



Development SERVICES DEPARTMENT

Service Center – One Texas Center
505 Barton Springs Road, Austin, TX 78704; (512) 978-4000

Electric Permit Request

Contractor and Trade Permits website:
<http://www.austintexas.gov/page/contractor-and-trade-permits>

Fax for Permit Request Only:
(512) 974-1226 (allow 24 hours to process)
For questions please call Service Center number at left

If a building permit has not been issued on this project, a trade permit will not be issued. Contact your General Contractor.

City of Austin Land Development Code Chapter 25-12, Article 13: A permit expires on the 181st day if the project has not scheduled nor received an inspection. A "Cancelled" and/or "Failed/No Work Performed" inspection result does not extend the expiration date.

Complete All Information to Avoid Delay; Please Print Clearly or Type

To complete this form electronically: Open with Internet Explorer, then [Click Here to Save and continue.](#)

Master License Holder for Electrical Name as it appears on license: _____

Maser License Holder Email: _____

Electric Company Name: _____ Authorized Agent Name: _____

Office #: (____) _____ Fax #: (____) _____ Mobile #: (____) _____

Use (select one) – Residential Usage is single-family or duplex structures; Commercial Usage is triplex and above:

Commercial Residential City of Austin: Inside Outside

Description of Use (e.g.: office, bank, daycare, apt, etc): _____

Project Address (include Suite and/or Suffix #): _____

Building Permit #(s): _____

Description of Work in detail: _____

New/Addition Total Square Footage of proposed new construction: _____ sq. ft.

Remodel/Finish-Out Total Valuation of proposed remodel/finish-out: \$ _____

If outside the Austin City Limits please provide:

Electric Service Provider: _____

Is this an Emergency? Yes No Residential structures must be occupied. Any misrepresentation will be considered a violation, and an investigation fee will be charged.

In Municipal Utility District (MUD): Yes No If YES, name of MUD: _____

Structure Occupied: Yes No Existing Electric Service is a reconnect: Yes No

If you are installing Utilities or Irrigation Lines within the critical root zone of a regulated tree, a *Tree Ordinance Review Application* is required – for more information please see

<http://austintexas.gov/department/development-and-permitting> or email cityarborist@austintexas.gov.

Austin Electric (AE) meter required: Yes No **If YES, and ESPA or DGPA approval form must be submitted along with fax.** This is for all upgrades, modified, relocates, or rebuilds.

If electric provider is not AE, please state the electric provided above: _____

Payment After Hours? Re-Inspection Investigation

Permit Number: _____ Address: _____

Be specific if you are paying for all or only one (1) type (i.e.: building, electric, etc.). You may pay using website if you have registered on line.

Acknowledgment: I attest that the above information submitted is correct. I understand it is my responsibility as the permit holder to keep my permits active as noted in the information at top. If I allow the permit to expire I will be required to purchase a new permit and pay new fees.

Master License Holder Signature: _____