



**CITY OF AUSTIN
DOWNTOWN AUSTIN COMMUNITY COURT
REQUEST FOR APPLICATION (RFA) OFFER SHEET**

SOLICITATION NO:	BH2024EMS
DATE ISSUED:	October 3, 2024
SOLICITATION NAME:	Bridge Housing (BH)
Proposal Due Date	November 18, 2024 , at 2pm CST
Anticipated Start of contract:	April 01, 2025
Questions regarding the RFA are due on or before:	November 12, 2024, at 11am CST
Technical Assistance regarding submission of the RFA are due on or before	November 18, 2024, at 1pm CST
Questions must be submitted via email to the Authorized Contact Person	Authorized Contact Person: Edna Staniszewski Business Process Specialist Downtown Austin Community Court E-Mail: CommunityCourtContracting@austintexas.gov
Questions and Answers will be available:	On the Website
NON-MANDATORY PRE-OFFER CONFERENCE DATE/TIME/LOCATION:	October 10 2024, 3:00PM , Central Time One Texas Center, Training Room 505 Barton Springs, Suite 125, Austin, TX 78704
DACC is accepting proposal through solicitation website: https://www.austintexas.gov/article/bridge-housing-BH	
Interested Offerors must do the following: <u>Offerors Initial Steps: Registration</u> <ol style="list-style-type: none">1. Confirm your organization is a registered vendor with the City of Austin.<ul style="list-style-type: none">• To find the City of Austin Vendor Number please visit Registered vendor search and search for the organization's legal name.• To register to become a potential City of Austin vendor, Register as a vendor for the City.	

This Offer Sheet must be signed and submitted via Solicitation website to be considered for award

This solicitation is comprised of the following required sections. Please carefully read each section including those incorporated by reference. By signing this document, you are agreeing to all the items contained herein and will be bound to all terms. All of the following items can be found on the RFA Website: RFA BH2024EMS – Bridge Housing (BH)

Form Number	Title	Guidance
1	Offer Sheet	Forms 1-5 must be filled out, signed, and uploaded via website by: November 18, 2024, 2PM CST
2	Scope of Work and Application	
3	Program Budget and Funding Summary	
4	Program Staff Positions and Time	
5	COA Certifications and Disclosures	
Exhibit Number	Title	Guidance
A	Standard Solicitation Provision and Instructions	Information Only
B	Standard DACC Agreement Boilerplate and Exhibits	
F	HMIS Requirements	

This solicitation is comprised of the following required sections. Please ensure to carefully read each section including those incorporated by reference. By signing this document, you are agreeing to all the items contained herein and will be bound to all terms.

The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name: _____

Company Address: _____

City, State, Zip: _____

Federal Tax ID No: _____

Printed Name of Officer or Authorized Representative: _____

Title: _____

Signature of Officer or Authorized Representative: _____

Email Address: _____