



Commercial Building Application

FOR OFFICE USE ONLY Application Date: _____ PR#: _____
 Coordinator: _____ Comments Due: _____
 C.O. Permit #: _____
 Application Expiration Date: _____

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
 For submittal and fee information, see austintexas.gov/digitaldevelopment

Historic Landmark or Historic District: <input type="checkbox"/> Yes <input type="checkbox"/> No	Density Bonus: <input type="checkbox"/> Yes <input type="checkbox"/> No
Green Building Standards Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Flood Plain: <input type="checkbox"/> Yes <input type="checkbox"/> No
Former Landfill Site: <input type="checkbox"/> Yes <input type="checkbox"/> No	2021 Winter Weather Event***: <input type="checkbox"/> Yes <input type="checkbox"/> No

Address: _____ Suite #: _____ Building #: _____

Residents of 5 or more currently occupied residential units will be displaced*: <input type="checkbox"/> Yes** <input type="checkbox"/> No If Yes, number: _____ <small>*Defined LDC 25-1-701 **If 5 or more, tenant notification may be required and a certified form may be required with your application (LDC 25-1-712)</small>	Total New/Addition & Remodeled Building Area > 5,000 Sq Ft: <input type="checkbox"/> Yes** <input type="checkbox"/> No <small>**Construction material recycling is required (LDC 25-11-39)</small>	Onsite Sewage: <input type="checkbox"/> Yes** <input type="checkbox"/> No <small>**Submit approved onsite sewage document</small>	Auxiliary Water Source: <input type="checkbox"/> Yes** <input type="checkbox"/> No <small>**Submit approved auxiliary and potable plumbing plans</small>
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Approved Site Plan #: _____ Site Plan Expiration Date: _____
 Approved Site Development Exemption #: _____ D.A.C. Approval Date: _____
 Current Use: _____ Proposed Use: _____

Project Name: _____
 Description of Work: _____

# of Stove Hoods: _____ <input type="checkbox"/> New <input type="checkbox"/> Existing	# of Walk-In Freezers: _____ <input type="checkbox"/> New <input type="checkbox"/> Existing	# of Walk-In Coolers: _____ <input type="checkbox"/> New <input type="checkbox"/> Existing	Asbestos Being Disturbed: <input type="checkbox"/> Yes <input type="checkbox"/> No
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Hazardous Waste Materials: Yes No Hazardous Materials: Yes No Existing Underground Storage Tanks: Yes No

TOTAL VALUATION (labor + materials): _____	# of Floors in Scope of Work: _____	# of Bldg Floors: _____	# of Units: _____
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Fire Sprinklers: Full Partial None / Existing New / 13R 13D Fire Alarm System: Full Partial None / Existing New

Primary Use	<input type="checkbox"/> B, E, F, M, S, U <input type="checkbox"/> A <input type="checkbox"/> I <input type="checkbox"/> R <input type="checkbox"/> H	REVIEWS REQUESTED
Occupancy Group:	<input type="checkbox"/> Shell Building <input type="checkbox"/> Parking Garage	<input type="checkbox"/> Building <input type="checkbox"/> Med. Gas <input type="checkbox"/> Design <input type="checkbox"/> Energy <input type="checkbox"/> Electric <input type="checkbox"/> Fire <input type="checkbox"/> Mech. <input type="checkbox"/> Structural <input type="checkbox"/> Plumbing

NEW SqFt	REMODEL SqFt	Total Square Feet of Building:
Enter square footage for the primary use of each building. Parking Garages must be entered in a separate application. For multiple uses where one is not the primary, show square footage broken down per category. (For Examples see Note 2 below)		

FOR OFFICE USE ONLY			C.O. Required:
Total Project Sq Ft: _____	Type Construction: _____	Occupancy Group: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

REQUIRED INSPECTIONS	<input type="checkbox"/> Bldg <input type="checkbox"/> Elec <input type="checkbox"/> Mech <input type="checkbox"/> Plmb <input type="checkbox"/> Sidewalk <input type="checkbox"/> Driveway <input type="checkbox"/> Water <input type="checkbox"/> Sewer
	<input type="checkbox"/> Fire <input type="checkbox"/> Hlth <input type="checkbox"/> Engy <input type="checkbox"/> PV (solar) <input type="checkbox"/> Landscape <input type="checkbox"/> Environ <input type="checkbox"/> Medical Gas <input type="checkbox"/> OSSF

General Contractor: _____ Email: _____ Phone: _____
 General Contractor Address: _____
 Property Owner: _____ Email: _____ Phone: _____

Name of Applicant: _____
 Address: _____
 City: _____ State: _____ Zip: _____

I understand that in accordance with the City of Austin Land Development Code, non-compliance with the Land Development Code may be cause for the Building Official to suspend or revoke a permit and/or license.

Signature (Applicant or Authorized Agent): _____ Phone: _____
 Printed Name: _____ Email: _____

*** 2021 Winter Weather Event: repair and reconstruction work for damage sustained between February 11th, 2021 and February 20th, 2021 due to multiple ice and snow storms that went through the Austin area.

Building Sq. Ft. (Floor Area): The area included within the surrounding exterior walls of a building or portion thereof exclusive of courts. The floor area of a building, or portion thereof, not provided with surrounding exterior walls shall be the usable area under the horizontal projection of the roof or floor above.

1. Examples:
 - a. Office Warehouse shall be entered as an "S" Occupancy Group
 - b. Schools through grade 12 shall be entered as an "E" Occupancy
 - c. Mixed Use Building with attached enclosed parking, retail floors, office floors, and residential floors:
 - i. Enclosed garage shall be entered in a separate building application under "Parking Garage"
 - ii. Retail floors shall be entered on a separate application as a tenant finish out for an "M" Occupancy
 - iii. Office floors shall be entered in a separate application as a tenant finish out for a "B" Occupancy
 - iv. Remainder of building shall be entered on a separate commercial application under the appropriate use or as a "Shell Building"
 - d. Brewery/Distillery with storage, distribution, and tasting room that functions as a bar/restaurant:
 - i. Information to be entered on one application
 - ii. Brewery/Distillery, storage, and distribution shall be entered as an "F" Occupancy
 - iii. Tasting Room shall be entered as an "A" Occupancy

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Review Section	Cycle 1			Cycle 2			Cycle 3			Cycle 4		
	A/R	Date	Sign	A/R	Date	Sign	A/R	Date	Sign	A/R	Date	Sign
Building												
Design Standards												
Special Inspections												
Structural Review												
Mechanical												
# Stove Hoods												
# Freezers												
# Walk-In Coolers												
Electric												
Austin Energy												
Plumbing												
Medical Gas												
Energy												
Site Plan												

NOTES: