



MUSEUMS & CULTURAL PROGRAMS

DIGITAL ARTS

Supply List and Studio Guidelines

DOUGHERTY ARTS CENTER

1110 Barton Springs Road, Austin, TX 78704 . 512-974-4000

Adobe Creative Suite Foundation

Dan Wolff

Explore Adobe Photoshop, Illustrator, and InDesign in this foundation class. Each class will tackle a different program and go over layout, navigation, tool sets, layers, and basic functions. Once you have the basics, you will have the foundation for on the job work or fun personal projects. This course requires students to purchase their own supplies.

SUPPLIES

- Other supplies may be added as the course progresses, as suggested by the instructor.
- Please keep your receipts in case the class is cancelled or to return unused supplies.

SUPPLIES FOR FIRST DAY OF CLASS

- A memory drive (flash drive, portable hard drive, etc.) that is no less than 2GB in size.
- Paper & pen to take notes

OPTIONAL & SUGGESTED SUPPLIES

- Sample photos, images or text to work with.

SUPPLY STORE(S)

The City of Austin can not recommend vendors.

We suggest an online search for art supply stores that are local and online.

PERSONAL CAUTION & SAFETY

Food and drinks: Due to safety all drinks must be in a sealed container to prevent contamination.

PERSONAL BELONGINGS

Do not bring valuable items to class or leave valuable items exposed in plain sight in your vehicle. Keep handbag, backpack and supplies near your work area. The City of Austin, Parks and Recreation Department and Dougherty Arts Center staff are not responsible for lost or stolen items. Please report loss or theft to a staff member.

CONSUMPTION OF ALCOHOL

The classroom environment contains potentially dangerous materials and equipment. DAC students, staff, instructors and contractors should not consume alcohol before or during class. Possession or consumption of alcoholic beverages is prohibited in all areas of the Dougherty Arts Center except the Julia C. Buttridge Gallery under special circumstances. Alcohol will only be available in the Gallery if the renter or organization **hosting the event** provides alcohol for consumption to the general public; has provided liability insurance and an alcohol license; and the Parks Department Director has given approval.

- No alcohol may be taken from the gallery into the classroom or other areas of the Dougherty Arts Center.
- Students should not drink alcohol at the reception and return to the classroom. If alcohol is consumed the student will be asked to leave and no refunds will be given.

ATTENDANCE & STUDIO ACCESS

- Program attendance is the responsibility of the participant. Failure to attend does not entitle a participant to a transfer or a refund. Make-ups are not available for absences. Fees will not be prorated for absences. (See Enrollment Policies)
- Due to safety, children, friends, and pets (except official, certified assistance animals) are not allowed.
- The studio/classroom is only open and available to registered students during their registered class time.
- The studio cannot be used without supervision.
- If you arrive early and another class (not your class) is in session, please do not enter the studio out of courtesy for students that have paid for their time in class. Questions about class times can be directed to the registration office, program specialist, class brochure or found online.



Dear DAC Customer:

This letter is to serve as official notification from the City of Austin, as per TCEQ requirements, to parents and other customers of the Dougherty Arts Center (DAC) about the presence of an old landfill under and adjacent to the DAC. There has been no change in the conditions of the Dougherty Arts Center building or the landfill; we are simply providing information so that you can make informed decisions.

The landfill lies under the majority of the building and extends under the lawn to the east of the building. The landfill has been thoroughly investigated for the safety of everyone involved. The City's Investigation and Evaluation Team included staff from the Health and Human Services Department, Watershed Protection and Development Review Department as well as outside environmental experts. The investigation has not identified an exposure risk to users of the DAC but we want parents and other customers to be aware of the situation and to know that the assessment is ongoing.

The City discovered this previously unknown landfill during the initial construction of Butler Park in April of 2006 and took immediate action by cordoning off the contaminated area and starting its investigation. Health risks from old landfills such as this would primarily be from direct contact with the buried materials or from landfill gases such as methane or carbon monoxide.

The results of the investigation indicated:

- The landfill materials appear to be over 75 years old and relatively benign. The only identifiable materials are glass bottles, ceramic pieces and pieces of metal.
- The materials are covered by a layer of soil that ranges from 8 inches to 6 feet in depth.
- **No methane gas nor carbon monoxide have been found in ten years of monitoring.**
- Based on initial testing, the primary contaminant of concern is the elevated lead levels within the buried materials. These elevated lead levels have not been identified in the surface soil where they would pose a health risk. We have contained the contaminated areas.

Per EPA and TCEQ directives, the City of Austin will continue to monitor the situation with the use of methane, natural gas, and carbon monoxide detectors both in the building and at bore holes drilled through the foundation to check gas levels below the building. The playground area and the gas monitors are checked by daily inspections and by quarterly visits from the Parks and Recreation Safety Officer who has also contributed to the safety measures taken.

We will remain vigilant in our efforts to manage this issue. We believe that the DAC and its surrounding parkland are safe but we want to be sure all interested parties are aware of the situation. If you have any questions, please do not hesitate to call:

Laura Esparza, Division Manager, Museums and Cultural Programs Division, 512-974-4001.
Guiniviere Webb, Manager, Dougherty Arts Center, 512-974-4019.
Mary Ann Vaca-Lambert, Supervisor, Dougherty Arts Center, 512-974-4037.

Sincerely,

Laura Esparza, Division Manager,
Museums and Cultural Programs Division

