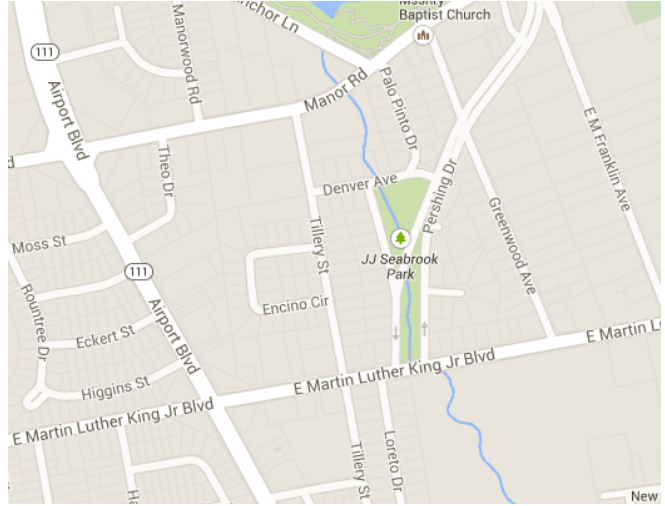


Neighborhood Partnering Program Application Summary

Applicant: JJ Seabrook Neighborhood Association

Project Name: Tillery Street Sidewalk Installation

Project location: Tillery Street between Manor Rd. and MLK, Jr. BLVD.



Project Cost & Cost Match

Total Project Costs: \$55,567

Construction	\$41,780
Contingency/Soft Costs	\$13,787

City of Austin Cost Share: \$31,567

City of Austin / Fee-In-Lieu	\$5,780
City of Austin / NPP	\$25,787

NPP Available Awards Budget: \$250,000

COA Project Expenditures as a % of NPP Awards Budget	10.3%
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Community Cost Share: \$24,000

Cash Donation:	\$12,000
Sidewalk Fee-In-Lieu (Available Match for High or Very High Priority Sidewalks)	\$12,000

Project Budget Category: Small: \$25,000 - \$75,000

Cost Match Requirement: **Met**

Required Community Cost Match (%):	40%
Actual Community Cost Match (%):	43%

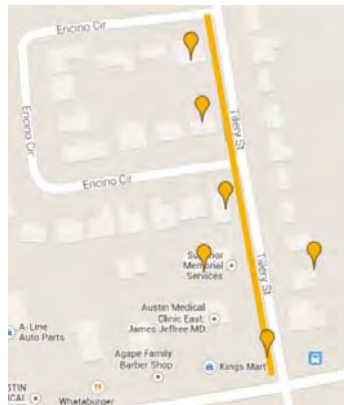
Project Scope & Description

- The applicant is requesting the installation of sidewalks along the west side of Tillery Street between Manor Rd. and MLK Blvd. By filling a sidewalk gap, the project facilitates a continuous ADA compliant route along Tillery Street.
- Available Sidewalk Fee-In-Lieu Funding can be applied to this project because it is a High Priority sidewalk in the Sidewalk Master Plan. Of the available sidewalk-fee-in-lieu funding, an amount equal to the applicant's cost match contribution is counted towards the neighborhood's cost share.

Description of Support, Participation & Maintenance

Evidence of Support

Impacted Households	6
Evidence of Support Households	6
Percentage	100%



- The Neighborhood Association reached an escrow agreement with a property owner along Tillery Street and per the legal agreement, an amount of \$12,000 can be used to prevent, mitigate, and control potential risks to pedestrians and neighbors impacted by the modified zoning.

Evidence of Support
Criteria: **Met**

Quality of Life Enhancements & Incorporation of City Initiatives

- Promotes connectivity and pedestrian safety.
- Project is a High Priority on the Sidewalk Master Plan.
- This project is included in the East MLK Combined Neighborhood Plan. In FY 2012-13, the Neighborhood Plan Contact Team ranked this project as their #1 priority for the MLK planning area.

COMPACT
& CONNECTED

SUSTAINABLE
WATER

WORKFORCE
& EDUCATION

GREEN
INFRASTRUCTURE

CREATIVE
ECONOMY

HOUSEHOLD
AFFORDABILITY

HEALTHY
AUSTIN

CODE
NEXT



Tillery Street Sidewalk Installation Estimated Project Costs & Cost Share

11/20/2013

Construction

Quantity	Item Description	Unit Price	Total	Cost Match
8	Remove P.C. Concrete (Curb or Curb & Gutter)	\$4	\$32	City of Austin
240	Remove P.C. Concrete Sidewalks and Driveways	\$5	\$1,200	City of Austin
4	Remove P.C. Concrete Steps	\$8	\$32	City of Austin
42	Excavation (Above Finish Sidewalk Surface)	\$18	\$756	City of Austin
20	Typical Retaining Wall Combination Cantilever Sidewalk, Including Reinforcement and Excavation Max Height 4 Foot	\$400	\$8,000	City of Austin
3,360	New P.C. Concrete Sidewalk, 4 Inch Thickness Low Expansive Soil Conditions	\$6	\$20,160	City of Austin
4	P.C. Sidewalk Curb Ramp with Pavers TY IA Low Expansive Soil Conditions	\$1,500	\$6,000	City of Austin
240	Type I P.C. Concrete Driveway Low Expansive Soil Conditions	\$5	\$1,200	City of Austin
101	Sodding All Types	\$5	\$505	City of Austin
1	Filter Curb Inlet Protection (Existing Inlet)	\$100	\$100	City of Austin
1	Barricades, Signs, and Traffic Handling	\$700	\$700	City of Austin
1	Mobilization	8%	\$3,095	City of Austin

Other Construction Costs

Quantity	Item Description	Unit Price	Total	Cost Match
1	15% Construction Contingency	15%	\$ 6,267	City of Austin
1	18% Soft Costs (Includes Engineering Services, Inspections, Permits and Fees).	18%	\$ 7,520	City of Austin

Cash Match (Not Included In Project Total)

Quantity	Item Description	Unit Price	Total	Cost Match
	Cash Match		\$12,000	Applicant / Cash Donation
	Sidewalk Fee-In-Lieu Applicant Match		\$12,000	Applicant / Fee-In-Lieu
	Sidewalk Fee-In-Lieu City of Austin Match		\$5,780	City of Austin / Fee-In-Lieu

\$41,780	Construction
\$13,787	Other Construction
\$55,567	Project Total Cost

\$12,000	Applicant / Cash Donation
\$12,000	Applicant / Fee-In-Lieu
\$24,000	Applicant Total
\$5,780	City of Austin / Fee-In-Lieu
\$25,787	City of Austin / NPP
\$31,567	COA Total
40%	Required Cost Share %
43%	Actual Cost Share %

NEIGHBORHOOD PARTNERING PROGRAM APPLICATION

"Empowering Neighborhoods, Building Community"

STEP 1: PROJECT OVERVIEW & ELIGIBILITY

Here is your chance to partner with the City to enhance your community! To start the process, please fill out the information below, attaching additional pages as needed. For assistance or to submit this application, please contact Justin Golbabai, Neighborhood Partnering Program Manager at justin.golbabai@austintexas.gov or (512) 974-6439.

Name of organization applying	JJ Seabrook Neighborhood Association	
Contact person Note: This person will be the only contact for the project and the only person able to request funding. The contact person <u>must</u> be a member of the neighborhood organization or entity representing the applicant.	Andrea Carroll	
Address	2003 Tillery Street	ZIP 78723
Email	Mscarroll4me@yahoo.com	
Phone	(512) 897-7402	
Project name	Sidewalk installation	
Project location	Tillery Street between Manor Rd. and MLK, Jr. BLVD.	
Expected project budget category	<input type="checkbox"/> Limited: less than \$2,500 (Cost share minimum is 40%) <input checked="" type="checkbox"/> Small: \$2,500 - \$75,000 (Cost share minimum is 40%) <input checked="" type="checkbox"/> Medium: \$75,000 - \$150,000 (Cost share minimum is 25%) <input checked="" type="checkbox"/> Large: \$150,000 - \$500,000 (Cost share minimum is 50%) * we are unsure of the project budget category*	
Partnering organization(s) (Source of funds, labor, or contributions)	The JJ Seabrook Neighborhood Association received funds from DCR Real Estate III Sub I, LLC, which has its headquarters at Directed Capital Resources, LLC. The current local counsel is James Nias, of Jackson Walker, (jnias@jw.com). The funds are intended to be used to protect pedestrians and residents of our neighborhood against an increase in vehicular traffic along Tillery Street between Manor Road and MLK.	

By signing this application, I certify that the information contained in the application is true and correct to the best of my knowledge. I certify that the contact person will be the only contact person for the project, the only person who is able to submit or request funding, and is a member of our neighborhood or community organization.

If the project is approved, I understand that the City will enter into a contract with the applicant's organization to ensure completion of the project as described in the application.

The following section must be completed by the president or the vice-president of the neighborhood organization or officer of the community organization, or by the president or vice president of the Board of the Fiscal Agent- 501(c)3 organization or equivalent.

PRESIDENT OR VICE-PRESIDENT	
Name	Dan Daniels

Position	President JJSNA
Contact Number	(512) 708-8926

Project Requirements Checklist

All projects must meet minimum requirements. Please check yes or no to the following questions:

Project is located on City of Austin property or Right of Way	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Project has a public benefit and will be publicly accessible	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Project is endorsed by 60% of the impacted stakeholders	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Project has not been allocated funding by the City of Austin	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Project does not have <u>full</u> funding available from another source	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Parks project has been through the Austin Parks Foundation Grants process	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Community garden project has been through the garden permit process	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Signature	<i>Please see the letter from JJSNA's President, Dan Daniels</i>
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STEP 2: PROJECT DETAILS

Project Description

Provide the details of the project including physical features, the locations of physical features, and requested quantities of items. Please submit maps and photos of the area, an example project or simple sketches.

