system and turning off others so the system as a whole is in compliance. This will require the submittal of the following items:
      - A Compliance Plan form; **and**
      - A map showing which areas have been turned off; **and**
      - An Irrigation Assessment Form completed by an Authorized Irrigation Inspector
    - Permanently disabling or turning off the irrigation system. This scenario does not require submitting a map or Irrigation Assessment Form

**Please be advised that only those portions of the irrigation system which have passed the inspection are allowed to operate.** Returning irrigation stations to operation will require re-inspection of those specific zones by an Austin Water Authorized Irrigation Inspector.

5. After achieving a passing inspection, properties should be maintained so that they comply with the City's Water Conservation Code concerning water waste (*Austin City Code, Chapter 6-4*).
6. Austin Water Conservation must receive an **Irrigation Assessment Form with passing Inspection Form** or **Compliance Plan** by the due date.

### SUBMIT ALL FORMS TO:

**Mail:** Austin Water Conservation, PO Box 1088, Austin, TX 78767  
**Email:** [FacEvalSubmit@AustinTexas.gov](mailto:FacEvalSubmit@AustinTexas.gov)  
**Fax:** 512-974-3504