

General Business Safety Guidance

The purpose of this guidance is to assist businesses in making (re)opening decisions during the COVID-19 pandemic per the June 23rd Mayor's Orders. Businesses shall operate only to the extent permitted by order of the Texas Governor and shall comply with the guidelines outlined below.

Businesses Shall:

- √ Re(opening) shall be consistent with applicable state and local orders and prevent stigma and discrimination in the workplace related to COVID-19
- √ Required and allow employees to practice the Face Coverings Behaviors as set forth in Section 3 and **Exhibit C** of this Order
- √ Limit on premise persons to:
 - Essential employees
 - Customers
 - Persons or agencies with legal authority such as Austin Code or law enforcement
- √ Encourage anyone who is sick or exhibiting symptoms to stay home
- √ Promote healthy hygiene practices such as hand washing and social distancing
- √ Intensify cleaning, sanitization, disinfection, and ventilation
- √ Encourage social distancing of at least six feet and enhance spacing at establishments including spacing of tables/stools, limiting party sizes and occupancy, avoiding self-serve stations, restricting employee shared spaces, rotating or staggering shifts
- √ Train all employees on health and safety protocols

Where appropriate employers shall:

- √ Develop and implement procedures to check for signs and symptoms of employees daily upon arrival
- √ Plan for if an employee gets sick and implement an infectious disease response plan
- √ Designate special separate shopping times for high-risk clients as designated by the CDC
- √ Utilize tele-commuting options to minimize person-to-person interaction
- √ Regularly communicate and monitor developments with local authorities and employees
- √ Monitor employee absences and have flexible leave policies and practices
- √ Be ready to consult with the local health authorities if there are cases in the facility or an increase in cases in the local area