



City of Austin Municipal Court COMMUNITY SERVICE ROSTER – ADULT 2016



AREA	AGENCY	ADDRESS	AGE REQUIREMENT	CONTACT	PHONE (512) Area Code	DUTIES	HOURS OF OPERATION
South Austin	Capital Area Easter Seals	315 E. Saint Elmo	18 & older	Isabel Lopez Robin Swain	440-7819	Litter pickup, cut weeds w/weed eater, hauls brush.	M-F 7:00a-4:00p For Sat please call
South Austin	Lady Bird Johnson Wildflower Center (No Theft and No Assault)	4801 La Crosse Ave. www.wildflower.org/communityservice	17 & older	Carrie McDonald	No call	Outdoor labor, weeding, watering, planting, mulching, children's educational program.	T-F 8:30a-12:00p Sat & Sun.
South Austin	MADD State Office -Alcohol related charges only.	3910 S. IH-35 #225	17 & older	Toni Logan	445-4976 X-4850	General office work, physical labor.	M-F 9:00a –5:00p
South Austin	Mary Lee Foundation-NO SEX OFFENDERS, OR THEFT	1339 Lamar Square Dr	17 & older	Victoria Samudio Evelyn Franqui(F)	448-9628	Office help, landscape and building maintenance, light cleaning and litter pickup.	M-F 8:00a-5:00p
South Austin	Travis County Rural Community Centers: NO THEFT, NO ASSAULT OR DRUG RELATE OFFENDERS	3518 FM973 South, Del Valle (78617)	17 & older	Ross Stephens	854-1520	Reception, Clerical, Cleaning, yard, pantry, clothes closet.	M-F 8:00a-5:00p
South Austin	Habitat for humanity Restore (East), no sex offenders, no theft, no burglary, no terroristic threat and no assault offenders.	500 W. Ben White Blvd	17 & older	Alvina Yesla	478-2165 X-202	Customer Service, answer questions, selling, loading, unloading, stocking building materials, deconstruction, taking down cabinets and doors, remove mortar off bricks.	M-Sat 9:00a-8:00p



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East Austin	Ministry of Challenge no sex offenders or ankle monitors	1500 E 12th Street	17 & older	Darren Monroe	370-8960	cleaning, yard work, painting, repair work, sorting merchandise	Mon. - Sat 8am - 5pm
East Austin	Austin Resource Center for the Homeless (ARCH)	500 East 7th Street	18 & older	AMBROSE GITACHU	305-4105	Cleaning the shelter.	M-Sun 7:00a-6:00p
	(No Restrictions)						
East Austin	Avance Austin (TRAFFIC TICKET ONLY)	4900 Gonzales St	18 & older	claire Hazen	414-6125	General office, making toys, special events	M-F 9:00a-4:30p
East Austin	Caritas (Soup Kitchen) (No Theft, No Sex Offenders, No violence crime & No Drug related)	505 E. 7th Street	18 & older	Melissa Ortiz	646-1291	Wash dishes, clean kitchen & dining room, food prep, meal serving and external cleaning of building. (MUST HAVE A FOOD HANDLER'S CERTIFICATE) OBTAINED ONLINE OR CLASSROOM TRAINING.	M-F 8:00a – 1:30p
East Austin	Downtown Austin Community Court (NO SEX OFFENDERS)	719 E. 6th Street	17 & older	Case Manager	974-4879	Landscaping, graffiti abatement, litter abatement, outdoor beautification projects	M,T,W, Sat and Sun (Rain or Shine)

*Dress for the weather; *No short or sandals.



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East Austin	Esuela Montessori de Montopolis	2013 Montopolis Dr	17 & older	Ramonica Williams	385-4879	Cleaning inside & outside school (grounds, sand), fix broken objects.	M-F 7:30a-6:00p Weekend special duties
East Austin	Greater East Austin Youth Association (NO CRIMES AGAINST CHILDREN OR SEX OFFENDERS)	1400 Alexander OR 2800 E. 12th Street	17 & older	Lee W. Dawson Jr	496-8866	Pick up trash, cleaning sports equipment, holding yard marker for football games, marking baseball and football fields, and restoring equipment.	M-F 8:00a-8:00p Sat 8:00a-5:00p Sun by appointment only
South East Austin	City of Austin Animal Services Office (No violent crimes or sex offenders; no animal abuse or larceny)	7201 Levander Loop Bldg. A	17 & older	Chery Henderson	978-0500	kennel cleaning, laundry services, dog/ cat enrichment, dog walking; requires 1.5 hours of training	7am- 10pm



