



HISTORIC PRESERVATION OFFICE
Proposed 2016 Application Deadlines for
Historic Landmark Commission Public Hearings

These deadlines apply to projects that require review by the Historic Landmark Commission (HLC) at a public hearing. By ordinance and law, notice of the public hearing for certain projects must be mailed to all interested parties within 500 feet of the subject property in order to be placed on the agenda for said public hearing. Complete applications and associated fees must be submitted by the deadlines listed below for the corresponding public hearing date in order to meet the legal requirement of public notice. **PLEASE NOTE:** the deadline for application submittal is always **4 THURSDAYS PRIOR TO THE HEARING***.

| HLC Public Hearing Date | Application Deadline |
|---|---|
| Monday, January 25 th , 2016 | December 31 st , 2015 |
| February 22 nd | January 28 th |
| March 28 th | March 3 rd |
| April 25 th | March 31 st |
| May 23 rd | April 28 th |
| June 27 th | June 2 nd |
| July 25 th | June 30 th |
| August 22 nd | July 28 th |
| September 26 th | September 1 st |
| October 24 th | September 29 th |
| November 21 st (due to Thanksgiving holiday) | October 27 th |
| December 19 th (due to Christmas holiday) | November 23 rd (due to Thanksgiving holiday) |

Deadlines are subject to change due to Holiday schedules and code revisions