



City of Austin Municipal Court

Adult Community Service Locations



****The court does not accept on line or purchased community service hours****

Organizations listed may prohibit individuals from performing community service based on criminal history (convictions for specific types of offenses) and/or Sex Offender status. Please contact organizations directly for more information.

Agency	Address	Contact	Phone	Duties	Hours	Area
Downtown Community Court (DACC) <i>*You will receive double time for hours worked at this location*</i>	719 E. 6th Street	Call and ask for a Case Manager if you have questions. You will receive double time for hours worked at this location. (For example, if you work 4 hours, you will be credited with 8 hours of time)	512-974-4879	Landscaping, graffiti and litter abatement, outdoor beautification projects *Bring your own water/lunch; wear long pants, close toed shoes, and a hat*	Everyday. Yes, Sundays too! Monday-Sunday Arrive by 7:30 am No appointment needed	Downtown
Austin Animal Services	7201 Levander Loop A	Amanda Wood	512-978-0532	Dishes, laundry, sorting donations, deep cleaning kennels and washing windows	Monday-Sunday 7am-7pm	Southeast
Austin Humane Society	124 W. Anderson Lane	Sarah Hammel	512-685-0124	Laundry, washing bowls, litter pans, kennels and toys, sweeping/mopping/related tasks as assigned by staff	Monday-Saturday 8am-7pm Sunday 8am-5pm	North
Austin Resource Center for the Homeless (ARCH)	500 E. 7th Street	Andre Sanders	512-740-7355	General janitorial duties (i.e. sweeping, mopping, cleaning windows, wiping mats, picking up paper on sidewalks)	Monday-Sunday 7am-7pm	Downtown



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Avance Austin	4900 Gonzales St #116	Catherine Frost	512-414-6125	General office duties, data entry, mail assembly, toy making assistance (i.e. cutting/tracing shapes)	Monday-Friday 9am-5pm	Southeast
Blackland Community Development Center	1902 E. 22nd St.	Sarah DePriest	512-810-9153	Assist with cleaning homes for new renters. General yard work and interior cleaning. Assist maintenance (laying tile and other general duties).	Monday-Friday 9am-2pm	East
CAFB North Austin Food Bank	10206 N IH35 A	Sheila Price	512-203-2821	Unload food, breakdown boxes, clean refrigerators, and clean and stock shelves. Sweep and mop. On Thursdays: Assist with food distribution and carry food to clients' cars.	Tuesday and Thursday: 8am-4pm Saturday: 9am-3pm	North



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Agency	Address	Contact	Phone	Duties	Hours	Area
Caritas of Austin	Must call in advance to schedule community service and obtain reporting address	Melissa Ortiz	512-646-1291	Prepare and serve lunch to approximately 350 people. Clean up dining room after lunch. Must be onsite no later than 9am for mandatory 15-minute orientation.	Monday-Friday 9am-1:30pm	Downtown
Central Texas Food Bank	6500 Metropolis	Latoya Thomas You may schedule on line at https://cafb.volunteerhub.com/	512-684-2551	Organic gardening, basic food production and cleaning, sorting and packing food donations and other warehouse duties, general office	Monday-Thursday 9am-Noon 1:30pm-4:30pm 6pm-8:30pm Friday-Saturday 9am-Noon 1:30pm-4:30pm	Southeast
Clean Water Fund	600 W. 28th St Suite 202	David Foster, Nicole Foster or Alec Straus or Website: https://cleanwateraction.org/	512-474-2046	Organizing office materials, light data entry, post fliers at various locations around town	Monday-Friday 10am-5pm	Central



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Agency	Address	Contact	Phone	Duties	Hours	Area
Ecology Action of Texas	Contact by phone or email for reporting location	Eric Paulus eric@ecology-action.org	443-878-2984	Assist with trail maintenance, mulching, planting and picking up litter. *Must wear long pants and close toed shoes. Work gloves and personal water bottles highly recommended*	Monday, Wednesday and Fridays only 9am-1pm	East
Escuela Montessori de Montopolis	2013 Montopolis Dr	Ramonica Williams	512-385-4879	Cleaning inside school, painting, grounds keeping, hauling.	Monday-Saturday 7:30am-6pm	East
Greater East Austin Youth Association	2816 E 12th Street	Lee W. Dawson, Jr.	512-496-8866	Clean restrooms, concessions stands, and concession equipment. Lawn maintenance, baseball field maintenance. Clean and maintain sports equipment.	Tuesday-Saturday By Appointment Only	Central



