



RENTAL FEE RATES (Revised 10.1.2016)

Resident Policy: Non-Profit organizations and Individuals who reside within the City of Austin and receive Austin Energy Services are referred to as residents. Non-resident refers to those who reside outside the City of Austin, for profit organizations/businesses and/or commercial activities.

Staff and Utility Fees: Staff and Utility Fees are charged per space for rentals outside of the facilities regular business hours.

AARC Business Hours: Mon, Tue, Fri: 9am-5pm, Wed-Thurs: 9am - 9pm, Sat: 9am-5pm, Sun: Closed

Equipment Fees: Equipment only available for ballroom rentals

Two and Three-Hour Block Rentals: The 2-hour and 3-hour rental rates apply only to indoor rooms that have an existing 4-hour rental rate and may only be available during scheduled operating hours only pending management approval.

Room	Rental Fees	FY '16 -'17 Resident or Non-Profit		FY '16-'17 Non-Resident Fee	Notes
Ballroom					
	Two Hour Block				1) Ballroom rental of 4 hr block or more includes 2 additional hours free 2) Friday-Sunday rentals of the ballroom include use of the large main meeting room (foyer) at no charge. Staff and Utility Fees are charged per space for rentals outside of the facilities regular business hours.
	Rental Fee	\$ 228.75		\$ 279.50	
	Three Hour Block				
	Rental Fee	\$ 343.00		\$ 419.25	
	Four Hour Block				
	Rental Fee	\$ 457.25		\$ 559.00	
	Each Additional Hour				
	Rental Fee	\$ 114.00		\$ 140.00	
	Staff & Utilities	\$ 30.00		\$ 30.00	
	Deposit (Damage & Clean Up)				
		\$ 200.00		\$ 300.00	
The Great Lawn					
	Four-Hour Block				1) Great Lawn rental of 4 hr block or more includes 2 additional hours free Staff and Utility Fees are charged per space for rentals outside of the facilities regular business hours.
	Rental Fee	\$ 176.25		\$ 228.50	
	Each Additional Hour				
	Rental Fee	\$ 44.00		\$ 57.00	
	Staff	\$ 20.00		\$ 20.00	
	Utilities	\$ 10.00		\$ 10.00	
	Deposit (Damage & Clean Up)				
		\$ 200.00		\$ 300.00	
Large Main Meeting room (Foyer)					
	Two Hour Block				1) Large Main Meeting Room available for rent Mon. - Thurs. Friday - Sunday the use of the foyer is only available and included at no charge with the ballroom rental. Staff and Utility Fees are charged per space for rentals outside of the facilities regular business hours.
	Rental Fee	\$ 48.00		\$ 67.25	
	Three Hour Block				
	Rental Fee	\$ 72.00		\$ 100.75	
	Four Hour Block				
	Rental Fee	\$ 96.00		\$ 134.25	
	Each Additional Hour				
	Rental Fee	\$ 24.00		\$ 34.00	
	Staff & Utilities	\$ 30.00		\$ 30.00	
	Deposit (Damage & Clean Up)				
		\$ 200.00		\$ 300.00	

Secondary Meeting Room (Conference Room)					
	Two Hour Block				Staff and Utility Fees are charged per space for rentals outside of the facilities regular business hours.
	Rental Fee	\$ 34.00		\$ 43.50	
	Three Hour Block				
	Rental Fee	\$ 51.00		\$ 65.25	
	Four Hour Block				
	Rental Fee	\$ 68.00		\$ 87.00	
	Staff & Utilities	\$ 40.00		\$ 40.00	
	Each Additional Hour				
	Rental Fee	\$ 17.00		\$ 22.00	
	Staff & Utilities	\$ 10.00		\$ 10.00	
	Deposit (Damage & Clean Up)				
		\$0		\$0	
Small Meeting Room (Classroom)					
	Two Hour Block				Staff and Utility Fees are charged per space for rentals outside of the facilities regular business hours.
	Rental Fee	\$ 21.75		\$ 36.00	
	Three Hour Block				
	Rental Fee	\$ 32.50		\$ 54.00	
	Four Hour Block				
	Rental Fee	\$ 43.25		\$ 72.00	
	Each Additional Hour				
	Rental Fee	\$ 11.00		\$ 18.00	
	Staff & Utilities	\$ 30.00		\$ 30.00	
	Deposit (Damage & Clean Up)				
		\$0		\$0	
Other Rental Amenities					
	Kitchen Rental	\$ 50.00	per day	same as resident	1) Only available with paid rental of another space 2) If Ballroom is rented and requires kitchen
	Print and Copy Fee	\$.10 (Black & White) \$.25	each	same as resident	Copies available for emergency situations only.
	Standard Ballroom A/V Package	\$0	per day	same as resident	Includes setup & use of projector, presentation remote, laptop, podium and up to 3 microphones (all wireless or 1 wired and 2 wireless)
	Ballroom Mixer & Mic Package	\$50	per day	same as resident	Includes setup & use of above items and up to 6 - wired microphones
	Ballroom Powered Speaker Package	\$60	per day	same as resident	Includes setup & use of 2 - 2000 Watt Speakers and Stands
	Ballroom Tree Light Package	\$50	per day	same as resident	Includes 4 lights, cables, 2 T-bar stands, and setup
	Ballroom MegaPro Light Package	\$50	per day	same as resident	Includes 4 lights, cables, and setup
	Mobile Projector Screen	\$25	per day	same as resident	Includes 8'x8' Tripod Front Projection Screen (Mobile Projector Included if available)

Other Fees Continued

	Stage Modifications <i>*requests subject to staffing availability and may be limited by other weekend rental events staging needs.</i>	\$25 - \$100	per rental	same as resident	\$25 - Add 3 - ADA Panels \$50 - Adjust existing stage layout \$100 - Relocate entire stage
	Karaoke machine rental	\$25	per day	resident	assistance as needed
	Replacement presentation remote receiver	\$15	per day	same as resident	billed only for lost receivers, not for use