



Residential Fence Permit Application

To complete this form: **Open with Internet Explorer, then Click Here to Save and continue.**

Property Information

Project Address:	Tax Parcel ID#:
Legal Description: If the site is not a legal lot, a land status determination is required.	
Zoning District:	Fees from Escrow? Y N

Required Reviews

Is this site within an Airport Overlay Zone? Y N (If yes, approval through Aviation is required)
Is this site an historic landmark, in a local historic district, or National Registered Historic District? Y N (If yes, historic review is required)
Does this site contain a drainage easement? Y N Is this property within 150 feet of the 100-year floodplain? Y N (If yes, flood plain review is required) (Proximity to floodplain may require additional review time.)
Are there existing water/wastewater infrastructure, appurtenances or existing water/wastewater easements located on site? Y N (If yes, contact Austin Water Utility Pipeline Engineering for review and approval)
Is there a protected sized tree on this lot or adjacent lot(s)? Y N If yes, application for a tree permit with the City Arborist is required Note: Include tree location(s) on plot plan.

Description of Work

Land Use: single-family residential duplex residential two-family residential
Other: _____

Fence type: Solid Ornamental (LDC 25-2-899)

Does this site have a Board of Adjustment variance? Y N (If yes, provide decision sheet)

Project Description: (Note: Please provide thorough description of project. Attach additional pages as necessary)

Job Valuation

Total Job Valuation: \$ _____ Note: Labor and materials only, rounded to nearest dollar. Permit fees are based on adopted fee schedule.

Contact Information

Owner	Applicant or Agent
Mailing Address	Mailing Address
Phone	Phone
Email	Email

Do you need a permit for your fence?

YES – If your fence is located in a flood hazard area.

YES – If your fence is over 7 feet high.

Per IRC 2012; R 105.2 1. b:

Fences not over 7 feet (1829 mm) high provided it is not located within a flood hazard area.

NO – If your fence is 7 feet or less in height and is not in a flood hazard area.

NOTE: All of 25-2-899 still applies. Property owners are advised to maintain applicable documentation.

Note: If you are requesting a solid fence in excess of 6 feet along a ROW, a Board of Adjustment variance is required.

Additional information about Residential Review can be found at:

<http://www.austintexas.gov/department/residential-building-review>

Authorization

___ I agree that this application is good for twelve (12) months after the date it is filed, and will expire if not approved for compliance within that time frame. If the application expires, a new submittal will be required and compliance with current code may be required.

___ I hereby certify that to the best of my knowledge and ability, the information provided in this application is complete and accurate.

___ I understand that in accordance with Sections 25-1-411 and 25-11-66 of the Land Development Code (LDC), non-compliance with the LDC may be cause for the Building Official to suspend or revoke a permit and/or license.

___ I further acknowledge that, should any information contained herein prove incorrect, the building official may suspend or revoke any resulting permit and/or license.

___ I am the record owner of this property and authorize the agent/applicant listed above to apply for and acquire a permit on my behalf.

Owner’s signature: _____ Date: _____

Applicant’s signature: _____ Date: _____

Required Supplemental Documentation

I have included the following applicable documentation:

___ Letters of Authorization from owners of adjoining properties (as applicable)

___ Plot plan with fence location and height indicated (required)

___ Image or drawing depicting fence design (required)

___ Topographic information (as applicable)

___ Labeling of Commercial or Industrial adjoining property (as applicable)

___ Labeling of all climbable structures and hazards (as applicable)

___ If fence posts are proposed within the critical root zone of a regulated tree, a [Tree Ordinance Review Application](#) is needed.

___ Other: _____

Flood Plain Review

Any work requiring a permit on property located within 150 feet of an identified flood plain will require additional review. If review is anticipated, include supporting information such as FEMA elevation certificate form 086-0-033 and/or topographic surveys referencing NAVD88. Fences shall not obstruct the flow of floodwater and shall not cause adverse flood impacts.

To check your property for proximity to a flood plain visit www.ATXFloodPro.com or the City’s [Floodplain Development Information](#) website.

Utilities

Fences should not conflict with utility meters or wastewater cleanouts. Contact [Austin Water Utility](#) for additional information.