

Instructions: Please carefully read each section and fill the application out in its entirety. All fields must be completed in order for a nominee to be considered for selection. If a nominee is selected, the City will need current contact information for all known living relatives. This information will assist us in gathering photos, audio recordings, additional historical information, and mailing addresses of other family members and friends.

Section 1: Applicant Contact Information

Contact		
Address	City	State Zip
Telephone	Fax	Email

Section 2: Nominee Information

Name		Nickname/AKA	
Born	City	Country	Sex
Deceased	City	Country	Ethnicity
Musical Genre/Type		Occupation/Industry	
Living Relatives (if any)		Relation	
Telephone		Email	
Address		City	State Zip

***Please attach a list of all known living relatives with current contact information.**

Section 3: Biographical Overview

***Please attach additional pages as needed and required materials. See instructions for details.**

I certify that the information submitted is accurate and complete to the best of my knowledge.

Signature

Date

Biographical Overview Questions

In your biographical overview, it is crucial to include specific examples of exactly how this person contributed and of the significance of that contribution in the context of time, history, cultural significance, development of the Austin music community, etc. Please address each of the following questions as part of your biographical overview. In addition to these questions, provide specific information as to how the person nominated has made an impact in our community and why they should be recognized as part of the Austin Music Memorial.

Q1 What is the time period that the nominee had an impact on music in Austin?

Q2 How did the nominee contribute to the development of music in Austin?

Q3 What is the significance of the contribution and why is it important?

Q4 What lifetime achievements in music were accomplished by the person?

Q5 How was the person recognized by the music community at the time of their death and now?

Q6 How does the nominee represent the broader memorial goals of honoring individuals who represent non-musicians, music educators, non-commercial music and/or individuals who made contributions to Austin music prior to 1970?

Required Materials

To assist in the evaluation of the person being nominated, you are **required** to provide additional materials (minimum of 4). Additional materials include but are not limited to: letters of support (maximum of 3), photographs, audio recordings/CDs, videos, clippings or press samples, historical information, testimonials, stories from friends and/or family members, lists of awards and recognitions, promotional materials (event flyers/posters), programs, and/or other materials that will better acquaint panelists with the nominee and their contribution to Austin music. For selected nominees, the materials will be used for display during the Austin Music Memorial Induction Ceremony. Audio recordings/CDs, photographs and videos are necessary to include in the video reel of selected nominees, which will be showcased during the Induction Ceremony.

Please submit three identical sets of the required materials in three separate 9”x12” envelopes. Be sure to label each envelope with the name of the person being nominated. **Submit copies of the materials as submissions will not be returned. Keep all original materials and save a copy of all nomination forms and materials for your records.**

Nominations should be sent to the following address:

Mailing Address:

City of Austin / Music Division
P.O. Box 1088
Austin, TX 78767

Physical Address (hand delivery ONLY):

City of Austin / Music Division
505 Barton Springs Rd., Suite 1070
Austin, TX 78704

Nominations are accepted on an ongoing basis. All eligible nominations are reviewed for the following year’s induction ceremony. For further information about the Austin Music Memorial or the nomination and review process, please visit us on the web at:

<http://austintexas.gov/austinmusicmemorial>.

For staff use only

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| <input type="checkbox"/> Nom Form | <input type="checkbox"/> Original | <input type="checkbox"/> Materials 1 | <input type="checkbox"/> Materials 3 |
| <input type="checkbox"/> Biographical Questions | <input type="checkbox"/> Copy 1 | <input type="checkbox"/> Materials 2 | |