

## MEMORANDUM

## Austin Police Department Highway Enforcement - Motors

TO:

Anthony Coleman, Officer

FROM:

Eric Miesse, Commander

DATE:

January 27, 2020

SUBJECT:

Oral Reprimand IA Case 2019-0894

This memorandum is in reference to an incident, which occurred on <u>August 6, 2019</u>, and your conduct at that time. Specifically I am referring to your involvement (*Leaving your assigned sector to conduct personal business without getting the approval of a supervisor*)

Your actions violated APD Policy (900.4 REQUIREMENTS OF DUTY) which states: (g) Employees will remain alert and observant while on-duty and devote their time and attention to the business of the Department. Any exceptions require supervisor approval.

The purpose of this memorandum is to document this oral reprimand. You are hereby reminded that compliance with the Department's rules and regulations are a condition of your continued employment as a police officer. Failure to comply with this policy in the future may result in more severe disciplinary action against you, up to, and including an indefinite suspension.

I hereby acknowledge receipt of the foregoing Oral Reprimand:

Signature of Officer Receiving Reprimand

Signature of COC Sergeant

Signature of COC Lieutenant

Signature of COC Commander

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