



## **Photovoltaic Solar Requirements**

### **Quick Turnaround Permit Process for Commercial and Multi-Family Residential Installations**

#### **Submittal Requirements**

1. An approved Site Plan Exemption form (Development Assistance Center (DAC) – One Texas Center, 505 Barton Springs Road. For DAC office hours call 512-978-4000, or see <http://www.austintexas.gov/page/development-services-hours-operation>.)
2. Completed Commercial Building Application
3. Structural plans sealed by an Engineer (2 SETS). These should illustrate location and method of attachment to structure and compliance with prescribed wind loads. Structural plans must also take into account new superimposed live loads on the existing roof structure. If the roof structure must be altered to support these new live loads, a 3rd party Special Inspection will be required.
4. Complete Electrical Plans sealed by Engineer (2 sets) – scope of work
5. PV Meter Location Directory (Drawing) NEC 705.10
6. A completed and approved DGPA letter from Austin Energy when system is greater than 50 KW
7. A scaled plan illustrating that all serviceable equipment is at least 10 feet from the edge of the roof. If serviceable equipment is less than 10 feet from the edge of the roof and located more than 30 inches above the floor, roof or grade below, a guardrail will be required.

NOTE: For Quick Turnaround office hours see Commercial Plan Review at the link above.

**Obtain letter from owner giving permission to act as the owner's agent to obtain a permit.**

#### **David Burgos**

*Conservation Program Specialist, Senior*

Mailing: 721 Barton Springs Rd

Office: 811 Barton Springs Rd

Austin, Texas 78704

Office: 512-482-5368

Fax: 512-482-5455

[www.austinenergy.com](http://www.austinenergy.com)