

City of Austin - Austin Water Utility

Application for **Residential** Water/Wastewater Tap Permits

Customer must have applied for a building permit or plumbing permit before the tap permit can be issued

Separate applications required for separate dwellings on same property (detached or not)

Service Address: _____ Unit or Bldg _____

Lot _____ Block _____ Subdivision/Land Status _____ Phase _____ Section _____

Plat Date: ____/____/____ (attach plat date document from County records; if plat date is not verified, applicant will pay the current Impact Fee rate)

Permit for: (check/complete all that apply)

Domestic Meter Size Requested _____ Meter upgrade/downgrade _____ Cutover from Septic _____

Irrigation Meter Size Requested _____ Cutover from Well _____ Install City Clean-out _____

Type of Structure _____ # of Bathrooms _____
(Example: Single family home, Duplex, Townhouse/Condo, Mobile home, Garage Apt, Secondary structure)

Utility Account Billing Information: (This is where the utility bill will be mailed)

Customer /Company Name _____

Mailing Address _____ City _____ State _____ Zip _____

Tax ID# _____ or DL # _____ or SS# _____

Tax ID required for all commercial entities applying for water/wastewater taps

Office Phone # (____) _____; Cell Phone # (____) _____ Email: _____

OFFICE USE ONLY

Date App received: ____/____/____ TAP Rep Initials: _____ Data Entry Date: ____/____/____ TAP Sale Date: ____/____/____

Mapsco Page: _____ Grid: _____ Bldg. Permit # BP- _____ **HOLD FOR: Acceptance / Plumbing permit**

WA Tap # **W**- _____ Location: _____ Type/L/D: _____

WW Tap# **WW**- _____ Location: _____ Type/L/D: _____

WA Tap # **W**- _____ Location: _____ Type/L/D: _____

WW Tap# **WW**- _____ Location: _____ Type/L/D: _____

Jurisdiction: IN / OUT **Connection Method:** DI / INSP / CC / RC **CRF Zone:** CURE / URBAN / DDZ / DWPZ / NA(2014)

Wastewater Zone: E / C / W **WW Treatment Plant:** SAR / Walnut **Septic** Y / N **Inspected by:** AWU PDR PW

Existing WA or WW Private/Other WA or WW Other WA/WW Provider Name _____

Before 10/1/07 **Between** 10/1/07 -12/31/13 **After** 01/1/14 Fee Waiver or Adjustment Type: _____

Comments: _____

SR #: _____ Work Order #: _____ CC&B Account #: _____

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Applicant Instructions and TAP Conditions:

I hereby apply for a tap connection to the water and/or wastewater system at the service address noted on this application. If any of the information I have provided is incorrect, I understand that I may be required to pay additional tap fees; capital recovery fees or other costs associated with relocation of water or wastewater connections.

Your signature signifies you have read and understand this information, and that you authorize the Austin Water Utility to enter upon the above-described private property for the purpose any inspections related to this application. Applications will not be processed without a signature; an emailed application implies your signature.

TAP Application Processing: Applications are usually processed within 3 business days of submission.

Tap Expiration: The Tap Permit will expire 2 years after the date of issue; refunds will not be processed after the expiration date. To keep the tap permit active after the 2-year period, for properties inside Austin city limits, you must have a valid building or plumbing permit. For properties outside the city limits, you must have a valid and active plumbing permit from the City of Austin. Contact the Austin Water Utility at 512-972-0000 for more information.

Water Service Inspection: The Austin Water Utility will inspect the water service connection and install a water meter upon successful completion of the inspection. Request the inspection by completing the "Interactive Inspection Request for Water service and Septic Tank Abandonment" at <http://www.ci.austin.tx.us/water/inspectionapp.cfm> and fax it to 512-972-0024 or call the request line recorder at 512-972-0002. Meter inspection requests received by AWU are usually inspected within 5 business days after the date of the inspection request.

Wastewater Inspection Only: The Planning, Development Review Department Plumbing Inspectors inspects the connection of the private property sewer at the point where it connects to the City sewer. You can request this inspection by calling 512-480-0623. The process number for the inspection type is "510 - Sewer Tap." Failure to obtain a wastewater inspection will make you liable for all costs associated with verifying that all connection procedures are met, other requirements are completed and for billing of services since the connection date.

Septic Tank Abandonment: For abandonment of a septic tank and conversion to City wastewater service, request the wastewater service inspection by completing the "Interactive Inspection Request for Water service and Septic Tank Abandonment" at <http://www.ci.austin.tx.us/water/inspectionapp.cfm> or complete the attached form and fax it to 972-0024.

For properties outside the City limits of Austin: Permanent water and/or wastewater service and the setting of a permanent water meter require the successful passing of a Final Plumbing Inspection. Water meters set or water and/or wastewater service provided prior to passing this inspection are considered temporary services, and are subject to disconnection without notice.

I have read the "Applicant's Instructions and Conditions" and agree to the terms of this tap application.

For City Installation standards, refer to item ID's in the 500 series at: <http://bit.ly/coastandards500>

All required fields on the application must be completed before the TAP can be processed (sold)

Applicant's Name _____

Title _____ Applicant's Phone Number (____) _____

Applicant's Email: _____ Date ____/____/____

By pressing the "Submit Application" button (located at the end of this form), I am agreeing to the terms of this tap application.