



2013 City of Austin Employee Youth Camp Scholarship Program

The 2013 Youth Camp Scholarship Program is open to all regular City of Austin employees with dependent children ages 5 through 12, and older children with special needs. Employees can receive up to **\$50 per child, per week** to apply toward the cost of spring and summer camp registration fees at all City of Austin Parks and Recreation Department (PARD) designated camps this year. Payments are only made for attendance at week long, all day camps.

You must apply for this program by the following deadlines to receive funding:

Spring Break - 5 p.m., March 1, 2013

Summer Break - 5 p.m., May 3, 2013

Only dependent children of regular City of Austin Employees are eligible for this program. Eligible children are:

- Biological children, stepchildren, legally adopted children, children for whom you have obtained court-ordered guardianship or conservatorship, and qualified children placed pending adoption.
- Dependent grandchildren must meet the requirements stated above, and must qualify as a dependent, as defined by the IRS, on your or your spouse's Federal income tax return at the time of enrollment.

Nieces, nephews, visiting grandchildren, friend's children, etc., are not eligible.

Payments made to PARD recreation programs for the care of dependent children of non-custodial parents is regarded as taxable income and therefore subject to all applicable Federal tax regulations. FICA and withholding tax will be withheld from paychecks of non-custodial parents enrolled in the program.

Be prepared to present your employee identification number and an employee identification badge when registering and paying for your child's enrollment at a PARD camp. For information on how to enroll your children in a Parks and Recreation Department program, contact a recreation, art, or cultural center near your home. Camp registration dates and information can be found at:

<http://www.austintexas.gov/department/youth>

For more information on PARD camps, call 974-6700.

Please send your completed application to:

US Mail: HRD/EBD Childcare
PO Box 1088
Austin, TX 78767

**Interoffice Mail
or delivery:**

HRD/EBD Childcare
6th Floor, One Texas Center
505 Barton Springs Rd.

List of Participating Parks and Recreation Centers 2013 Youth Camp Scholarship Program

Camp Name	Address and Austin ZIP Code	Phone Number
Austin Nature Center	301 Nature Center Drive 78746	327-8181
Alamo Recreation Center	2100 Alamo Street 78722	474-2806
Lorraine "Grandma" Camacho Recreation Center	34 Robert Martinez Jr. Street 78702	391-1863
Cantu/Pan Am Recreation Center	2100 East 3 rd Street 78702	476-9193
George Washington Carver Museum and Cultural Center	1165 Angelina Street 78702	974-4926
Dittmar Recreation Center	1009 Dittmar Rd. 78745	441-4777
Dottie Jordan Recreation Center	2803 Loyola Lane 78723	926-3491
Dougherty Arts School	1110 Barton Springs Road 78704	974-4040
Givens Recreation Center	3811 East 12 th Street 78721	928-1982
Dove Springs Recreation Center	5801 Ainez Drive 78744	447-5875
Gus Garcia Recreation Center	1201 E. Rundberg Ln. 78753	339-0016
Hancock Recreation Center	811 East 41st Street 78751	453-7765
McBeth Recreation Center	2401 Columbus Drive 78746	974-9011
Metz Recreation Center	2407 Canterbury Street 78702	478-8716
Mexican American Cultural Arts Center	600 River Street 78701	478-6222
Montopolis Recreation Center	1200 Montopolis Drive 78741	385-5931
Parque Zaragoza Recreation Center	2608 Gonzales 78702	472-7142
Pickfair Community Center	10904 Pickfair Dr. 78750	401-8119
Rosewood Recreation Center	1182 North Pleasant Valley Rd. 78702	472-6838
South Austin Recreation Center	1100 Cumberland Rd. 78704	444-6601
Turner Roberts Recreation Center	7201 Colony Loop Dr. 78724	926-6013
Virginia L. Brown Recreation Center	7500 Blessing 78752	974-7865



City of Austin Youth Camp Scholarship Program - 2013 Application Form

1. Employee Information

Employee First Name	Employee Last Name	Employee I.D. Number
Street Address	City, State, ZIP Code	Telephone # (Cell or Home)
Department	Physical Work Location	Work Phone #

1. Information on Child(ren):

Name	Custody of Child Yes/No	Date of Birth	Social Security Number

By applying for the City of Austin Youth Camp Scholarship Program, I certify that:

- I understand that Youth Camp scholarships are awarded only to regular City of Austin employees who have dependent children who have enrolled and attended all-day, weeklong City of Austin Parks and Recreation Department programs,
- The above identified children meet the definition of dependent as stated below:
 1. Biological children, stepchildren, legally adopted children, children for whom you have obtained court-ordered guardianship or conservatorship, and qualified children placed pending adoption.
 2. Dependent grandchildren must meet the requirements stated above, and must qualify as a dependent, as defined by the IRS, on you or your spouse's Federal income tax return at the time of enrollment.
- I understand payments made to PARD recreation programs for the care of dependent children of non-custodial parents are regarded as taxable income and therefore subject to all applicable Federal tax regulations. FICA and withholding tax will be withheld from paychecks of non-custodial parents enrolled in the program.
- The IRS has determined that certain employees may receive favorable tax treatment on funds up to \$5,000 per year in dependent care assistance programs established by their employer. This \$5,000 limit includes the combined funds applied to the following programs: the City of Austin Childcare Assistance Voucher Program, the City of Austin Youth Camp Assistance Program, and FLEXTRA Dependent Care Accounts. For most employees, only the combined funding received from these programs during the calendar year which exceeds the \$5,000 IRS limit will be reported to the IRS as income and taxes will be withheld.

SIGNATURE: _____ DATE: _____

Deadline for Spring Break - 5 p.m., March 1, 2013
Deadline for Summer Break - 5 p.m., May 3, 2013

Interoffice Mailing Label

Deliver to:

HRD, EBD Childcare
6th Floor, One Texas Center
2012 Youth Camp Scholarship Program

Fold in half, tape shut and place in interoffice mail.