

# **Strategic Kick-Off and Project Initiation**

Project Work Plan
Kick-Off Meeting
Technical Advisory Group Meetings
Progress Reports

# Site and Contextural Analysis and Data

Presentation of the Site Analysis and
Needs Assessment Report
Needs Assessment Report

Presentation of the Site Analysis and Needs
Assessment Report to City Commission,
Boards, City Manager and City Council
Community Wide Survey

#### **Project Meetings**

Project Meetings Materials
Stakeholder Contract
List Meeting Minutes and Summaries

#### **Stakeholder/Community Participation**

Community Outreach and
Engagement Plan
Community Engagement and Outreach

## City Staff, Public Review/Boards, Commissions, Council Review

Draft Vision Plan

Final Draft Vision Plan Document
Presentation of Final Draft Vision Plan Document to City Commission,
Boards, City Manager and City Council

# **Vision Plan Report Preparation**

Provide a Needs Assessment Report Preliminary Vision Plan Concepts Final Vision Plan Document