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Agency	Address	Contact	Phone	Duties	Hours	Area
HOPE Farmers' Market	412 Comal Street at the Plaza Saltillo Station	Crystal McCullough	512-553-1832	Volunteers arrive at the Plaza on Sunday at 9:30am and help set up the farmers market, then assist in cleaning, organization, repair, and customer service. They will take down the market again at 3pm.	Sundays 9am-4pm	Downtown (East)
J.O.I (Jump on It) Community Outreach	2200 Tillery Street	Breanna Byrd	512-348-8005	Administrative assistance including, but not limited to: answering phones, filing, and making copies. Event assistance: Set up/tear down, greeting community guests, trash pick-up, assisting with booths, etc.	Must call to schedule. Hours may be available Monday-Sunday from 8am-8pm but are at the discretion of staff.	Central



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Lady Bird Johnson Wildflower Center	4801 La Crosse Avenue	Carrie McDonald	No Phone Calls Must schedule online	Sweeping, raking, weeding, and other nurse related tasks.	Register at https://www.volgistics.com/ex/portal.dll/ap?AP=2010533945 Arrive dressed to work outdoors	Southwest
Phoenix House	400 Live Oak	Jamie Lewis	662-616-4394	Filing, cleaning/janitorial work, grounds keeping	Monday-Friday 8am-5pm Saturday 9am-5pm	South
Project Transitions	7101 B Woodrow Ave	Blythe Plunkett	512-454-8646 Ext 104	Cooking, cleaning, prepare apartments for new tenants, and gardening. Assist with events. Assist in thrift store.	Monday-Friday 9am-5pm Some evenings and Saturdays available-call to schedule	Central
Recovery Alliance of Austin	1818 E 12 th Street	Raquel Quezada	361-585-7242	Dust, sweep, vacuum, and mop floors. Clean windows, furniture, equipment and appliances. Organize storage facility. File paperwork and organize files. Assist director at community events.	Monday-Friday and Sunday 8am-8pm Saturday 8am-10pm	East



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Agency	Address	Contact	Phone	Duties	Hours	Area
The Abundant Life Network	6910 Pondsedale Lane	Sam Cordova and Savitri Saldana	512-680-5847	Housekeeping, office assistance, landscaping, handyman/maintenance duties, loading/unloading vehicles	Monday-Saturday 8am-5pm	North
Texas Emergency Service Retirement System	208 E. 10th Street #309	Susannah Jones	512-936-3473	Staple and fold papers. Organize file cabinets. Other light office work as requested.	Monday-Friday 9am-3pm	Central
The Next to New Shop of St. David's Episcopal Church	5435 Burnet Road	Ulrike Miller	512-459-1288	Data Entry, marking/tagging items, cashiering duties, carry out service	Monday-Wednesday and Friday 10am-4pm Thursday 10am-7pm Saturday 10am -5pm	North
Travis County HHS Pflugerville Community Center	15822 Foothill Farms Loop Pflugerville 78660	Ruben, Joy, Paul, or Suzanne	512-854-1535	Stock shelves in food pantry. Light cleaning projects in building.	Monday-Friday 8am-5pm	North



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Agency	Address	Contact	Phone	Duties	Hours	Area
Treasure City Thrift Store	2142 E. 7th Street	Jamie Connatser	512-524-2820	Light cleaning, sweeping, trash removal, hang and organize clothes. Arrange racks.	Must attend a training session on Wednesdays from 5pm-6pm (will receive work credit for training) Monday-Thursday : 10am-7pm Friday: 11am-7pm Saturday: 11am-6pm Sunday: 12pm-6pm	East
Trotter House	2717 Rio Grande Street	Lori DeVillez	512-476-7774	Clean, sort and organize clothing boutique; yard work; organize paperwork	Monday and Wednesday: 10am-3pm Tuesday: 10am-6pm Thursday: 12:30pm-6pm	Central
Urban Roots	7651 Delwau	Hunter Baum	512-750-8019	Planting, weeding and harvesting produce	Tuesday, Thursday and Saturday 9am-11:30am	East



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Agency	Address	Contact	Phone	Duties	Hours	Area
We are Blood	4300 N. Lamar Blvd	Kevin Fincher	512-206-1189	Stock snacks and supplies and clean canteen. Light office work. Assist with blood drives, and fold t-shirts. Serve refreshments to donors, answer questions, monitor donors for signs of adverse reactions and alert staff when assistance is needed.	Monday-Friday 8:30am-6pm 4pm Saturday 9am- Sunday 10:30am-4pm	Central
Yager Lane Clean up Committee	1006 E. Yager Lane	Michael McClendon	512-351-6054	Pick up litter along Yager Lane and in and along Copperfield Nature Trails	Must call to schedule in advance. Hours listed may not always be available. Monday-Sunday 8am-6pm	North