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East Austin	Blackland Community Development Corporation; (no violent crimes or sex offenders)	1902 East 22nd Street	18 & older	Sarah DePriest	220-8751	office work, cleaning, gardening, assist maintenance	M-F 9:00a-3:00p
East Austin	IE Inc.	2101 E. Ben White Blvd #306	16 & older	Mickie Powers	784-4123	Loading and unloading food, help with meal, cleaning property, sort/size cloths.	7 days a week
East Austin	Sustainable Food Center NO THEFT, NO ASSAULT, NO SEX OR DRUG OFFENDERS)	2921 E. 17th Street #C	17 & older	Paula Arciniega	236-0074 X-114	Help created less trash in Austin.	Wed 3:00p-7:00p Sat 9:00a-1:00p
East Austin	Texas Civil Rights Project NO THEFT and no sex offenders	1405 Montopolis Dr	17 & older	Rolando Perez	474-5073 X100	Clerical, Office work, yard work, and cleaning work;	M-F 9:00a-5:00p
East Austin	The Wright House Wellness Center (NO THEFT, NO ASSAULT, NO BATTERY)	8101 Cameron #105	17 & older	Bincetta Green	236-8901	Filing, reception, lifting (no more than 50lbs), special events, community outreach.	M-F 9:00a-5:30p



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East Austin	Ecology Action (NO SEX OFFENDERS)	420 Kemp Street	17 & older	TJ Lemanski; tj@ecology-action.org;	766-8066	Work will primarily involve trail building/maintenance, invasive species mitigation, and litter abatement. Close-toed shoes and long pants must be worn at all times. Work gloves and personal water bottles highly recommended.	Tuesday-Thursday 9am-5pm
East Austin	Treasure City Thrift (1/2-1hr orientation) Please calls first.	2142 E7th Street	15 & older	Information Desk	524-2820	Assisting Customers with donations, sweeping and straightening the store, putting out new merchandise, taking out trash, recycling, cleaning outside.	M-F 11a-7p Sat 11a-6p Sun 12p-6p
East Austin	Urban Roots www.urbanrootsATX.org volunteer@urbanrootsATX.org	2921 E 17th St Bldg D, Suite 4	18 & older	Volunteer Coordinator	No calls, email please	Agriculture work on our vegetable farm such as planting, gardening, weeding, and helping prepare for market.	T-Th 8:00a-12:00p Some Sat 9a-12p



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East Austin	World Improvement Network (NO THEFT, NO SEX OFFENDERS OR VIOLENT OFFENDERS)	5011 Cesar Chavez	16 & older	David Parker	577-9931	Office duties, gardening, call center phone fundraising, going with group pick up donated materials, general maintenance and cleaning.	7 days per week 10:00a-7:00p
East Austin	Y.M.C.A. of Austin (NO THEFT) (No Sex Offenders)	5315 Ed Bluestein	17 & older	Norman Barnatt	933-9622	Sweep, clean windows & equipment, pick up trash inside and outside, vacuum swimming pools, clean restrooms & lockers. Maintain the outdoor track.	T-Sat 8:30a-12:30p
North Austin	Austin Humane Society (NO THEFT, NO BURGLARY, ASSAULT, BATTERY, CRIME W/WEAPON, ANY CRIME AGAINST ANIMALS)	124 W. Anderson Ln	17 & older	Rick Trinidad	685-0140	Laundry, dishwashing, sweeping, mopping, trash/recycling, random duties as required by staff.	M-Sat 8:00a-7:00p Sun 8:00a-5:00p 1hr orientation Friday at 9:00am sharp
North Austin	Delwood Sportsplex- Bartholomew District Park (No Theft, No Sex Offenders, No Crimes against children) SE HABLA ESPANOL	5201 Berkman Drive	17 & older	Alexandra Ortiz	748-5103	Landscaping graffiti abatement, litter abatement, outdoor beautification project. Dress for the weather, no shorts or open toe shoes.	M-Sun 7:00a-7:00p
North Austin	Forgotten Friend Rescue (No sexual abuse, or animal cruelty) NO SE HABLA ESPANOL	Email only Volunteering.forgottenfriend@yahoo.com	18 & older	Volunteer Coordinator	No calls please; email only	Helping to care for rescued dogs, clearing brush, small repairs, possible building of new structures, building fences	7 days, hours vary
North Austin	Next To New Resale Shop (NO THEFT, NO ASSAULT NO SEX OR NO DRUG OFFENDERS)	5435 Burnet Rd	17 & older	Sandi Pursely	459-1288	Carry out, tagging merchandise with proper price tags, sales.	M-F 10:00a-4:00p Sat 10:00a-5:00p



