



## REPEAT OFFENDER RENTAL REGISTRATION FORM

For additional information regarding registration, please visit:

[www.austintexas.gov/department/repeat-offender-program](http://www.austintexas.gov/department/repeat-offender-program)

### PROPERTY INFORMATION

PROPERTY NAME:

PROPERTY ADDRESS:

CITY:

STATE:

ZIP CODE:

YEAR BUILT:

TOTAL NUMBER OF BUILDINGS:

TOTAL NUMBER OF RENTED UNITS:

### PROPERTY OWNER INFORMATION

OWNER'S NAME:

REGISTERED AGENT

IF OWNED BY LLC, LP OR ASSOCIATION:

OWNER'S MAILING ADDRESS:

CITY:

STATE:

ZIP CODE:

OWNER'S DRIVER'S LICENSE NUMBER:

STATE DRIVER'S LICENSE ISSUED:

OWNER'S PRIMARY PHONE NUMBER:

OWNER'S SECONDARY PHONE NUMBER:

EMAIL ADDRESS:

## EMERGENCY CONTACT INFORMATION

MANAGEMENT COMPANY:

LOCAL AFTER HOURS PHONE NUMBER:  
(AVAILABLE 24 HRS/7 DAYS A WEEK)

MAILING ADDRESS:

CITY:

STATE:

ZIP CODE:

EMAIL ADDRESS:

MANAGEMENT COMPANY PRIMARY PHONE NUMBER:

MANAGEMENT COMPANY SECONDARY PHONE NUMBER:

## REGISTRATION VERIFICATION

I ATTEST THAT THE INFORMATION SUBMITTED RELATED TO THIS RENTAL REGISTRATION APPLICATION IS TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_  
Owner or Agent's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Please complete the following steps to register your property with the City of Austin's Repeat Offender's Program:

- \* Print the Application
- \* Check the box next to the Acknowledgment Statement and sign the application
- \* Execute a Check or Money Order in the amount of **\$380.00** payable to the "CITY of AUSTIN"
- \* Please include the relevant property address or a copy of your invoice with the payment
- \* MAIL via USPS Certified Mail/Return Receipt Requested to:

City of Austin—Austin Code  
Department Attn: Finance—ROP  
PO Box 1088  
Austin, TX 78767

- \* The Registration Form may be submitted in-person at:

City of Austin—Austin Code Department  
5202 E Ben White Blvd, Suite 550  
Austin, TX 78741

**This is not a mailing address. Applications mailed to this address will be returned.**