



## Request for Proposals

Project: TEMPO 2019

Temporary public art exhibition and festival

Budget: up to \$10,000

**Deadline: Thursday, March 14, 2019, 5:00 pm**

### Project Summary

The City of Austin's Art in Public Places (AIPP) program of the Cultural Arts Division, Economic Development Department, seeks proposals from professional visual artists or artist teams to design, fabricate, install and de-install short-term or time-based exterior artworks in City-owned sites within Austin Public Library Department property.

For the third year, the TEMPO 2019 program will culminate in a temporary public art festival, which will be a registered group exhibition during East Austin Studio Tour in November. The 'TEMPO Convergence' festival is will be located in Edward Rendon Sr. Park, located along Ladybird Lake just east of I-35.

The intent for the temporary public art program is to promote tourism, cultivate curiosity, spark imagination, engage the community in a meaningful dialogue about public art, foster work by local artists and cultivate exploration of the City of Austin. Artists are encouraged to create artworks that reflect the district in which they select to exhibit and design artworks that can be easily installed and de-installed.

The City of Austin requests proposals from professional artists and designers who live and work in Williamson, Travis, Bastrop, Caldwell, Hays, Burnet, and Blanco counties are eligible to apply.

**Budget for the proposed artworks is a maximum of \$10,000.**

### TEMPO Public Art Intent & Goals

The goal of the Art in Public Places Program is to commission works of art and art projects of redeeming quality that advance the public's understanding of visual art, enhance the aesthetic quality of public places and increase visitors to the city locations in Austin through the exhibition of temporary public art.

Temporary public art plays an important role in attracting new and emerging artists to participate in the city's public art program, enrich the civic dialogue, engage public spaces in unique ways and cultivate tourism around the arts in Austin. The TEMPO program allows artists or artist teams to explore a range of themes suitable for the outdoor environment and provide the opportunity to create innovative, thought-provoking artworks that impact the way people experience their environment.

Goals of the TEMPO program:

- » Expose citizens to contemporary artworks by local artists;
- » Foster engagement between artist, artwork and the community;
- » Link local artists with resources and city assistance to develop skills and experience;
- » Facilitate public discussion, civic dialogue, and collaborative partnering for programming;

- » Promote new interest and increased participation in, and focus on, public art;
- » Promote tourism and the convention and hotel industry through arts activity.

## Budget

The funds for this project are derived from the Hotel Occupancy Tax. A maximum amount of \$10,000 is available for each public art project. Six to seven commissions are expected to be awarded. No additional funds may be applied. Budgets should include re-installation for a nine-day group exhibition in November during East Austin Studio Tour.

The selected artists or artist teams will be responsible for development of a final budget to encompass all costs, including design, fabrication, installation and de-installation, engineering, permitting, insurance, foundations or attachment methods and any landscaping around the piece as part of installation or de-installation. A sample budget sheet can be found online at:

<http://austintexas.gov/department/aipp-resources>.

## Insurance

Insurance will be required of all commissioned artists for the entire length of the contract. More detailed information on City of Austin insurance requirements can be found online at:

<http://austintexas.gov/department/aipp-resources>.

Workers' Compensation insurance may be waived if the artist is producing the work without any paid subcontractors. Unpaid volunteers must sign a waiver of liability release form. If any subcontractors are hired by a commissioned artist, workers' compensation insurance will be required of the subcontractors.

- » For planning purposes, approximate cost for both the General Liability and Auto Liability insurances required has typically been \$400-\$600 for 3-D installed. Actual costs may vary.

## Artwork Opportunity

- » Artists may select from a pre-approved list of City-owned library sites listed at the end of this document.
- » Artists will propose the artwork site with the understanding that artwork may be relocated to a different site.
- » All artworks will be installed from August 25<sup>th</sup> to November 7<sup>th</sup> in library locations, then re-sited in Edward Rendon Sr. Park for the TEMPO Convergence Festival. The festival will be a registered group exhibition during East Austin Studio Tour. Artists must budget for the second installation costs.
- » Artists will participated in a speaker series lecture at the artwork's branch location during the library location exhibition.
- » Artists will compile a recommended reading list as it relates to the artwork's narrative.
- » The artwork proposals are intended for exterior environments only, must require little to no maintenance, be made of durable materials and be safe for a public setting.
- » Artists' proposals should take various factors into consideration including weather, durability of materials, appropriateness to the public realm, safety, neighborhood and stakeholder input, etc.
- » Each proposal will be reviewed by Austin Public Library Department and any community stakeholder group for concept, placement, duration, safety, durability, and materials prior to the Selection Panel's recommendations.

- » The artwork must not impede traffic, pedestrian right-of-way, safety, line of sight, normal business operations, critical root zone of trees, or any other potentially hazardous conditions.
- » No poured-in-place concrete may be used for any installations. Artist may consider temporary methods of attachment such as Diamond Piers TM, Earth Anchors TM, rebar, or threaded rods with washers and nuts.
- » The commissioned artist or artist teams is responsible for installation, de-installation and site restoration. The artist or artist team is responsible for any repair of the artwork due to vandalism or other causes during the contracted exhibition period. If the artist or artist team does not repair the artwork in a timely manner, the City reserves the right to remove the artwork at the artist or artist team's expense.

### **Artist Final Design Approval Phase**

#### *Community Engagement*

Once selected, the artist will engage the community at the library location where the artwork is to be sited and consider the response from the community in preparing for Final Design approval.

- AIPP will provide a community engagement workshop to help selected artists plan their individual community engagement process.
- The artist is responsible for planning and executing the community engagement or community participation.

#### *Final Design*

After the artist has engaged the community, they will submit the following material for Final Design approval in a Power Point format to be presented by the artist(s) to the AIPP Panel.

- Written Narrative describing the proposed artwork
- In-Context Images of proposal
- Site map location
- Community engagement
- Installation/De-installation plan with footing detail
- Itemized Budget with vendor quotations
- Materials List
- Engineered Drawings, if needed

### **Artist Information Meeting**

Artist Information Meetings will be held to familiarize artists with the project opportunity including the mission/intent/guidelines for temporary work as well as the application and selection process. AIPP staff and facility representatives will be available to answer questions.

**Saturday, February 2, 2019, 2:00 - 3:45 pm at Ruiz Branch Library, 1600 Grove Blvd. Austin, TX 78741**

### **Artist Eligibility**

Professional visual artists at least 18 years of age living and working in Williamson, Travis, Bastrop, Caldwell, Hays, Burnet and Blanco counties are eligible to apply. Artists who have not received a public art commission before are encouraged to submit proposals for consideration.

Only one proposal per artist or artist team will be accepted. An artist may not apply as an individual and as a team member on separate projects. Incomplete or late applications will be disqualified.

Eligible to apply:

- Artists currently under contract with AIPP
- Temporary City of Austin employees

Ineligible to apply:

- Full-time, permanent City of Austin employees
- Artist or artist teams who have received two previous TEMPO commissions, either as an individual or team

## Evaluation Criteria

The selection of an artist or artist team shall be based on artist qualifications which best meet the requirements contained in the Project Outline.

In addition to the standard AIPP project selection criteria found on the City of Austin's Art in Public Places website ([www.austintexas.gov/aipp/selectioncriteria.htm](http://www.austintexas.gov/aipp/selectioncriteria.htm)), the Selection Panel will review and consider the following evaluation criteria:

- » Superior artistic merit;
- » Responsiveness to the physical and cultural context of the site;
- » Ability to engage the community in which the artwork is located;
- » Attention to structural soundness and environmentally safe materials;
- » Relevance to the stated theme or purpose of the installation, as appropriate;
- » Broad viewership, public access, and promotion to Austin's tourists;
- » Stakeholder and User Department approval.

## Selection Process

Applications must be received via [www.PublicArtist.org](http://www.PublicArtist.org) no later than **Thursday, March 14, 2019, 5:00 pm.**

For technical assistance with your application, please contact [info@publicartist.org](mailto:info@publicartist.org) or 210-701-0775 (9:00 am – 5:00 pm). Artists are encouraged to start the application process as early as possible so that AIPP program staff and/or PublicArtist.org technical staff have the opportunity to respond to your question(s).

## Submission Requirements

Each artist or artist team must submit for review to the selection panel:

- **Written Narrative** of artwork proposal, including relationship of proposal to the location or compatibility with facility
- **10 of 10 portfolio images** of current work including size, descriptions and budget amounts
- **Professional Resume**

Additional Requirements

- **Demographics Survey** – \*see *Commitment to Equity* paragraph
- **In Context Images of proposed artwork** - sketches, renderings or Computer Aided Designs (CAD) are acceptable

- **Preferred location on site map** - including library name, street address and council district
- **Materials List** - including method of attachment and expendables. Tools for fabrication and electronics for exhibition are considered capital assets and are not be eligible as part of the materials list. Rental of tools or electronics are acceptable expenses;
- **Preliminary itemized budget** - No fund matching or crowd sourcing may be applied. Please budget for second installation in November. A sample budget sheet can be found online at: <http://austintexas.gov/department/aipp-resources>.

