



Barton Springs Zone Initial Operating Permit Application

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For submittal and fee information, see austintexas.gov/digitaldevelopment

Download application before entering information.

Date: _____ Subject to: ORD. # 911017B
 Level I – Maintenance Only LDC Section 13-2-502
 Level II – No-Discharge and Maintenance ORD # 920903-D
 Level III – Monitoring and Maintenance ORD # 941205-A
 Operating Permit Number: _____

Section 1: General Information on Water Quality Control (WQC)

WQC Site Name: _____
 WQC Address: _____
 Operator Business Name: _____
 Operator Mailing Address: _____
 Contact Name: _____
 Phone Number: _____ Email Address: _____

Owner Business Information (Complete if different from the Operator. If it is the same, check here).
 Owner Business Name: _____
 Owner Mailing Address: _____
 Contact Name: _____
 Phone Number: _____ Email Address: _____

Primary Facility Contact Name: _____
 Primary Facility Contact Phone Number: _____

Please provide a copy of the site plan and a copy of the maintenance plan with your initial Operating Permit Application. The maintenance plan for the entire water quality control system is required by LDC 25-8-233. The maintenance plan must meet the minimum maintenance requirements of ECM 1.6.3.

For acceptance of the WQC the following is required:

1. A passing final inspection by Watershed Protection Department (WPD) Operating Permit staff
2. Engineer's Concurrence Letter
3. Documentation for the water quality control as requested by the WPD Operating Permit Staff. In particular, O&M information for retention irrigation systems. Any deficiencies in submittals will need to be resolved prior to the release of the one-year performance period and associated water quality fiscal.

At the one-year renewal after acceptance the owner/operator will be required to submit:

1. A completed Operating Permit renewal application.
2. All maintenance records, including; the name(s) of any contractor(s), date(s) of maintenance and RESULTS (actions taken, sediment materials removed, disposal location, and components replaced/repaired). All materials must be disposed of in accordance with federal, state and local regulations. See ECM 1.6.3.
3. Any special conditions required by restrictive covenant, or by agreement as a condition of City of Austin approval.

Section 2: Operating Permit Fees

Fee Payment and a copy of the maintenance plan must accompany the application, along with updated information concerning ownership or facility operation. Upon receipt of all information and fees, including a favorable inspection report at the construction final, the City of Austin will approve the permit for a period of one (1) year.

WQC ID#: _____

Operating Permit Fees:

1 WQC	2 WQCs	3 or More WQCs
\$1,002.56	\$1,080.56	\$1,145.00

Section 3: Responsibility of Permittee

It is the duty of the responsible party who maintains the water quality controls(s) to contact the City of Austin for a post-maintenance inspection. Maintenance requirements include:

- Removal of sediment buildup in WQC(s) when accumulation exceeds 1/2 inch.
- Clear and properly dispose of accumulated trash and debris every six months, or more frequently, as needed.
- Limit the maximum height of vegetative growth in controls to 18 inches.
- No persistent water should be in controls; capture volume should be retreated, retained or discharged in accordance with the approved maintenance plan. Prolonged, standing water indicates the need for corrective measures.
- An inspector from the Watershed Protection Department will verify compliance with the code requirements and the Operating Permit after the site is constructed and the water quality system is ready for final inspection.
- Maintenance inspections performed by CITY personnel will be conducted during normal business hours.
- The permittee acknowledges that sampling, if required, will be performed during storm events by contractors selected by the city, and the permittee is responsible for providing information on associations with certified labs, or subsidiaries thereof.

Applicant / Responsible party agrees that the information contained in this permit application is true and correct to the best of his / her knowledge. Applicant agrees to abide by the requirements of this permit and all related Codes of the City of Austin.

I, THE SIGNEE, RESPONSIBLE FOR THE PROPERTY ASSIGNED BY SITE PLAN # _____, UNDERSTAND AND AGREE TO MAINTAIN THE WQC(s) AND ANY ASSOCIATED EASEMENTS IN A MANNER WHICH WILL ALLOW ACCESS FOR CITY OF AUSTIN EMPLOYEES OR CONTRACTORS TO INSPECT OR SAMPLE THE CONTROL(S).

Name/Title: _____

Signature: _____ Date: _____

Permit Applicant/Responsible Party: Owner Operator

Section 4: Delivery and Submittal Instructions

For instructions on digital submissions, please visit [Digital Development](#).

Payment and attachments must accompany the application, along with updated information concerning ownership or facility operation. Upon receipt of all information and fees, including a favorable inspection report which will be performed after you have submitted the application, the City of Austin will renew the permit for a period of one (1) year.

Failure to comply with provisions in the ordinance or the terms of the permit is a violation of the Land Development Code and subject to enforcement action, as identified in Chapter 25-1, Article 10 and Section 25-8-511 through 25-8-523 (when applicable).

For Office Use Only

Date Received: _____

Received By: _____

Paid: _____

Receipt Number: _____

Effective Dates of Permit: _____

Director

Operating Permit Coordinator