

Rental Space	Square Feet	Features/Capacity*
Ballroom	4800	<p>The grand ballroom features an open floorplan with expansive windows overlooking the “Great Lawn.” The ballroom is equipped with adjustable lighting, professional sound system, drop down projector screen, and a modular stage. 38 - 60’ round tables, 10 – 8’ banquet tables and chairs are available.</p> <p>Weekend rentals of the ballroom include use of the foyer. Capacity: 300 – seated and auditorium</p>
The Great Lawn	Varies	<p>Outdoor event space is available on the east side of the facility. The Great Lawn features an open grassy area, heritage oaks, and a stone pathway.</p> <p>Generous Capacity and versatility</p>
Large Main Meeting Room (Foyer)	1225	<p>This versatile space can accommodate medium sized groups and is great for mixers or intimate receptions. Cocktail tables are available and combined with the ballroom; the space is perfect for registration, a VIP area or overflow space. The foyer can be rented Monday – Friday and includes complimentary access to the tranquil courtyard. Weekend use of the foyer is available with rental of the ballroom.</p> <p>Capacity: 50 - reception</p>
Secondary Meeting Room (Conference Room)	406	<p>A professional meeting room with a smart board, videoconferencing capabilities and a conferencing phone.</p> <p>Capacity: 25 - seated</p>
Small Meeting Room (Classrooms)	308-312	<p>Rent one or more of these flexible spaces for meetings, classes or community activities. These rooms can be setup to your specifications and include tables, chairs, Wi-Fi capability and dry-erase boards.</p> <p>Capacity: 14 to 20 – classroom</p>
Kitchen		<p>A warming kitchen is available for a nominal daily kitchen access fee. The kitchen includes commercial grade equipment including a large icemaker, double refrigerator, freezer, warming ovens, dishwasher, a microwave and a stainless steel work table.</p>
Additional Center Amenities		<p>The center has a variety of equipment and amenities available to assist with a successful event including a lectern with sound, 4 stand microphones and a wireless or handheld microphone, mobile projectors, laptops, cocktail tables and a staff committed to the success of your event.</p> <p>Clients are welcome to bring in additional rentals, decorations, catering and other items. A list of local vendors is available by request.</p>

*Capacities may vary depending on setup requirements such as space for audio-visual equipment, food service tables, head tables, stages, and other equipment.