

**AUSTIN MUNICIPAL COURT COMMUNITY SERVICE ROSTER – ADULT 2014\*3rd**

| AGENCY   | ADDRESS  | AGE REQMT  | CONTACT                              | PHONE                   | DUTIES   | HOURS OF OPERATION   |
|--|--|------------|--------------------------------------|-------------------------|--|--|
| <b>(SOUTH AUSTIN)</b>  |  |            |                                      |                         |  |  |
| <b>Mary Lee Foundation-NO SEX OFFENDERS, OR THEFT</b>  | 1339 Lamar Square Dr                                       | 17 & older | Arthur Lung (M)<br>Evelyn Franqui(F) | 804-5381<br>443-5777    | Office help, landscape and building maintenance, light cleaning and litter pickup.   | M-F 8:00a-5:00p  |
| <b>MADD State Office -Alcohol related charges only.</b>  | 3910 S. IH-35 #225   | 17 & older | Toni Logan                           | 445-4976<br>X-221       | General office work, physical labor.   | M-F 9:00a –5:00p   |
| <b>Capital Area Easter Seals</b>   | 315 E. Saint Elmo  | 18 & older | Isabel Lopez<br>Robin Swain          | 440-7819                | Litter pickup, cut weeds w/weed eater, haul brush.   | M-F 7:00a-4:00p<br>For Sat please call                                 |
| <b>Travis County Rural Community Centers: NO THEFT, NO ASSAULT OR DRUG RELATE OFFENDERS</b>  | 3518 FM973 South, Del Valle (78617)                        | 17 & older | Ross Stephens                        | 854-1520                | Reception, Clerical, Cleaning, yard, pantry, clothes closet.   | M-F 8:00a-5:00p  |
| <b>Yager Lane Cleanup Committee</b>  | 1006 E. Yager Ln   | 16 & older | Michael McClendon                    | 973-8808 or<br>351-6054 | Pick up litter along East Yager Lane and Walnut Creek (hour limited call in advance). Must have transportation.  | 7 days a week<br>8:00a-6:00p   |
| <b>Full Circle Services (NO SEXUAL OFFENDERS)</b>  | P.O. Box 40369<br>(Call for Location)                      | 18 & older | Ken Johnson                          | 452-1600                | Light warehouse, Office works and Electronic recycling..   | M-F 7:30a-4:00p  |
| <b>Lady Bird Johnson Wildflower Center (No Theft and No Assault)</b>   | 4801 La Crosse Ave.<br>www.wildflower.org/communityservice | 17 & older | Carrie McDonald                      | No call                 | Outdoor labor, weeding, watering, planting, mulching, children’s educational program.  | T-F 8:30a-12:00p<br>Sat & Sun.<br>9:00a-1:00p                          |
| <b>Blackland Community Dev Corp (No Sexual Abuse, Violence)</b>  | 2005 Salina  | 17 & older | Christopher J Leto                   | 972-5796                | Lawn mowing, move furniture, organizing, cleaning, trash removal, help with administrative work, IT work.  | M-Th110a-3p<br>F9a-12p   |
| <b>(EAST AUSTIN)</b>   |  |            |                                      |                         |  |  |
| <b>The Wright House Wellness Center (NO THEFT, NO ASSAULT, NO BATTERY) (Must complete a volunteer orientation).</b>                  | 8101 Cameron #105  | 17 & older | Bincetta Green                       | 236-8901                | Filing, reception, lifting (no more 50lbs), special events, community outreach.  | M-F 9:00a-5:30p  |
| <b>Caritas (Soup Kitchen) (No Theft, No Sex Offenders, No violence crime &amp; No Drug related)</b>                                  | 505 E. 7 <sup>th</sup> Street                              | 18 & older | Grace Alrutz                         | 646-1291                | Wash dishes, clean kitchen & dining room, food prep, meal serving and external cleaning of building. <b>(MUST HAVE A FOOD HANDLER’S CERTIFICATE) OBTAINED ONLINE OR CLASSROOM TRAINING.</b>  | M-F 8:00a – 1:30p  |
| <b>Habitat for humanity Restore (East), no sex offenders, no theft, no burglary, no terroristic threat and no assault offenders.</b> | 310 Cornal St, Suite 310                                   | 17 & older | Alvina Yesla                         | 478-2165<br>X-205       | Customer Service, answer questions, selling, loading, unloading, stocking building materials, deconstruction, taking down cabinets and doors, remove mortar off bricks.  | M-Sat 9:00a-7:00p<br>Sun 9:00a-6:00p                                   |
| <b>Avance Austin (TRAFFIC TICKET ONLY)</b>   | 4818 E. Ben White #205                                     | 18 & older | Daphne Glasgow                       | 326-9335                | General office, child care, teacher aid (w/h.s degree or GED), data entry, TB test mandatory.  | M-F 9:00a-4:30p<br>Sometime Sat  |
| <b>Y.M.C.A. of Austin (NO THEFT) (No Sex Offenders)</b>  | 5315 Ed Bluestein  | 17 & older | Quintin Walker                       | 933-9622                | Sweep, clean windows & equipment, pick up trash inside and outside, vacuum swimming pools, clean restrooms & lockers. Maintain the out door track.   | T-Thur 8:30a-12:30p  |
| <b>Texas Civil Rights Project NO THEFT</b>   | 1405 Montopolis Dr   | 17 & older | Amanda Hill                          | 474-5073<br>X102        | Clerical, Office work, yard work, and cleaning work  | M-F 9:00a-5:00p  |
| <b>Downtown Austin Community Court (NO SEX OFFENDERS)</b>  | 719 E. 6 <sup>th</sup> Street                              | 17 & older | Case Manager                         | 974-4879                | Landscaping, graffiti abatement, litter abatement, outdoor beautification projects<br>*Dress for the weather; *No short or sandals.  | M,T,W, Sat and Sun<br>(Rain or Shine)<br><b>Meet in lobby at 7:30a</b> |
| <b>La FUENTE Learning Center (No theft, sexual abuse, violent or drug)</b>   | 758 Springdale   | 17 & older | Kathy Vasquez                        | 426-3715                | Clean office area, arrange bookcases, clean dry eraser boards, inventory. If they have computer skills will have them make list of books. If they have computer skills have them assist volunteer teachers in our Spanish literacy program on Tuesday evenings, yard work. | Call for hours   |

