



Austin Transportation Department

Office of Special Events, 505 Barton Springs Road, Suite 1070
Austin, TX 78704
(512) 974-6501 (Events Hot Line), Fax (512) 974-7727

CITY OF AUSTIN NOTICE OF PROPOSED CLOSURE

The City of Austin requires under section **§14-8-14 Notice of Proposed Closure and Signature Requirement**, that Neighborhood Associations within ½ mile and all property owner, manager or tenant whose property is adjacent to the area sought to be closed must be provided an opposition form, a copy of the map of the closure areas and event promotional literature.

For additional information concerning the actual event at this location please contact the Promoter listed below or visit the City of Austin Special Events website at www.austintexas.gov/citystage.

(Promoter or Agent's Contact Name)

(Phone Number)

_____ is applying for a permit for the following street event:
(Company Name)

(Name of Event)

The event is scheduled for the following dates and times:_____

Property Owner/ Property Manager/ Tenant/ Neighborhood Association

Please fill out this section completely as this information is used by the City of Austin to determine whether or not there is opposition to the proposed street event. By checking and signing the box and returning this form to the City of Austin, you are indicating that you, "**I disapprove**", or "**I approve**" to the event. Please return the signed form no later than the 60th day prior to the start of a right-of-way event date. You must return this form by mail to the attention of The Office of Special Events, 505 Barton Springs Rd., Suite 1070 Austin, Texas 78704 or send an

E-mail to TransportationSpecialEvents@austintexas.gov completing all of the pertinent information listed below.

☐ I Approve

☐ I Disapprove

(Print Name and Title)

(Signature)

(Print Address)

(Phone Number)

(E-Mail Address)

Please Check One:

☐ Residence ☐ Business _____

☐ Neighborhood _____

Reason for objection or comments: _____