

**RFP 2023-004 Immigration Legal Services  
Official Questions and Answers**

All questions should be directed to the RFP Authorized Contact Person: Helen Howell at [APHCompetitions@austintexas.gov](mailto:APHCompetitions@austintexas.gov) or in the PartnerGrants database by no later than Tuesday, February 13, 2024, 3 PM CST

Last Updated February 9, 2024

| Question No. | Questions   | Answers  |
|--------------|---|--|
| 1.           | How does APH define mobile testing?   | Mobile testing occurs outside of the regular “clinic.” The <a href="#">Scope of Work</a> does not define mobile testing; applicants should describe what mobile testing methods they have in place in their Proposal.  |
| 2.           | What is the eligibility around purchasing equipment, namely a vehicle such as a sprinter van for mobile HIV and STI testing? Our agency is currently conducting community-based testing (in addition to in-clinic screening) but does not have a dedicated mobile unit to facilitate testing. | The Scope of Work section VI. Services Solicited states, “The awarded organization must currently be operating all of these services at the time of application and cannot apply for this funding opportunity to design and implement a program that meets these requirements.”<br><br>These funds cannot be used to purchase an automobile to provide mobile testing. Rather, the awarded agency could use funds to expand or continue their current methods of mobile testing. |
| 3.           | Which services need to comply with HIV Planning Council Service Standards?  | The HIV Planning Council Service Standards (referenced in the Scope of Work section VII, and Proposal question 13) apply to HIV testing and treatment, not to services for other STI’s.  |
| 4.           | Is it possible to serve clients whose income is higher than 200% of Federal Poverty Level?  | The awarded contract must adhere to RFP <a href="#">Exhibit D – Client Eligibility Requirements</a> , which states that a client’s family income must be 200% or less of current Federal Poverty Income Guidelines.  |
| 5.           | Is there a target goal for the number of clients served?  | APH does not prescribe a goal for number of clients served for this funding. Offerors should state their goal in their Proposal.   |
| 6.           | For the numerator in Outcome 1, how is “number of individuals who report improvement...” defined?   | Outcome goals and definitions will be negotiated upon contract award.  |
| 7.           | When will awards be announced?  | This is to be determined by City leadership. All applicants will be notified of their application status via email and the awardee will be published on the <a href="#">RFP website</a> as soon as possible.   |