

Lamar Beach Schedule																																										
Updated on 8/6/2015																																										
	August					September				October				November				December				January				February				March				April				May				
	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	29	7	14	21	28	4	11	18	25	2	9	16
Task 1: SKO and Project Initiation																																										
Deliverables																																										
• Project management throughout the duration of the project	[Yellow]																																									
• Project Management Plan	[Yellow]																																									
• Goals and guiding principles	[Yellow]																																									
• Agenda for Strategic Kick Off	[Yellow]																																									
• Summary of Strategic Kick Off	[Yellow]																																									
Meetings																																										
• Strategic Kick Off Meeting and work session with PARD and TAG (½ day)	[Yellow]																																									
• Site visit (included in ½ day Strategic Kick Off/work session)	[Yellow]																																									
Task 2: Site Analysis and Data Collection																																										
Deliverables																																										
• Existing report summary	[Yellow]																																									
• Benchmark analysis	[Yellow]																																									
• Site analysis map	[Yellow]																																									
• Project metrics	[Yellow]																																									
• Existing transportation analysis	[Yellow]																																									
• Lady Bird Lake Corridor analysis	[Yellow]																																									
• ECOC report draft	[Yellow]																																									
• Final ECOC report	[Yellow]																																									
Meetings																																										
• PARD meeting to review draft ECOC report (prior to TAG meeting)	[Orange]																																									
• TAG meeting to review draft ECOC report	[Orange]																																									
Task 3: Stakeholder Engagement Strategy and Alternatives Development																																										
Deliverables																																										
• Stakeholder Engagement Strategy	[Yellow]																																									
• Create, print, distribute and present meeting materials for all Workshops, including invitations, flyers, signs, sign-in sheets, agendas, handouts, presentation materials, etc.	[Yellow]																																									
• Agenda for all Workshops	[Yellow]																																									
• Summary for all Workshop	[Yellow]																																									
• Contact list of stakeholders and interested parties for record-keeping, consultation and notification purposes	[Yellow]																																									
• Review of PARD notifications and press releases	[Yellow]																																									
• Meeting setup, hosting, assistance with media, breakdown and cleanup for all project meetings	[Yellow]																																									
Meetings																																										
• Focus Groups	[Orange]																																									
• Vision Workshop	[Orange]																																									
• Alternatives Workshop	[Orange]																																									
• Recommendations Workshop	[Orange]																																									
Task 4: Alternatives Draft Master Plan, Implementation and Phasing Plan																																										
Deliverables																																										
• Materials for all meetings	[Yellow]																																									
• Materials for all work sessions	[Yellow]																																									
• Framework for preliminary design concepts	[Yellow]																																									
• Preliminary design concepts	[Yellow]																																									
• Framework for rough draft master plan	[Yellow]																																									
• Preliminary rough draft master plan	[Yellow]																																									
• Draft master plan	[Yellow]																																									
• Graphics to illustrate the plan ideas and concepts, including plan view, sections, perspectives, etc.	[Yellow]																																									
• 3D model in SketchUp format	[Yellow]																																									
• Implementation strategy for the master plan	[Yellow]																																									
Meetings																																										
• Post-Vision Workshop PM meeting	[Orange]																																									
• Post-Vision Workshop TAG meeting	[Orange]																																									
• Post-Alternatives Workshop PM meeting	[Orange]																																									
• Post-Alternatives Workshop TAG meeting	[Orange]																																									
• Post-Recommendations Workshop PM meeting	[Orange]																																									
• Post-Recommendations Workshop work session with TAG and staff	[Orange]																																									
• Final Draft Master Plan Review with TAG	[Orange]																																									
Task 5: Final Master Plan and City Presentations																																										
Deliverables																																										
• Final draft master plan graphics	[Yellow]																																									
• Materials for meetings	[Yellow]																																									
• Changes to plan based on City Council comments/approved by PM	[Yellow]																																									
Meetings																																										
• Up to five (5) project briefings or presentations of the final draft master plan	[Orange]																																									
• Attendance at City Council meeting where plan is to be adopted	[Orange]																																									
Task 6: Final Master Plan																																										
• Final plan to be adopted by City Council	[Yellow]																																									