



AUSTINCODE
DEPARTMENT

PRIVATE HAULER APPLICATION

DESCRIPTION: All private haulers that collect, remove, or transport waste, recycling, and/or organic/compost within the City of Austin must obtain a Private Hauler License. This Article of the City Code may be viewed in whole at the City Clerk's Office or at: **City of Austin Code 15-6, Article 3.**

INSTRUCTIONS:

1. Complete this application. This application must be signed by a legally authorized representative. All attachments must be clearly labeled.
2. Submit application by mail: City of Austin Code Department, Attn: Finance-Private Hauler, PO Box 1088, Austin, TX 78767. Or in person: 1520 Rutherford Lane, Building One.
3. Payment must be cash, check or money order payable to: City of Austin Code Department. For questions, e-mail: ccdhaulerlicense@austintexas.gov

Upon completed application and submission of all required certifications and fees, you will receive two decals for each vehicle indicated. The placement of the decals shall be on the driver's door and the passenger door.

CHECKLIST:

- Complete Private Hauler Application**
- Insurance Certification** (City of Austin Code, 15-6, Section 53) - Attach a copy of your general and commercial auto liability insurance policy. Must show minimum limits of \$250,000 per individual and \$500,000 per occurrence for bodily injury and \$100,000 for property damage or \$1,000,000 on a combined single limit basis.
- Annual State of Texas Vehicle Inspection Certification for each Licensed Vehicle** - If certification is unavailable, three pictures must be taken of each vehicle: side view of full vehicle, front view with license plate visible, and close up of inspection sticker.
- Vehicle License Fee** (City of Austin Code, 15-6, Section 56) - \$316 per solid waste vehicle annually.
- Tonnage Report** - Prior reporting period.
- All Containers must have an Austin Resource Recovery Landfill, Recycling, or Organics Sticker**

PRIVATE HAULER INFORMATION:

Name of Applicant: _____

Name of Business: _____

Local Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Business Email: _____

Mailing Address: _____

(if different than above) _____

Primary Contact and Title: _____

Contact Email: _____

Website: _____

PRIVATE COLLECTION SERVICES:

1. What type of collection services do you provide? solid waste/landfill recycling compost/organic
2. Where are the materials hauled to (landfill, recycling center, compost facility)? _____

VEHICLES:

\$316 per solid waste/landfill vehicle | **no fee** for recycling/compost vehicle

Total of solid waste/landfill vehicles: _____ X \$316 = \$ _____

Total of recycling/compost vehicles: _____ No Fee _____

Total of combination vehicles: _____ X \$316 = \$ _____

TOTAL: \$ _____

Solid waste/landfill/combination vehicles (list additional vehicles on separate page):

License Plate #	Make	Model	Year	Gross Vehicle Weight	VIN #

Recycling/compost vehicles (list additional vehicles on separate page):

License Plate #	Make	Model	Year	Gross Vehicle Weight	VIN #

LICENSE EXEMPTION:

In accordance with **City of Austin Code 15-6, Article 3**, this section must be completed to request exemption from the licensing requirements for Private Collection Services.

Reason(s) for exemption from fees (check all that apply):

- Does not collect landfill trash materials within the Austin city limits.
- No longer provides landfill trash collection services.
- Only collects organic materials to be composted.
- Only collects recyclable materials.
- Other (must specify):

INSURANCE:

Name of commercial general liability and automobile insurance company: _____

Certificate of insurance attached: yes no If no, date insurance will be sent: _____

SIGNATURES:

By signing this document, I do hereby certify that all statements and representations contained in this application are true, correct and complete. I understand the obligations as a holder of a Private Hauler License and am willing to comply with the terms and conditions of all provisions in the applicable City of Austin ordinances and administrative rules. Any changes to the information above shall be my responsibility to update and submit to the City of Austin.

Signature (Owner or President Only) Printed Name Date

Signature of Applicant (if different than above) Printed Name Date

*this application shall not be complete until the Code Director or City designee, signs below for acceptance of the certificate of insurance required by City of Austin Code 15-6, Section 53

<i>For City of Austin Use Only</i> (acceptance of the said contained Private Waste Hauler applicant's Certificate of Insurance)		
Code Director or Designee	Printed Name	Date Received

THE STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

BEFORE ME, the undersigned authority, on this day personally appeared _____,
known to me the person whose name is subscribed to the foregoing instrument, and acknowledged to me that
he executed the same for the purposes and consideration therein expressed.

SWORN TO AND SUBSCRIBED before me on this _____ day of _____, _____

[PERSONALIZED SEAL]

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

PRINTED NAME OF NOTARY

MY COMMISSION EXPIRES: _____

TONNAGE REPORT:

Six-month reporting period (check one and complete the year):

- January to June, 20__
- July to December, 20__

Enter tons of each type of material hauled to each type of facility. Enter zero (0) to indicate your company didn't haul a particular type of material to a facility type. Each box should have an entry.

Destination Facility	Tons of Material (Excluding C&D)	Tons of C&D Debris	TOTAL
Disposal Facility/Landfill	+	=	
Recycling Facility/Operation	+	=	
Organic Processor	+	=	

Definitions:

- Disposal facility – a landfill or facility that processes material into a fuel; includes anaerobic digester
- Recycling facility – a facility that processes recovered materials into raw materials for the production of new products
- Organic processor – a facility that processes organic material (landscaping, yard trimmings, brush, grass, tree stumps, untreated wood, food, etc.) into animal feed, mulch, compost, or similar product
- Construction or Demolition Material – by-products of construction or demolition projects, such as building components, concrete, corrugated cartons, gypsum wallboard, metal, paper, paving, plastics, and wood; but not including excavated soil, stone, land clearing debris, asbestos-containing materials, lead-containing materials, and similar items

<i>For City of Austin Use Only</i>	
Austin Resource Recovery Staff	Date Entered
<p>Comments:</p> <div style="border: 1px solid black; height: 200px; margin-top: 5px;"></div>	

PRIVATE HAULER VEHICLE LICENSE FEE REMITTANCE FORM:

Name of Applicant: _____

Name of Business: _____

Local Address: _____

City: _____ State: _____ Zip: _____

VEHICLES:

\$316 per solid waste/landfill vehicle | **no fee** for recycling/compost vehicle

Total of solid waste/landfill vehicles: _____ X \$316 = \$ _____

Total of recycling/compost vehicles: _____ No Fee _____

Total of combination vehicles: _____ X \$316 = \$ _____

TOTAL: \$ _____

I certify that the above information is true and correct.

Signature of Applicant

Printed Name

Date

Title

Phone Number