

Restore Rundberg Team Meeting

Location: Holiday Inn Express – Austin North Central

Date: February 13, 2014

Start: 1700 (5:00pm)

End: 1900 (7:00pm)

Attendees Present:

Erica Saenz (Place 6) - Chairman

Roberto Perez Jr. (Place 14) – Co Chair

Margaret Valenti (Place 1)

Linda Krueger (Place 2)

Don Shepard (Place 3)

Gabe Rojas(Place 4) – Designee

Ann Teich (Place 5)

Roberto Martinez (Place 7)

Patricia Zavala (Place 8)

Rick Randall (Place 9)

Michael Willard (Place 10)

Don Baker (Place 11)

Cary Roberts (Place 12)

Laura Pressley (Place 13) – Designee

Susan Shah – Vera Institute of Justice

Bill Traynor – Trusted Space Partners

Dazie McKelvey (Place 2)– Designee

Jackie Chuter

Lisa Shepard

Allen McClure (Lieutenant – APD)

Sandra Brown

Rafael Kianes (Officer – APD)

Taber White (Officer – APD)

Frank Wilson (Officer – APD)

June Lujan (APD) – Recording Secretary

Meeting called to order at 5:00pm

1. **Michael DeLaFuente and a Leadership Team** of Individuals who work with local youth at the grass roots level. They begin with an annual event (i.e. Running Man Parade) then work in smaller events on a one-to-one basis. The group is hosting a “CEO for a Day” program at Webb Middle School. This initiative will give at risk youth the opportunity to spend a day shadowing local business leaders. The idea is to demonstrate the possibility of a better future when goals are set. Discussion led to the possibility of expansion into Dobie Middle School at a later date.
2. **Technical Assistance Team Discussion** - Susan Shah (Vera Institute) and Bill Traynor (Trusted Space Partners) gave a brief summary of their meetings while in Austin. The guests met with personnel from APD, UT, Worker’s Defense, Restore a Voice, Motel 6, Launchpad, Multicultural Refugee Center, Refugee Services of Austin, Runnymede Apartments, Asian American Resource Center, and RRT Team Members. At the end of the meetings, the technical assistance team came up with recommendations for enhanced community involvement.

- a. *Small Group Meetings* would allow for intimate conversations between team members and the community. This would open up roads of dialog not possible in large settings.
- b. *Focus on Immigration Issues* because a large section of the population in the area is transitory in nature. Rundberg is popular as a home for new arrivals, however many relocate to other areas once they become accustomed to America or return to their homelands.
- c. *Work with Local Apartment Managers* focusing on how to build a healthy environment for the people living in these complexes. A high number of apartment complexes in the Restore Rundberg are being neglected by management and owners.

Mr. Traynor pointed out there are several obstacles that are keeping involvement of area residents to a minimum. These include lack of education, fear of retaliation for reporting crimes, fear of deportation, and language barriers.

Old Business

- 3. **Open Records** – Discussion as to what items were subject to open records requests. Commander Donald Baker of APD relayed the information received from the City of Austin Legal Department.
 - a. Any email, Basecamp communications or other written dialog between a City of Austin employee and the public/private citizens are subject to the Open Records Act.
- 4. **Approval of Minutes** – The minutes from the January 9, 2014 meeting were approved with the following corrections:
 - a. Attendees list: Don Sheppard represents Place 3 not 11
 - b. Attendees list: Jackie Shooter should read Jackie *Chuter*
 - c. In the discussion of Priorities the statement: Cary – proceed with caution on priorities. City may not recognize these priorities. Should read: Cary – proceed with caution on priorities. *Margaret* - City may not recognize these priorities.

A motion was made by Donald Baker and seconded by Roberto Perez the vote carried.

- 5. **Basecamp** - Cary Roberts gave a brief update. He reiterated the point that people posting should not automatically forward information all members. This causes a backlog in email accounts of the team members. He also reminded members that there are two places in under the **Me** tab which to eliminate automatic forwarding of messages.
 - a. Project email notifications – select:
 - i. I only want email notifications from **some** projects then uncheck Rundberg Team box
 - b. Personal Email Options – uncheck both boxes.

The decision was agreed upon to post all meeting information and agenda items to Basecamp instead of email between team members.

6. **Summary of any new Public Comment** since last meeting:
 - a. North Lamar Contact Team membership has been posted by Julia Foree
 - b. There should be more representation on the team of the Spanish speaking community.
 - c. A question was raised on who responds to email sent to the Restore Rundberg Team site. Several City of Austin personnel have access to the mailbox and review it regularly. Margaret Valenti made the suggestion that the team develop a spreadsheet to track incoming requests and the responsibility for actions. It was agreed that June Lujan would work on this project.

7. **Revitalization Team Policy and Procedures:** Discussion included consensus on the interpretation of certain sections. The final result ended in approval of the document.
 - a. **Article III, Section 2** – Designees are not participating members during team meetings. They may however be called upon by a team member for input on a topic if needed.
 - b. **Article VII, Section 1** - The number of meetings that a committee member is allowed to miss before being removed. It was agreed that the number would remain at three absences for the public meetings.
 - c. **Article VIII, Section 1** – All meetings will be considered public unless otherwise noted in advance.
 - d. **Article VIII, Section 3** – June Lujan of the Austin Police Department will be the recording secretary for the team. In her absence, Michelle Menchaca, also of the Austin Police Department, will assume those duties.
 - e. **Article IX** - Role of Members – Reference was made to the original diagram distributed by APD. The diagram shows the *Revitalization Team* as the oversight division of the community groups. The *Workgroups* are responsible for the priorities established by the team. There may be multiple workgroups, each taking the lead on a particular priority. The *Subcommittees* are to be formed by Workgroups to enlist community involvement.
An Action Item – was created to create an organizational chart for the next team meeting.

A motion to approve the document was made by Don Sheppard and seconded by Roberto Martinez. Motion passed.

New Business

8. Top 4 Priority Team Reports:

Priority 1, Properties: Team Leader Don Shepard gave a brief overview of vacant properties in the area. A comment was made about the temporary permitting of these

areas for use by outside entities. It was noted that 311 would be able to provide information on whether a property had received permission for activities.

Priority 2, Hybrid Health Center: Team Member Ann Teich updated the information gained to date on the possibility of a community health center in the Rundberg area. Further information will be gathered to present a complete overview.

Meeting adjourned: Due the late hour, discussion of other new business was postponed until the next team meeting.