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North Austin	North Austin Food Pantry (No Sex Offenders)	10206 N Interstate 35 #A	18 & older	Melinda Zamora May or Cheyenne Burr	203-2821	Dusting, sweeping, vacuuming, distribution of pantry food, carrying bags and or boxes of pantry food to client's car, additional duties if requested.	T 1:00p-4:00p Th 8:00a-3:00p Sat 8:00a-12:00p
North Austin	North Austin Foundation (No Sex Offenders)	1000 Prairie Trail	25 & older	Justin Logan	837-9362	Cleaning, clerical/office duties, answering phones, providing for the needs of our clients and visitor.	M-F 8a-12:00p
North Austin	Project Transitions, Inc.—NO DRUG, NO SEX OFFENSES, NO ASSAULTS, OR VIOLENT CRIMES, NO THEFT.	7101 Woodrow Ave #B M-F 9a- 5p	17 & older	Blythe Plunkett	454-8646 X-104	Routine administrative tasks (data input, stuffing envelopes, etc. Light maintenance (painting, helping with minor repairs) Helping with fundraising events (decorating, loading/unloading)	1.5 hour orientation is required prior to performing any CSR.
North Austin	Texas State Library-Talking Books (No Assault, Theft, Burglary, sex or terrorist offenders)	4400 B Shoal Creek Blvd)	17 & older	Guffie Robinson	475-5157	May include inspection of audio cassette books, books to be shipped, shelving, arranging hampers, cleaning cassette, warehouse conditions.	M-F 9:00a-4:00p
North Austin	The Abundant Life Network NO SEX OFFENDERS	7605 Cameron Rd 6910 Ponds dale Ln	17 & older	Irma Garcia Savitri saldana	680-5847	Landscaping, maintenance, telephone work, office work, housekeep. Carpentry work, unloading vehicles, computer work and phone work.	M-F 9:00a-5:00p Sat 9:00-5:00



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North Austin	Travis County Rural Community Centers (NO THEFT)	15822 Foot Hill Farms Loop	17 & older	Joy Stollings	854-1556	Reception, clerical, cleaning, yard, pantry, clothes closet.	M-F 8:00a-5:00p
North Austin	Yager Lane Cleanup Committee	1006 E. Yager Ln	16 & older	Michael McClendon	973-8808 or	Pick up litter along East Yager Lane and Walnut Creek (hour limited call in advance). Must have transportation.	7 days a week
					351-6054		8:00a-6:00p
West Austin	Central Austin Youth League (No Theft, or Sexual Assault or Battery)	2201 Riverview St www.leaguelineup.com/cayl	17 & older	Alex Serna David Rodriguez	585-9502	Ground keeping, pick up trash, score keep	M-F 12p-9p
West Austin	Clean Water Fund/Clean Water Action (No Theft, No Violence, No sex Offenders)	600 W. 28 St Suite #202	18 & older	David Foster or Stacy Guidry	474-2046	Data entry and other light clerical/office work; possible help with events.	M-F 10:00a-4:00p Occasional
West Austin	Mainspring Schools. – SOUTH TRAFFIC TICKET ONLY	1100 W. Live Oak St	17 & older	Mandy Brooks	442-2301	Organize and disinfect toys and work in the kitchen.	M-F 8a-1p
West Austin	Travis County Health Human Services	600 W. Carrie Manor St Manor, TX	18 & older	Dennis Chapman	854-1550	Stocking shelves in food pantry, recycling cardboard, cleaning, picking up litter, hanging cloths.	M-F 8:00a-5:00p
West Austin	Y.M.C.A Austin (No Theft)	1000 W. Runberg	17 & older	David Chambers	973-9622	Housekeeping, office, greet members, assist with repairs	M-F 6:00a-10:00p Sat 8:00a-7:00p Sun 1:00p-7:00p