EMERGENCY/EVACUATION DRILL ANALYSIS

DATE OF DRILL: ___________ TIME: STARTED _______ ENDED ________________

TYPE (Evacuation, Tornado, etc.) __________________________________________

1. ALARM NOTIFICATION:
   A. Who answered emergency line? ______________________________________
   B. How many rings before the phone was answered? ________________________
   C. How well was the call handled? _______________________________________
   D. How long before the alarm sounded? __________________________________
   E. Was a P.A. announcement made?_____________________________________
   F. Was the announcement clear?________________________________________

2. EVACUATION
   A. Did evacuation begin immediately? ____________________________________
   B. How long before everyone was out? ___________________________________
      Main Jobsite
      Office Employee Exit
      Storage/Warehouse Area
   C. Did all employees gather AWAY from the project? ______________________

3. CONTROL CENTER (if used)
   A. Who was present? _________________________________________________
   B. Was anyone missing who should have been there?  Give reason. ____________
       __________________________________________________________________

4. FIRE DEPARTMENT
   A. Did the Fire Department respond to the drill as a simulated emergency? _______
   B. If so, list response time: _____________________________________________
   C. Who was present from the Fire Department? ____________________________
   D. Did they have any comments on our drill? _______________________________

5. RETURN TO THE PROJECT
   A. How long did the entire drill last before everyone was back on the job?
       __________________________________________________________________