

# Medical Director Austin Public Health



CITY OF AUSTIN, TEXAS





## UNIQUE OPPORTUNITY

The City of Austin is seeking a highly experienced and progressive *Public Health Medical Director* with a track record of innovative, high-level leadership, and excellent employee engagement to join the City's diverse and high-functioning Austin Public Health Department.

## AUSTIN, TEXAS

This vibrant and dynamic city tops numerous lists for business, entertainment, and quality of life. One of the country's most popular, high-profile "green" and culturally dynamic cities, Austin was selected as the "Best City for the Next Decade" (Kiplinger, 2010), the "Top Creative Center" in the US (Entrepreneur.com, 2010), #1 on the Best Place to Live in the U.S. and #4 on the Best Places to Retire (U.S. News & World Report, 2019) , and ranked in the top ten on Forbes list of America's Best Employers for 2017.

Austin is a beacon of sustainability, social equity, and economic opportunity; where diversity and creativity are celebrated; where community needs and values are recognized; where leadership comes from its community members, and where the necessities of life are affordable and accessible to all.

Austin is a player on the international scene with such events as SXSW, Austin City Limits, Urban Music Fest, Austin Film Festival, Formula 1 and home to companies such as Apple, Samsung, Dell and Ascension Seton Health. From the home of state government and the University of Texas, to the Live Music Capital of the World and its growth as a film center, Austin has gained worldwide attention as a hub for education, business, health, and sustainability.

The City offers a wide range of events, from music concerts, food festivals, and sports competitions to museum displays, exhibits, and family fun. Austin is also home to a wonderful ballet, world-class museums, one-of-a-kind shopping, and beautiful outdoor spaces. You can just as easily spend your morning paddling the lake as you can strolling through a celebrated history museum.

Located at the edge of the Texas Hill Country -- rolling terrain of limestone bluffs, springs, rivers and lakes -- Austin's climate is ideal for year-round jogging, cycling, hiking on the City's many trails or swimming at Barton Springs or one of the area's many other swimming holes. There are several excellent golf courses in the area as well as opportunities for rowing, kayaking, canoeing, camping, rock climbing, disk golf, mountain biking, fishing, and more. Austin has something for everyone.



## AUSTIN CITY GOVERNMENT

The City of Austin is a progressive, full-service municipal organization operating under the Council-Manager form of government. The Austin City Council City has a 10-1 council system with an at-large Mayor and Council Members that represent 10 single member districts. The Mayor and Council Members serve in their respective seats for four years and cannot be elected to more than two consecutive terms. The City Council appoints the City Manager who is the chief administrative and executive officer of the City. The City Council and City Manager are committed to their mission of delivering the highest quality services in the most cost-effective manner.

To learn more about the dynamic City of Austin, visit [austintexas.gov](https://austintexas.gov).

## STRATEGIC OUTCOMES AND INDICATORS

The City Council adopted six Strategic Outcomes and Indicators in 2018 as part of its Strategic Direction 2023 to guide the City in improving quality of life and civic participation in the Austin Community over the next three to five years. The *Medical Director* reports to the Director, Austin Public Health, who reports to the Assistant City Manager for Health and Environment, and Culture and Lifelong Learning.

## THE AUSTIN PUBIC HEALTH DEPARTMENT

Every day in every part of our community, public health protects Austin and Travis County residents from infectious diseases and environmental threats, and works to reduce communicable and chronic diseases, with a focus on health equity for all residents. Austin Public Health has a staff of 527.5 FTE's, of which 243 are grant funded. Austin Public Health's total operating budget is \$115 million.

Austin Public Health offers:

- ◆ Services to help people meet needs across the lifespan, such as immunizations, food, clothing, and assistance with jobs and housing;
- ◆ Health screenings for blood pressure, diabetes, sexually transmitted diseases, HIV hepatitis, and tuberculosis;
- ◆ Nutritional support through the Women, Infants, and Children Program (WIC);





## THE AUSTIN PUBIC HEALTH DEPARTMENT

Austin Public Health offers:

- ◆ Birth and death certificates;
- ◆ Inspection and permitting of restaurants and food establishments;
- ◆ Outreach and education on topics such as diabetes, tobacco cessation, mother-friendly workplaces, and injury prevention; and
- ◆ Emergency preparedness planning and programs to help people in need during and after natural and man-made disasters.

## THE POSITION

The City of Austin and Travis County are seeking qualified innovative and collaborative applicants for the position of Medical Director for Austin Public Health. This position will serve under the Director of Austin Public Health and is responsible for clinical oversight of medical-related services rendered by Austin Public Health Department personnel. This position serves on the Director's Executive Leadership team. The Austin Public Health Medical Director is a high-profile position serving a broad range of internal and external customers and stakeholders.

### Key Duties and Responsibilities :

- ◆ Establishes, maintains, and enforces quarantine in Austin/Travis County.
- ◆ Provides medical leadership in monitoring and responding to potential disease outbreaks.
- ◆ Ensures that all medical-related activities in the department are performed in accordance with applicable license, regulatory, and accreditation standards, including consistent quality assurance standards.
- ◆ Provides direct clinical services as assigned.
- ◆ Advises local physicians concerning communicable disease and other public health concerns.
- ◆ Communicates to the media regarding public health issues as assigned.
- ◆ Serves on department team for public health emergency preparedness.
- ◆ Serves as Department Assistant Director for medical-related services.



## **Duties of the Medical Director required by the Texas Health & Safety Code and City Charter/Code of Ordinances**

The City of Austin shall provide the services of the Health Authority as described in Section 121.024 of the Texas Health & Safety Code. These duties include:

- ◆ Establishing, maintaining, and enforcing quarantine in the health authority's jurisdiction;
- ◆ Aiding in relation to local quarantine, inspection, disease prevention and suppression, birth and death statistics, and general sanitation in the health authority's jurisdiction;
- ◆ Reporting the presence of contagious, infectious, and dangerous epidemic diseases in the health authority's jurisdiction

The Health Authority has responsibilities under the City of Austin Charter/Code of Ordinances, including an interlocal agreement with Travis County that impact services provided by Austin Public Health and Animal Services. All of the licensed medical professionals working at APH are authorized by standing delegation orders from the Health Authority.

Starting salary and compensation is negotiable, depending on qualifications, experience, and record of professional achievement plus an attractive benefits/relocation and retirement package.

## **QUALIFICATIONS**

The following factors of education, experience, leadership, management style, and personal traits have been identified as ideal attributes for the Austin Public Health Medical Director to function effectively and achieve a high level of success in the position.

## **EDUCATION AND EXPERIENCE**

- ◆ Graduation with a Doctor of Medicine or Doctor of Osteopathic Medicine from a college or university accredited by the American Medical Association and Liaison Committee on Medical Education.
- ◆ Master's Degree from an accredited college or university with major course work in a field related to Public Health, plus six (6) years of experience in public health or a related field, including four (4) years of experience which were in progressively responsible supervisory/management/administrative capacity.
- ◆ Additional experience in a related capacity may substitute for the Master's degree.



## LICENSES AND CERTIFICATIONS

- ◆ Licensed to practice medicine in Texas.
- ◆ Current Drug Enforcement Administration (DEA) and Department of Public Safety registration certificate for Controlled Substances for the purpose of writing prescriptions.
- ◆ Board certification in a medical specialty

## THE IDEAL CANDIDATE

In addition to being ethical, well-qualified, and experienced, the Austin Public Health Medical Director must be a collaborative servant-leader who is skilled at building relationships and teams, as this person will work cross-functionally with the City of Austin and a diverse group of internal and external stakeholders.

The ideal candidate will have a history of customer service excellence and show appreciation for the multitude and diversity of communities, perspectives, and values that exist in Austin. They will be an innovative leader who implements bold strategies to resolve complex issues and leads and empowers employees through the various units and locations across the department.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. For assistance please contact 512-974-3210 or Relay Texas 7-1-1.



## COMPENSATION AND BENEFITS

Salary is commensurate based on qualifications. The benefits package includes medical, dental and vision coverage, life insurance, compensated leave, short-term disability, and retirement benefits. The City is a member of the Proportionate Retirement Program. Optional benefits include supplemental life insurance, a 457 deferred compensation plan, long-term disability plan, and a legal plan. [www.austintexas.gov/departments/active-employee-benefits](http://www.austintexas.gov/departments/active-employee-benefits) to learn more about the City's employee benefits. Reasonable relocation benefits will be provided to the successful candidate.



## APPLICATION AND SELECTION PROCEDURE

To ensure consideration, candidates should apply by Friday, August 30. To apply, candidates must submit a complete online application. [Click here to be directed to the online posting.](#) Interested candidates should apply early in the process for optimum consideration.

For more information on this position, candidates may contact:

*Rudy Vela, Human Resources Consultant*

[Rudy.vela2@austintexas.gov](mailto:Rudy.vela2@austintexas.gov)

512-974-9304

Information submitted for consideration may be made available to the public in compliance with the Texas Open Records Act.

