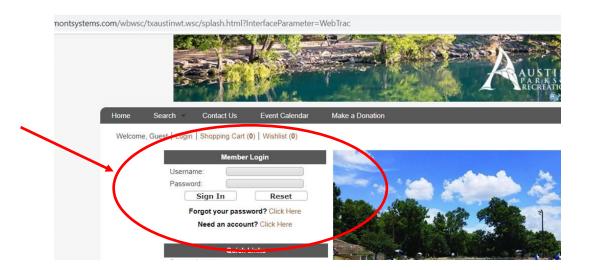
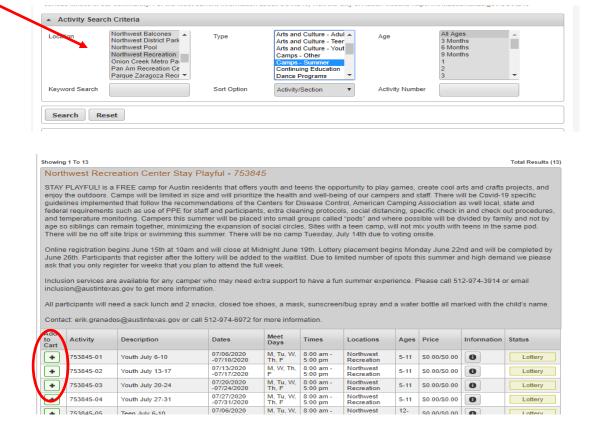
<u>Intro:</u> Welcome to Stay Playful 2020. In order to allow an equal opportunity for Austin Citizens to register for very limited spots, Austin Parks and Recreation is implementing a lottery system for this summer.

Please follow the steps below in order to register your child for the 2020 Stay Playful Lottery. If you do <u>not</u> know your WebTrac login information please <u>contact your center</u> or follow prompts for forgotten password. For more information on account creation please refer to this link: http://austintexas.gov/page/account-creation-online-registration-faq

<u>Let's begin:</u> Go to <u>www.austintexas.gov/parksonline</u> to sign into your account and view all available Stay Playful Camps.

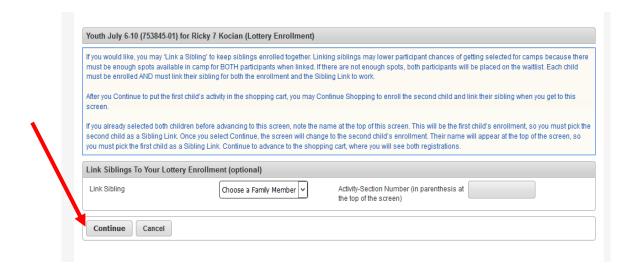


You may choose the locations and weeks you are interested in registering, click the green plus sign and select add to cart for your selections.



The first name that appears is the parent/guardian. Please select all children you would like to register into the camp and deselect the parent/guardian. Then click continue.

If you only have one child, please skip "link sibling" and click continue.



If you have more than one child that you would like to register into camp, the lottery has a function to keep siblings enrolled together. In order to do this, you will "link sibling" with a family member in the household. Keep in mind that linking siblings may lower participant chances of getting selected for camps because there must be enough spots available in camp for BOTH participants when linked. If there are not enough spots, both participants will be placed on the waitlist.

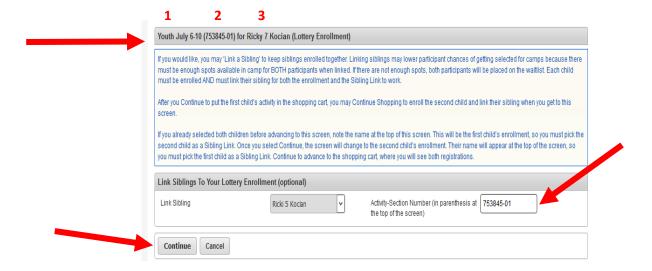
If you would like to NOT link family members, please refer to the step above.

If you have a family with 3 or more children that you would like to be "Linked" all together, we kindly ask you to <u>contact your center</u> in lieu of registering online so that staff may assist you in linking them correctly.

At the top you will notice (1) Activity Name, (2) Activity Section number in parenthesis and (3) Enrollee.

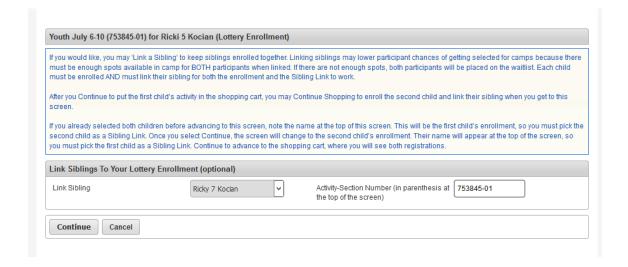
Next, refer to the "Link sibling To Your lottery enrollment" section. You will need to link your original enrollee (#3 at the top) with the other sibling in the household by clicking on the drop box and selecting the sibling's name. In the example below, Ricky 7 is the original enrollee listed at the top in the gray bar (#3) and Ricki 5 is their sibling that is linked.

In the activity section, type in activity section number from (2) above to ensure both participants are "linked". Click continue.



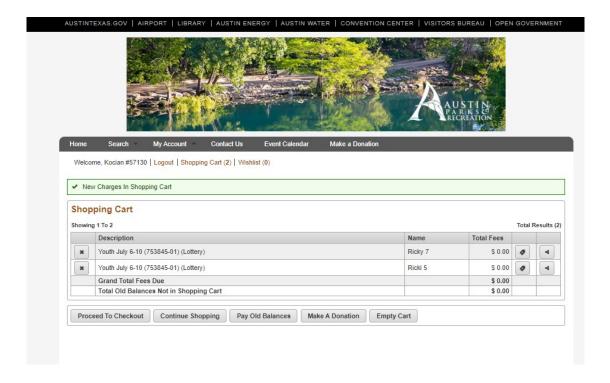
In order to reciprocate the link, you must repeat the process for the other sibling, thus ensuring each child selects their sibling for enrollment and linking them together. If only one child selects their sibling to be linked, but the other child does NOT, then the link will be "broken" and they will not be paired together during the lottery. It is important that they each select the other member to complete the link. In the example below, Ricki 5 located at the top now selects Ricky 7 as their linked sibling.

Click continue.



You will see your Activity Sections in your cart, but you will NOT be able to see the "Sibling Links". Please ensure that all members are registered where you have intended them to be.

Click Proceed to Checkout.



Take time to review your contact information to ensure your phone number and email are correct then click continue to complete the registration process. Congratulations, you have completed the lottery process for Stay Playful. Reminder, registration will occur June 15—June 19th. Lottery will begin June 22nd and PARD staff will be contacting lottery recipients of available spots no later than June 26th. Should you have any questions along the way, don't hesitate to contact your recreation center.