The JJSNA is interested in installing sidewalks along the west side of Tillery Street between Manor Rd. and MLK Blvd. Currently, several properties already have a sidewalk along this street and we are interested in installing sidewalks on the properties without in order to have one continuous sidewalk for pedestrians. The properties needing a sidewalk are:

1916 Tillery Street
2000 Encino Circle
2001 Encino Circle
2037 Encino Circle
3232 E. MLK, Blvd.

Please see the attached sketch

Quality of Life Enhancements

Describe how the project will contribute to environmental improvement and neighborhood quality of life.

Tillery Street, between Manor Road and Martin Luther King, Jr. Blvd., has a significant amount of pedestrian traffic from early morning through late into the night. Concurrently this same street, historically, has a high

volume of vehicular traffic and poor illumination after dark. Unfortunately, without sidewalks pedestrians are currently forced to share a narrow road with cars. Tillery Street is often used as a short-cut route between Manor Rd. and MLK, Jr. Blvd. for many drivers. Cars are often observed greatly exceeding the assigned speed limit, placing innocent pedestrians, neighborhood children, and family pets at great risk for injury. Installing sidewalks on the Western side of Tillery Street will provide a safe space for pedestrians to comfortably and safely make it to their destinations while walking along our neighborhood street.

Maintenance Plan

Maintenance is a very important component to extending the life of a project. Describe the maintenance required after the project is completed. Who will be responsible for maintenance? What is the plan for maintaining the project?

JJSNA is committed to strengthening the safety and aesthetics of our neighborhood. Upon completion of this project our neighborhood will assess, organize, and implement a plan of action, should the sidewalks need future maintenance.

STEP 3: EVIDENCE OF COMMUNITY PARTICIPATION & SUPPORT

Cost-Share Proposal

Describe how your organization will meet its cost-share requirement. You must list the specific activities and proposed frequency of maintenance efforts. For fundraising efforts, please list proposed timeframes for fundraising and target amounts. **Note:** *All projects must meet minimum cost-sharing requirements, but additional points are awarded for organizations that assume a greater percentage of the match.*

The JJ Seabrook Neighborhood Association (JJSNA) reached an escrow agreement with a property owner located at 2200 Tillery Street. As outlined in the legal agreement, the escrow amount of \$12,000 is to be used to prevent, mitigate, and control potential risks to pedestrians and neighbors who might be impacted by the 2200 Tillery Street's request to modify its zoning. JJSNA is interested and committed to using the monies, in conjunction with matching funds from the city, to reduce the impact of an anticipated increase of vehicular traffic volume, including 18 wheelers.

Community Participation

Describe how your community is pitching in to make your project happen! Indicators of participation include contribution of labor, services, and materials; fund raising efforts; the number of persons contributing financially; and the number of property owners indicating approval of the project.

The JJSNA has worked tirelessly to reach an agreement with the aforementioned property owners in hopes of maintaining a safe neighborhood and community, regardless of zoning changes and/or vehicular traffic volume. Neighbors have gathered to discuss/brainstorm traffic calming measures in addition to collecting the necessary signatures needed for this application. 100% of the owners whose properties will be impacted by this project unanimously gave their support to have sidewalks installed on Tillery Street, in order to increase the quality and safety of the neighborhood.

JJSNA has a strong group of officers and a dedicated community devoted to increasing the livability and safety factor of our neighborhood. The monies not used as part of the matching funds can be considered if/when maintenance is necessary. If upkeep/maintenance is required after the deadline of our escrow account, our JJSNA officers will evaluate and determine the most appropriate plan of action; including but not limited to contribution of JJSNA member labor, services, etc.

OTHER REQUIRED DOCUMENTS

Not all of these documents are required for every application submitted. If you are unsure whether or not you should submit an item, check with the program coordinator.

- Proof of Support of property owners or impacted individuals and entities (*required for all applications*)
- Endorsement of affected neighborhood association (if the project is within a commonly recognized neighborhood association boundary, they must endorse the project)
- For cash matches: proof of required match, including:
 - Proof of Cash Availability (Bank Statement)
 - Donation Letters (if applicable)
- For in-kind and volunteer matches: proof of required match, including:
 - Signed volunteer pledge sheet
 - Scope and cost estimate of donated materials or professional services
- For Grant Assistance Applications, please provide grant information including grant terms from the funding agency.

By signing this application, I certify that the information contained in the application is true and correct to the best of my knowledge.

Requestor Signature *Andrea Carroll* Date 9-29-13