## Selection Panel

The City of Austin AIPP Panel will convene a Selection Panel to recommend applications to the AIPP Panel and Arts Commission. The Selection Panel and Project Advisors shall work together to evaluate proposals based on artistic merit and appropriateness to site.

Each artist or artist team will present their Final Design to the AIPP Panel for approval. The AIPP Panel approvals are subject to approval by the Austin Arts Commission prior to authorization of fabrication. The approved recommended artists or artist teams will be put under a Design + Commission contract upon approval of the selection process by the Austin Arts Commission.

The Selection Panel will be comprised of three members of the AIPP Panel.

- Tammie Rubin
- Jade Walker
- Sarah Carr

AIPP Program Advisors may include:

- Jaime Castillo, CAD Arts Commission

## Advisors

The Selection Panel will be aided by a group of non-voting Project Advisors appointed by each City department, listed below and appointed community stakeholders, as needed.

- Austin Public Library
- Parks and Recreation Department

## Commitment to Equity

Art in Public Places embraces cultural equity. It is the goal of the program to ensure as many people as possible have meaningful engagements with public art and access to viewing, experiencing, and creating artwork. AIPP actively seeks to provide members of historically underrepresented communities, which can include identities such as Black or African-American, Arab-American, Asian-American, Hispanic or LatinX, Pacific Islander, Indigenous Nations, LGBTQIA, or a person with a disability, with equitable access to public art opportunities. In support of this commitment, the program will make every effort to expand access to the collection and programmatic decision-making. For each project, every effort will be made to comprise project selection panels and finalist pools for AIPP commissions with representatives from a variety of historically underrepresented communities to better reflect the diversity of Austin.

## 2019 Schedule, subject to change

Tuesday, January 15

Request for Proposal (RFP) released

Saturday, February 2

Artist Information Meetings

Thursday, March 14

Deadline for RFP submission

Monday, March 25

Selection Panel review of submissions and recommendation of finalists

Monday, April 1

Approval of recommended proposals by AIPP Panel

Monday, April 15

Approval of recommended proposals by Arts Commission

Tuesday, April 16

Recommended finalist announced

Saturday, April 20

Artist's Cohort Meeting and contract signing

May 1-30

Artist's Final Design refinement and community engagement

Monday, June 3

Artist's Final Design presentation for approval to AIPP Panel

Monday, June 17

Arts Commission Final Design approval

June 18 to August 24

Notice to proceed and fabrication period

August 25 to November 7

Artwork installation, exhibition and artist's speaker series at library locations

November 9 to November 17

East Austin Studio Tours group exhibition in Edward Rendon Sr. Park

December 1 to 8

De installation, site restoration and close of contract

## List of Pre-Approved Sites

### Austin Public Library locations

**District 1:**

- Carver Branch Library – 1161 Angelina St. 78702
- University Hills Branch Library – 4721 Loyola Ln, 78723
- Windsor Park Branch Library – 5833 Westminster Dr. 78723

**District 2:**

- Southeast Branch Library – 5803 Nuckols Crossing Rd. 78744

**District 3:**

- Ruiz Branch Library – 1600 Grove Boulevard, 78741
- Terraza Branch Library – 1105 E Cesar Chavez St, 78702
- Willie Mae Kirk Branch Library – 3101 Oak Springs Dr. 78702

**District 4:**

- Little Walnut Creek Branch Library – 835 W. Rundberg Ln. 78758
- St. John Branch Library – 7500 Blessing Ave, 78752

**District 5:**

- Manchaca Road Branch Library – 5500 Manchaca Rd. 78745

**District 6:**

- Spicewood Springs Branch Library – 8637 Spicewood Springs Rd, 78759

**District 7:**

- Milwood Branch Library – 12500 Amherst Dr. 78727
- North Village Branch Library – 2505 Steck Ave. 78757
- Yarborough Branch Library – 2200 Hancock Dr. 78756

**District 8:**

- Hampton Branch Library at Oak Hill – 5125 Convict Hill Rd. 78749

**District 9:**

- Twin Oaks Branch Library – 1800 5<sup>th</sup> St. 78704
- Central Library – 710 W. Cesar Chavez St. 78701

**District 10:**

- Howson Branch Library – 2500 Exposition Blvd.
- Old Quarry Branch Library – 7051 Village Center Dr. 78731

**For Questions: Contact**

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