| AGENCY   | ADDRESS  | AGE REQMT  | CONTACT           | PHONE                | DUTIES  | HOURS OF OPERATION  |
|--|--|------------|-------------------|----------------------|---|---|
| <b>Ecology Action Of Texas (NO SEX OFFENDERS)</b>  | 707 E. 9 <sup>th</sup> Street                        | 17 & older | Joaquin Mariel    | 322-0000             | Loading baler. Sweep the premises, Sort materials. Unload vehicles. Lifting over 50lbs.   | M-Sat 9:00a-5:00p   |
| <b>Texas Emergency Service Retirement System (NO THEFT OR FINANCIAL OFFENSE)</b>           | P.O. BOX 12577 (Central)<br>Call for Location        | 17 & older | Paul Palermo      | 936-3372<br>936-3479 | Light administration, clerical and data entry support.  | M-F 8:00a-5:00p   |
| <b>Greater East Austin Youth Association (NO CRIMES AGAINST CHILDREN OR SEX OFFENDERS)</b> | 1400 Alexander OR<br>2800 E. 12 <sup>th</sup> Street | 17 & older | Lee W. Dawson Jr  | 496-8866             | Pick up trash, cleaning sports equipment, holding yard marker for football games, marking baseball and football fields, and restoring equipment.      | M-F 8:00a-8:00p<br>Sat 8:00a-5:00p<br>Sun by appointment only |
| <b>Pump Project Art Complex (NO THEFT, NO VIOLENT OFFENDERS)</b>                           | 702 -A Shady Ln                                      | 17 & older | Joshua Green      | 351-8571             | Skilled in trade labor-ie. Plumbing, electricitians, carpenters, dry walling and others.  | M-F 10:00a-5:00p<br>Sat 12:00p-6:00p                          |
| <b>Austin Resource Center for the Homeless (ARCH) (None Restrictions)</b>                  | 500 East 7 <sup>th</sup> Street                      | 18 & older | Mark Palmer       | 305-4171             | Cleaning the shelter.   | M-Sun 7:00a-6:00p   |
| <b>Esquela Montessori de Montopolis</b>  | 2013 Montopolis Dr                                   | 17 & older | Ramonica Williams | 385-4879             | Cleaning inside & outside school (grounds, sand), fix broken objects.   | M-F 7:30a-6:00p<br>Weekend special duties                     |
| <b>Treasure City Thrift (1/2-1hr orientation) Please call first.</b>                       | 2142 E7th Street                                     | 15 & older | Cory Skuldt       | 524-2820             | Assisting Customers with donations, sweeping and straightening the store, putting out new merchandise, taking out trash, recycling, cleaning outside. | M-F 11a-7p<br>Sat 11a-6p<br>Sun 12p-6p                        |
| <b>Urban Roots<br/>www.urbanrootsATX.org<br/>volunteer@urbanrootsATX.org</b>               | 2921 E 17 <sup>th</sup> St<br>Bldg D, Suite 4        | 18 & older |                   |                      | Agricultural work or our vegetable farm such as planting, weeding, harvesting and helping prepare vegetables for market.                              | T-Th 8:00a-12:00p<br>Some Sat 9a-12p                          |
| <b>Sustainable Food Center NO THEFT, NO ASSAULT, NO SEX OR DRUG OFFENDERS)</b>             | 2921 E. 17 <sup>th</sup> Street                      | 17 & older | Rebecca Saltsman  | 236-0074<br>X-114    | Help created less trass in Austin.  | Wed 3:00p-7:00p<br>Sat 9:00a-1:00p                            |
| <b>World Improvement Network (NO THEFT, NO SEX OFFENDERS OR VIOLENT OFFENDERS)</b>         | 5011 Cesar Chavez                                    | 16 & older | David Parker      | 577-9931             | Office duties, gardening, call center phone fundraising, going with group pick up donated materials, general maintenance and cleaning.                | 7 days per week<br>10:00a-7:00p                               |
| <b>I Fox 2 Production</b>  | 7901 Cameron Rd Bldg 3<br>Suite 382, Austin, 78754   | 16 & older | Jackie Harrington | 902-9028             | Clerical work, light duties at retail shop, help with fundraising and outdoor events.   | M-Thur 9:30a -7:00p<br>Sat 9a-2p                              |
| <b>IE Inc.</b>   | 2101 E. Ben White Blvd<br>#306                       | 16 & older | Mickie Powers     | 784-4123             | Loading and unloading food, help with meal, cleaning property, sort/size cloths.  | 7 days a week   |

**2014\*3rd**