

## REQUEST FOR CHANGE OF ACDBE/DBE COMPLIANCE PLAN

DATE:	
CONTRACT NO.:	SOLICITATION NO.
PROJECT NAME:	
PRIME CONTRACTOR/CONSULTANT:	
DBE SOLICITATION GOAL:%	DBE PARTICIPATION:%
	ION □ SUBSTITUTION □ CONTRACT CHANGE SUB CONTRACT □ DECREASE EXISTING SUB CONTRACT
SUBCONTRACTOR/SUBCONSULTANT LEVEL:	
Name of Subcontractor:	DBE Certified: Yes No
Vendor Code:	
Contact Person:	Phone No.: ()
Proposed Change: \$ AND %_	
Commodity Code and Brief Description of Work:	
Note: If the request is a substitution, complete info	ormation for the firm being removed in the space above and the sub being added below.
SUBCONTRACTOR/SUBCONSULTANT LEVEL:	
	DBE Certified: Yes No
Vendor Code:	
Contact Person:	Phone No.: ()
Proposed Change: \$ AND %_	
Commodity Code and Brief Description of Work:	
REASON FOR REQUESTING CHANGE: Attach s	upporting documentation as necessary.
I certify that the information included in this Request for	or Change of Compliance Plan is true and complete to the best of my knowledge and belief.
Prime Consultant/Contractor Printed Name	-
Prime Consultant/Contractor Signature	Date  Date

DBE Request for Change 11/2010 AGF

## \*\* This page for City of Austin use only \*\*

If <u>all</u> of the following requirements are met, the SMI Works and Purchasing Directors, and is automatic. SMBR:				
Change is for an existing certified subcontract	or already listed in the Compliance Plan.			
Change is within the existing scope being per	Change is within the existing scope being performed by the subcontractor.			
Change is an increase in the contract amount	for the subcontractor.			
Project Mgr. /Contract Administrator Approval	 Date			
Project Manager Comments:				
Division Manager Approval	 Date			
Division Manager Comments:				
Department Director Approval	 Date			
Department Director Comments:				
SMBR Representative Signature	 Date			
SMBR Representative Comments:				
I approve the requested change.	I disapprove the requested change.			
Director, SMBR Date	Director, SMBR	 Date		
SMBR Director Comments:				

DBE Request for Change 11/2010 AGF