



Request for Development Compliance Letter

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

INSTRUCTIONS: A Development Compliance Letter is intended to provide official confirmation that development on a site was completed to approved plans, that there are no zoning code violations and provide information about re-constructability in the event of a loss. To submit a request for a Development Compliance Letter, complete this application and submit it to our office with a survey of the lot you are seeking the letter for and the fee.

1. Register today to do business with us online at Austin Build + Connect (AB+C) austintexas.gov/abc.
2. Download this form, complete, and email to DSDDAC@austintexas.gov.
3. An invoice will be generated in the AB+C account using the "BILL TO" email address below.
4. Submit your payment online using austintexas.gov/abc.
5. The Development Compliance Letter will be processed and emailed to requester.

NOTE: There is a fee per permitted development site. See "Development Assistance Center" Fees on the [DSD Fee Schedules webpage](#).

Requested by

Name: _____ Firm: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Email: _____ Phone: _____

Bill to (AB+C Account User Email Address):

Requested Property Information

Address: _____
City: _____ State: _____ Zip: _____
Legal Description: _____

County Property Tax Identification Number(s): _____

The tax identification number must be included in the order to verify zoning accurately. This number can be obtained from the applicable county appraisal district website (TravisCAD.org, WCAD.org, HaysCAD.com).

Brief description of development needing Development Compliance Letter:

Notification

- Call requester when compliance letter is ready.
- Email compliance letter to requester.
- Other: _____

For Office Use Only

Zoning Grids: _____
Current Zoning: _____