

**City of Austin
Austin Water Utility**
Application for Residential Water/Wastewater Tap Permits
Customer must have applied for a Building Permit before the Tap Permit can be issued.

Service Address: _____

Lot: _____ Block: _____ Subdivision/Land Status: _____

Meter Size: _____ Irrigation Meter Size: _____ Wastewater: Y or N Cutover from Septic: Y or N

Source of Water: Private Well Public Water Supplier, _____ Cistern Lake Water

Customer/Company Name: (PLEASE PRINT) _____

Company Type: _____ Corporation _____ Limited Partnership _____ Unlimited Partnership _____ Sole Ownership:

DL# or Tax ID#: _____ OR Social Security # _____

Mailing/Billing Address: _____ City: _____ State: _____ Zip: _____

Phone # (_____) _____ - _____

Type of structure to receive service (check all that apply)

| | | | |
|---|-------------------------------|----------------------------------|----------------------|
| _____ Home/Single Family | # of Bathrooms _____ | _____ Townhouse/Condo | # of Bathrooms _____ |
| _____ Two-Dwelling Units (Duplex) | # of Bathrooms per unit _____ | _____ Mobile/Manufactured Home | # of Bathrooms _____ |
| _____ Three-Dwelling Units (Tri-plex) | # of Bathrooms per unit _____ | _____ Garage Apartment | # of Bathrooms _____ |
| _____ Four-Dwelling Units (Four-plex) | # of Bathrooms per unit _____ | _____ Other/Please specify _____ | |
| _____ Residential Irrigation Meter: If applying for an irrigation meter for a structure which has an existing domestic meter, please provide the: | | | |
| Address: _____ | | Account # _____ | Meter # _____ |
| If switching from a "well" to COA, ask about RPZ requirements. | | | |

I have read the "Applicant's Instructions and Conditions" and agree to the terms of this tap application. For City Installation standards, refer to item ID's in the 520 series at:

http://issweb.ci.austin.tx.us:5151/~aeservices/spec_detail/exhtml/details500series.htm

The Tap Permit will expire 2 years after the date of issue; refunds will not be processed after the expiration date.

Applicant's printed name and Title _____

Signature: _____ Date: _____

T a p s O f f i c e U s e O n l y

| | | |
|--|----------------------|--|
| Mapsco Page: _____ | Grid: _____ | HOLD FOR: _____ |
| WA Tap # <u>W-</u> _____ | Location: _____ | Type/Size: _____ |
| WA Tap # <u>W-</u> _____ | Location: _____ | Type/Size: _____ |
| WW Tap# <u>WW-</u> _____ | Location: _____ | Depth: _____ |
| WW Tap# <u>WW-</u> _____ | Location: _____ | Depth: _____ |
| Annexation: IN LP OUT CRF Zone: CURE URBAN DDZ DWPZ Septic Existing WA or WW Private/Other WA or WW | | |
| DI INSP SI REINSTALL Zone: E C W WW Treatment Plant: SAR Govalle Walnut | | |
| Comments: _____ | | |
| PIER Sale date: _____ | Rep. Initials: _____ | Bldg Permit# _____ Field Estimate \$ _____ CIS acct: _____ |
| WA w/o# _____ | WW w/o# _____ | WA Sr# _____, WW Sr# _____, |
| Date Mtr set: _____, Meter # _____ | Read: _____ | WW connected on: _____ Insp. Initials _____ |

**City of Austin
Austin Water Utility
Application for Residential Water/Wastewater Tap Permits**

Applicant Instructions and TAP Conditions:

I hereby apply for a tap connection to the water and/or wastewater system at the service address noted on this application. If any of the information I have provided is incorrect, I understand that I may be required to pay additional tap fees; capital recovery fees or other costs associated with relocation of water or wastewater connections.

Your signature signifies you have read and understand this information, and that you authorize the Austin Water Utility to enter upon the above-described private property for the purpose of inspecting the septic tank to be abandoned. Applications will not be processed without a signature; an emailed application implies your signature.

Tap Expiration: The Tap Permit will expire 2 years after the date of issue; refunds will not be processed after the expiration date. To keep the tap permit active after the 2-year period for properties both inside and outside the Austin City limits, you must have a valid and active plumbing permit for the property from the City of Austin. Contact the Austin Water Utility at 972-0000 for more information.

Water Service Inspection: The Austin Water Utility will inspect the water service connection and will install a water meter upon successful completion of the inspection. Request the inspection by completing the “Interactive Inspection Request for Water service and Septic Tank Abandonment” at <http://www.ci.austin.tx.us/water/inspectionapp.cfm> or by completing the attached form and faxing it to 972-0024.

Wastewater Inspection Only: Watershed Protection Development Review "Building Inspections" inspects the connection of the private property sewer at the point where it connects to the City sewer. You can request this inspection by calling 480-0623. The process number for the inspection type is "510 - Sewer Tap." Failure to obtain a wastewater inspection will make you liable for all costs associated with verifying that the proper connection procedures have been followed and all other requirements are met.

Septic Tank Abandonment: For abandonment of a septic tank and conversion to City wastewater service, request the wastewater service inspection by completing the “Interactive Inspection Request for Water service and Septic Tank Abandonment” at <http://www.ci.austin.tx.us/water/inspectionapp.cfm> or by completing the attached form and faxing it to 972-0024.

For properties outside the City limits of Austin: Permanent water and/or wastewater service and the setting of a permanent water meter require the successful passing of a Final Plumbing Inspection. Water meters set or water and/or wastewater service provided prior to passing this inspection are considered temporary services, and are subject to disconnection without notice.

**City of Austin
Austin Water Utility**

Inspection Request: Water and/or Sewer cut over from Septic Tank

Complete your request on line at: <http://www.ci.austin.tx.us/water/inspectionapp.cfm>.

Or fax this completed form to **972-0024**

PLUMBER/CUSTOMER NAME: _____

PHONE #: _____ **DATE:** _____ **EMAIL:** _____

The Austin Water Utility will complete the inspection within **five (5) working days** of receipt of your request. If the requested inspection has not been completed within this period, please call the Utility Customer Service Division at: 972-0000 and select option #1.

1. Address: _____ **Plumbing Permit #:** _____

Check all requested services: Water____ Construction Water Only ____ Re-inspection: WA____
Septic Tank Abandonment____ Re-inspection Septic Tank Abandonment____
Spot in Field: WA__ WW__

2. Address: _____ **Plumbing Permit #:** _____

Check all requested services: Water____ Construction Water Only ____ Re-inspection: WA____
Septic Tank Abandonment____ Re-inspection Septic Tank Abandonment____
Spot in Field: WA__ WW__

3. Address: _____ **Plumbing Permit #:** _____

Check all requested services: Water____ Construction Water Only ____ Re-inspection: WA____
Septic Tank Abandonment____ Re-inspection Septic Tank Abandonment____
Spot in Field: WA__ WW__

4. Address: _____ **Plumbing Permit #:** _____

Check all requested services: Water____ Construction Water Only ____ Re-inspection: WA____
Septic Tank Abandonment____ Re-inspection Septic Tank Abandonment____
Spot in Field: WA__ WW__

5. Address: _____ **Plumbing Permit #:** _____

Check all requested services: Water____ Construction Water Only ____ Re-inspection: WA____
Septic Tank Abandonment____ Re-inspection Septic Tank Abandonment____
Spot in Field: WA__ WW__

6. Address: _____ **Plumbing Permit #:** _____

Check all requested services: Water____ Construction Water Only ____ Re-inspection: WA____
Septic Tank Abandonment____ Re-inspection Septic Tank Abandonment____
Spot in Field: WA__ WW__
