

Do you have a Mobile Unit?  
APPOINTMENTS  
NOW REQUIRED  
for Mobile Vending Program!  
Starting **OCTOBER 10th, 2017**



**ALL** mobile vending physical permitting inspections of the units will now be by appointment only.

**This will reduce waiting times and help vendors better manage their closing times.**

How it will work:

**Step 1: APPLICATION REVIEW:** On Tuesdays and Thursdays from 7:45am-11am come or send an agent to 1520 Rutherford Lane with a complete application, notarized CPF agreement, sales tax number, valid government issued ids of owners & responsible parties, and original Certified Food Manager Certificate.

**Step 2: RECEIVE AN APPOINTMENT TIME:** After the application is accepted by Austin Public Health, the vendor will receive a scheduled future time to bring the mobile vending unit. Scheduled times are for 30 minute blocks. The vending unit must be ready for inspection at the start of the scheduled time. If the vendor misses the appointment time, they will have to reschedule.

**Step 3: BRING Mobile Vending Unit TO APPOINTMENT TIME:** On your assigned Tuesday or Thursday come or send an agent to 1520 Rutherford Lane with the mobile vending unit. Vendors will NOT need to come upstairs to the office. The Environmental Health Officer and Fire Marshal will come out to our parking lot for inspections.

Initial inspections still require a generator or internal power source to check running hot water & refrigeration. If a mobile vending unit has propane, then a yearly gas pressure test will still be needed. Vendors may begin the process 45 days before expiration date to prevent downtime due to expired permits.

All unrestricted mobile vending permits in Travis County will now require an additional safety inspection from the Travis County Fire Marshal.

**Plan ahead. Do NOT bring in your mobile vending unit without an appointment. You will not be inspected. No exceptions.**