City of Austin - Austin Water Utility

Application for **Commercial** Water/Wastewater Tap Permits

Customer is required to submit approved utility construction plans and must have applied for a Building Permit or Plumbing Permit before the Tap Permit can be issued.

Separate applications required for separate dwellings on same property (detached or not)

Service Address: _____

Lot: _____ Block: _____Subdivision/Land Status: _____

Plat Date: ____/____/_____ (attach plat date document from County records; If plate date is not verified, applicant will pay the current Impact Fee)

Requested Meter Size(s): _____ _____ _____ Requested Irrigation Meter Size(s): _____ _____ _____

Wastewater: Y or N Cutover from Septic: Y or N

Customer/Company Name: (PLEASE PRINT) _____ Tax ID#: _____

This will be the name that services will be in and will be billed to. **Required if Commercial Applicant**

Company Type: Corporation: ___ Limited Partnership: ___ Unlimited Partnership: ___ Sole Ownership: ___

Mailing/Billing Address: _____City: _____ State: _____ Zip: _____

Phone # (_____) _____ - _____; email address: _____

Type of structure to receive service (check all that apply)

_____Food/Convenience Store _____Industrial Warehouse _____Service Establishment ____5 or More Dwelling Units _____Restaurant

____Manufacturing/Industrial Bldg _____ Service Repair/Garage _____Office building ____Commercial Warehouse _____Mixed Use

____Health Care Facility _____Retail/Wholesale ____Sanctuary or School ___Hotel/Motel _____Other

____Irrigation Meter for: _____ If applying for an irrigation meter for a structure which has an **existing domestic meter**, please provide the:

Service Address: _____ Account # _____ Meter # _____

Do you have any other water sources**?** Y N Explain: _____ if switching from a "well" to COA, ask about RPZ requirements.

Taps Office Use Only

Date App received: ____/____/____ TAP Rep Initials: _____ Data Entry Date: ____/____/____ TAP Sale Date: ____/____/____

Mapsco Page: _____ Grid: _____ Bldg Permit#_____ ***HOLD FOR*: Acceptance / Request**

WA Tap # __**W-**_____ Location: _____Type/Size: _____

WW Tap# __**WW-**_____ Location: _____Depth: _____

WA Tap # __**W-**_____ Location: _____Type/Size: _____

WW Tap# __**WW-**_____ Location: _____Depth: _____

Zone E C W

WWTP: SAR Walnut

Septic: Existing WA or WW

Private/Other: WA or WW

Jurisdiction*:* IN LP OUT **Connection Method**: DI INSP SI REINSTALLS **CRF Zone***:* CURE URBAN DDZ DWPZ

Before 10/1/07 After 10/1/07 After 11/1/13 Fee Waiver or Adjustment Type: _____

Comments: _____

CIS acct: _____ Field Estimate $_____WA w/o#_____ WW w/o# _____

WA Sr#_____, WW Sr#_____,

Date Mtr set: _____, Meter #_____ Read: _____ WW connected on: _____ Insp. Initials_____

*****Customer signature required on reverse side of application ***** Revised 8-1-13

City of Austin
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Applicant Instructions and TAP Conditions:

I hereby apply for a tap connection to the water and/or wastewater system at the service address noted on this application. If any of the information I have provided is incorrect, I understand that I may be required to pay additional tap fees; capital recovery fees or other costs associated with relocation of water or wastewater connections.

Your signature signifies you have read and understand this information, and that you authorize the Austin Water Utility to enter upon the above-described private property for the purpose any inspections related to this application. Applications will not be processed without a signature; an emailed application implies your signature.

For properties outside the City limits of Austin, I further understand that permanent water and/or wastewater service and the setting of a permanent water meter requires the successful passing of a Final Plumbing Inspection. Any water meters set or water and/or wastewater service provided prior to passing this inspection are considered temporary services, and these services may be discontinued without notice and may not be resumed until inspection requirements are met.

Wastewater Cutover Inspection Only: The Austin Water Utility and not a private plumbing inspector must inspect all of the wastewater tie-in points, or where the customer's private plumbing line connects to the City's service stub. The septic tank will have to be abandoned and disconnected from the structure. After you have paid the appropriate inspection and tank abandonment fees, you can request this inspection by calling 972-0002. Failure to obtain a wastewater inspection will make you liable for all costs associated with verifying that the proper connection procedures have been followed and all other requirements are met.

Tap Expiration: The Tap Permit will expire 2 years after the date of issue; refunds will not be processed after the expiration date. To keep the tap permit active after the 2-year period, for properties inside Austin city limits, you must have a valid and active building or plumbing permit. For properties outside the city limits, you must have a valid and active plumbing permit from the City of Austin. Contact the Austin Water Utility at 972-0000 for more information.

Commercial Construction Projects: Contact the City of Austin Planning Development Review Department, construction inspections division, at 974-6360 or 974-7034.

State of Texas Applications: Need to supply the name of the State Agency and the name and phone number of the authorized representative of the Agency.

City of Austin Department Applications: Need to supply the Department name, contact person's name, phone number and the fund/agency/organization for billing.

Reference Water/Wastewater Design Criteria & Plumbing Inspection Information at:
http://www.ci.austin.tx.us/site/development_portal.htm

All required fields on the application must be completed before the TAP can be processed (sold)

Printed Name_____ Signature _____

Title_____ Applicant's Phone Number (_____) _____

Applicant's email: _____ Date____/____/____

Revised 8-1-13