



City of Austin

Austin Transportation Department, Right of Way Management Division
P.O. Box 1088, Austin, TX 78767

NOTIFICATION OF PROPOSED FILMING PERMIT AND SIGN OFF REQUEST

The City of Austin requires that all property owners/residents whose property is adjacent to the filming activity must be notified and provided with a map of the area, which indicates all impacts to the area. The notification must indicate, by signature, whether the property owner/resident approves or disapproves of the proposed closure. For additional information on City of Austin Filming Permit requirements please call 512-974-7828.

Name of Film: _____

Film Company: _____

Permit Applicant Name: _____

Applicant Contact Information: _____

Film Preparation Information:

If the applicant intends to use the right of way for preparation prior to the film activity, that information is included here.

Dates and Times: _____

Streets Affected: _____

Description of Activity: _____

Film Activity Information:

Dates and Times: _____

Streets Affected: _____

Description of Activity: _____

Property Owner/Resident Please fill out this section completely as this information is used by the City of Austin to determine whether or not the filming activities indicated above will be approved or denied.

APPROVE **DISAPPROVE**

Map Received? Yes No

(Print Name and Title)

(Signature)

(Print Address)

(Phone Number)

Name of Business (if applicable):

COMMENTS:



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PROPOSED FILMING PERMIT DOOR HANGER NOTIFICATION

Dear Property Owner / Resident:

The City of Austin requires that an in-person attempt be made to notify you of a proposed right of way film permit adjacent to your property. This notification must include a map which indicates any obstructions to be placed in the closure area and a NOTIFICATION OF PROPOSED FILMING PERMIT AND SIGN OFF REQUEST. Both of these documents have been included here for your review.

Please take a few moments to review and fill out the attached form. For additional information concerning the actual filming at this location please contact the person indicated on the attached form. Once you have completed the form please contact the film company's contact person for pick up. If you have any questions regarding the City of Austin's Filming Permit requirements, please call the city at 512-974-7828.

The permit applicant, as required by the City of Austin has delivered this form.

Date and Time: _____

Thank you,