



## WATER EFFICIENCY AUDIT INDUSTRIAL, COMMERCIAL & INSTITUTIONAL REBATE

Austin Water's **Water Efficiency Audit Rebate** helps commercial, industrial, and institutional (ICI) customers with the cost of an audit to identify potential water and cost savings.

*\* Participants must get pre-approval from Austin Water before the audit takes place.*

### WATER SAVINGS

- Identifies measures and rebates that may reduce water, wastewater and energy bills
- Calculates return on investment for equipment and process upgrades to increase efficiency

### REBATE AMOUNT

- 75% of the audit cost, up to a maximum of \$5,000

### ELIGIBILITY

- **Applicant:**
  - o Must be an industrial, commercial or institutional (ICI) customer of Austin Water
    - Audited facility must be separately metered and use at least 100,000 gallons of water a year
    - Property must be in compliance with current **water restrictions** and **Commercial Facility Irrigation Assessment Program** requirements
  - o Must repair all identified, controllable leaks and make all existing equipment/operational adjustments identified during the audit to receive the rebate
  - o Agrees to any needed post-inspections by Austin Water
  - o Willing to participate in a survey to evaluate program effectiveness
- **Audit:**
  - o Must be performed by an independent water efficiency auditor (*Audits performed by internal facility staff are not eligible*)
    - Auditor must be competent to evaluate all aspects of water use, including indoor, outdoor, and special equipment uses such as food service, laundry, cooling towers, labs, or other uses applicable to the site
  - o **Audit reports** must include at least the following:
    - List of all indoor/outdoor water using fixtures/equipment/systems/appliances and their estimated water use
    - List of all leaks, needed repairs and setting changes with estimated gallons per day water savings
    - Recommended efficiency measures with estimated costs, water savings and return on investment
    - Identification of any Austin Water **rebate programs** for each recommended efficiency measure, and opportunities for **reclaimed water** use

### CHECKLIST

- Meet all eligibility requirements above
- Submit the Pre-Application on page 3 **before the audit takes place** and include:
  - Completed **IRS Form W-9**
  - Send to:  
**Mail:** Austin Water Conservation, PO Box 1088, Austin, TX 78767

**Email:** watercon@austintexas.gov

**Fax:** 512-974-3504

- Wait to receive a pre-approval letter from Austin Water
- Within 60 days** of the date on the pre-approval letter, submit the Rebate Application on page 4 and include:
  - A copy of the itemized submitted invoice for the audit
  - An audit report from the auditor that includes all required items listed under Eligibility
- Within 30 days** of submitting the Rebate Application, send the following to Austin Water:
  - A copy of the final paid invoice
  - A written statement that all controllable leaks have been repaired and all auditor-recommended adjustments have been made
- Complete a post-inspection by Austin Water (*if required*)
- Wait 6-8 weeks for your Austin Water rebate check

**WATER EFFICIENCY AUDIT REBATE PRE-APPLICATION****APPLICANT INFORMATION**Austin Water Account Number *(leave blank if unavailable)*: \_\_\_\_\_

Facility Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address  
*(if different from above)*:  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY INFORMATION**Facility Type:  Office  Hotel  Restaurant  School  Manufacturing  
 Other: \_\_\_\_\_Irrigation System:  Yes  No Cooling Tower:  Yes  NoConditioned Space *(square feet)*: \_\_\_\_\_ Landscaped Area *(square feet)*: \_\_\_\_\_Water Use for Previous 12 Months *(in Million Gallons)*: \_\_\_\_\_**REBATE AGREEMENT**

I certify that all statements and representations contained in this application are true, correct and complete. I have read and understand the rebate eligibility. I have completed each of the required items on the rebate checklist and submitted all required items. I understand that incomplete applications will not be processed. Austin Water reserves the right to cancel or modify the program without notice. Rebates are subject to funding availability.

Water Account Holder Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Owner *(if not Account Holder)*: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Auditor Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

WaterWiseAustin.org | watercon@austintexas.gov | 512-974-2199

**CITY OF AUSTIN USE ONLY:**

Pre-Approval Date: \_\_\_\_\_ Rebate Application Date: \_\_\_\_\_ Date Invoice/Statement Received: \_\_\_\_\_

Post-Inspection Date: \_\_\_\_\_ Inspected By: \_\_\_\_\_ Pass/ Fail

Audit Purchase Price: \$ \_\_\_\_\_ Estimated Rebate: \$ \_\_\_\_\_

**WATER EFFICIENCY AUDIT REBATE APPLICATION****APPLICANT INFORMATION**Name of Applicant: *(account holder or property owner)* \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address *(if different)*: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**REBATE INFORMATION**

- Within 60 days** of the date on the pre-approval letter, submit this Rebate Application and include:

- A completed audit report that meets all eligibility requirements on page 1
- An action plan describing all equipment retrofits/upgrades that you will implement as a result of the audit and their timeframes for implementation *(Include explanations for audit recommendations with a return on investment of one year or less that you do not plan to implement)*
- A copy of the itemized submitted invoice for the audit
- Send application materials to:  
**Mail:** Austin Water Conservation, PO Box 1088, Austin, TX 78767  
**Email:** watercon@austintexas.gov  
**Fax:** 512-974-3504

- Within 30 days** of submitting this Rebate Application, send the following to Austin Water:

- A copy of the final paid invoice
- A signed statement attesting that all controllable leak repairs and adjustments identified by the audit were made

**REBATE AGREEMENT**

I certify that all statements and representations contained in this application and supporting documents are true, correct and complete. I have met all program eligibility requirements and submitted all required items.

Water Account Holder Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Owner *(if not Account Holder)* \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_