



Dougherty Arts Center

Independent Study Application

Dougherty Arts Center
 1110 Barton Springs Road
 Austin, Texas 78704
 512-974-4040

Name: **Phone:** **Date:**

Complete this form if you are an advanced student interested in signing up for Independent Study. All students (new, current, or returning after 2 years or more) must notify DAC staff of intent to apply. Students must demonstrate skilled knowledge while taking a six-week session at the Dougherty Arts Center in the same field to be considered for approval. Please read studio policies before registering: www.austintexas.gov/page/dougherty-arts-school-adult-registration

Submit application to: DACinfo@austintexas.gov

Why is Independent Study right for you?

Why will one of our classes not suffice?

I have the ability to work independently in a studio setting because (ie: college degree, professional studio, etc.)

I have taken the following 4 classes in the subject area I am applying (Dougherty or other professional studio)

	Class Name	School or Organization	Dates
CLASS #1:			
CLASS #2:			
CLASS #3:			
CLASS #4:			

References - All applicants must list 2 references that are familiar with your work in a studio setting.
 Instructor required: Dougherty Arts Center, college professor, instructor at former studio; not related or family friend

	Name	Title & Organization	Email
Reference #1:			
Reference #2:			



Please read and check off each box:

- I understand my request will be considered but is not guaranteed.
- I understand my request must be submitted 7 weeks before the Independent Study session begins and I need to be signed up for a class with an instructor to receive an evaluation approval.
- I have read and understand the evaluation criteria that I will be required to meet during my six-week evaluation class in order to be approved for Independent Study.
- I understand that the first 6 weeks of Independent Study are considered a probationary period and will be reviewed. Staff have the authority to ensure safety standards and enforce Standard Operating Procedures/Guidelines.
- I have read and agree to the studio policies, registration, cancellation, refund and transfer policies, safety policies and conduct policies.

For office use only:

The Program Specialist will notify applicants of approval status.

Staff comments & Reference information

Date received:

Class student registered for: _____ **Evaluating Instructor:** _____

Program Specialist Signature

- Recommended
- Not Recommended

Date: _____

Program Coordinator Signature

- Approved
- Approved with exception
- Not approved

Date: _____

Center Supervisor Signature

- Final Approval
- Not approved

Date: _____

Registrar notified
Date: _____

Notified applicant of outcome
Date: _____