



AUSTIN WATER UTILITY
Utility Development Services Division
625 East 10th Street, Suite 715
Austin, Texas 78701
(512) 972-0050 fax: (512) 972-0251



**INSTRUCTIONS FOR COMPLETING THE APPLICATION
FOR ALTERNATIVE WASTEWATER COLLECTION SYSTEM /
SEPTIC TANK EFFLUENT PUMP (STEP) SYSTEM**

Submit the completed application package and appropriate fees to the Austin Water Utility, Utility Development Services Division, Alternative Wastewater Collection Program, 625 East 10th Street, Suite 715, Austin, Texas 78701. Application materials are available at:

<http://www.austintexas.gov/department/alternative-wastewater-collection-systems>

SITE ADDRESS: This information must be provided. Most addresses can be obtained by providing your legal description to the City of Austin Information Technology, Addressing Division at 974-2797.

LEGAL DESCRIPTION: In most cases this will consist of the subdivision name, lot number, block and section number. If the property is not part of a platted subdivision, the acreage and survey name must be provided as well as the volume and page number of the County Deed Records on which the property is recorded.

PLOT PLAN: This application must be accompanied by a plot plan of the property. This plot plan must clearly show the following:

- 1) An outline of the property giving dimensions of the property lines. Include a direction arrow pointing north.
- 2) The location and dimensions of all proposed facilities such as buildings, swimming pools, driveways and other paved areas, patios, and decks.
- 3) Potable water lines. Show all easements (utility, electrical, drainage, etc.).
- 4) The nearest public road including the name of the road.
- 5) Any creeks, dry washes, drainage ditches, ponds, lakes, streams, etc.
- 6) The proposed location of the system.
- 7) The contour of the 100-year floodplain if it exists on the site.

TYPE OF DEVELOPMENT: Check either “Single family residential” or “Non-residential”.