



Austin Legacy Business Relief Grant Application

Applicant Contact Information

1. What is your first name?
2. What is your last name?
3. What is your title at your business?
4. What is your business' name?
5. If your business operates under a different name than its registration (Doing Business As - DBA), please provide.
6. What is your business' street address and zip code? (No P.O. Box)
 - a. If your business has multiple locations, please provide the address for only one location.
7. What is your business' mailing address and zip code, if different than street address?
8. What email address should we use to contact you regarding this application?
9. What phone number should we use to contact you regarding this application?

About You (the Applicant)

10. What is your age?
 - a. 19 or younger
 - b. 20-29
 - c. 30-39
 - d. 40-49
 - e. 50-59
 - f. 60 or older
 - g. Prefer not to answer
11. What is your gender?
 - a. Woman
 - b. Man
 - c. Non-Binary
 - d. Other
 - e. Prefer not to answer

12. What are your preferred pronouns?

- a. She/her
- b. He/him
- c. They/them
- d. Other (specify)

13. What is your race/ethnicity?

- a. Asian
- b. Black or African American
- c. Hispanic or Latino
- d. Middle Eastern, Arab, or North African
- e. Native American or Alaska Native
- f. Native Hawaiian or Other Pacific Islander
- g. White
- h. Multi Race or Ethnicity
- i. Race or Ethnicity Not Listed Above
- j. Prefer not to answer

About Your Business

14. What is your business' Employer Identification Number (EIN)? For more information:

<https://www.irs.gov/businesses/small-businesses-self-employed/employer-id-numbers>

15. What is your business' ownership structure? NOTE: Non-profits and sole proprietorships are not eligible to apply for the Austin Legacy Business Relief Grant funding.

- b. Partnership
- c. LLC
- d. Cooperative
- e. Other Corporation

16. Applicants must meet the definition of a Legacy Business to be eligible for this grant program. For the purpose of this grant program a Legacy Business is defined as: business that has operated from a publicly-facing physical (brick and mortar) business for at least 20 years in an area that is currently within a City of Austin Council District. The Legacy Business may have changed locations during its twenty (20) years but must have been located and/or headquartered in an area that is currently in a [City of Austin Council District](#) during all twenty (20) years. I attest that my business meets the requirements and definition of a legacy business as defined.

17. For the purposes of this program businesses must operate as on the following business types. Please select the business type below. If your business does not operate as one of the types listed below, you are not eligible for the grant funding.

- a) **Art Gallery/Museum:** Facility whose principal function and mission is to exhibit, present, and/or sell artistic work in a variety of media produced by an artist, artist collective, or arts and culture organization, accessible by public audiences.
- b) **Art Venue:** A performance venue/theater or museum/art gallery, as defined in this section.



- c) **Bar:** A business engaged in the preparation and/or retail sale of alcoholic beverages for consumption on the premises. At least 49% of the gross income must be derived from the sale of alcohol for on-site consumption
- d) **Live Music Venue:** An establishment where live music programming is the principal function of the business and/or the business is a live music destination, and where the venue clearly establishes the ability of an artist to receive payment for work by percentage of sales, guarantee or other mutually beneficial formal agreement for every performance. A live music venue is a destination for live music consumers, and/or its music programming and is the primary driver of its business as indicated by the presence of at least five (5) of the following:
1. Defined performance and audience space;
 2. Mixing desk, public address (PA) system, and lighting rig;
 3. Back line;
 4. At least two of the following: (i) sound engineer, (ii) booker, (iii) promoter, (iv) stage manager, or (v) security personnel;
 5. Charges cover charge to some music performance through ticketing or front door entrance fee;
 6. Markets specific acts through show listings in printed and electronic publications;
 7. Hours of operation coincide with performance times; or
 8. Programs live music at least five nights a week.
- e) **Performance Venue/Theater:** An Austin-based establishment whose principal function and mission is to present live performances, plays, live music, film screenings, or other performances of artistic work produced by an artist, or arts and culture organization, accessible by public audiences.
- f) **Restaurants:** An establishment engaged in the preparation and retail sale of food and beverages for on premise consumption, off-site consumption, or in a ready-to-consume state. At least 51% of the gross income must be derived from the sale of prepared food.

18. In what year did your business' operations begin? (When did you begin offering goods or services to the public?)

19. Which race(s)/ethnicities are represented among the owners of your business? (indicate ownership share for each race/ethnicity as percentage that totals to 100%)

- a. Asian
- b. Black or African American
- c. Hispanic or Latino
- d. Middle Eastern, Arab, or North African
- e. Native American or Alaska Native
- f. Native Hawaiian or Other Pacific Islander
- g. White
- h. Multi Race or Ethnicity
- i. Race or Ethnicity Not Listed Above
- j. Prefer not to answer



20. Which genders are represented among the owners of your business?

- a. Woman
- b. Man
- c. Non-binary
- d. Other
- e. Prefer not to answer

21. In which Council District is your business located?

Look up your Council District here: <http://www.austintexas.gov/GIS/CouncilDistrictMap/>

- a. District 1 (Mayor Pro Tem: Natasha Harper-Madison)
- b. District 2 (Councilmember: Vanessa Fuentes)
- c. District 3 (Councilmember: Pio Renteria)
- d. District 4 (Councilmember: Greg Casar)
- e. District 5 (Councilmember: Anne Kitchen)
- f. District 6 (Councilmember: Mackenzie Kelly)
- g. District 7 (Councilmember: Leslie Pool)
- h. District 8 (Councilmember: Paige Ellis)
- i. District 9 (Councilmember: Kathie Tovo)
- j. District 10 Councilmember: Allison Alter)
- k. Outside of a City of Austin Council district (ineligible)

Effects of COVID-19 on Your Business

22. What were your business' payroll expenses in calendar year 2019?

23. What were your business' payroll expenses between March 2020 and January 2021?

24. Did your business break even or report a profit in:

- 1. 2018?
- 2. 2019?

25. What is the average wage paid to your business' workers?

- 1. Below \$10/hr
- 2. Between \$10 and \$15
- 3. Above \$15/hr

26. What was your total gross receipts or revenue for March to December in the following years?

- 1. 2019
- 2. 2020

27. How many months of working capital does your business currently have?

- 1. Less than 1 month
- 2. Between 1 and 3 months
- 3. More than 3 months

28. How many months behind is your business on rent or mortgage payments?



1. Current on payments
2. 1 to 2 months behind
3. More than 2 months behind

29. Due to COVID-19 and the related slowdown, has your organization experienced any of the following losses: (check all that apply)

- a. Reduction in sales
- b. Increased costs of doing business
- c. Inability to make rent or mortgage payments
- d. Cancellation of events
- e. Difficulty fulfilling supply chain orders
- f. Pay/salary cuts for staff
- g. Termination of staff
- h. Discrimination
- i. Losses due to deposits, leases, and other down-payments that will not be refunded

30. In response to the COVID-19 pandemic, has your business received other recovery funding? (Check all that apply)

- a. Economic Injury Disaster Loan (EIDL)
- b. Paycheck Protection Program (PPP)
- c. Other federal CARES Act funding
- d. City of Austin Relief in a State of Emergency (RISE)
- e. Austin Music Disaster Relief Fund
- f. Austin Creative Space Disaster Relief Program
- g. Austin Economic Injury Bridge Loan Program
- h. Austin Small Business Relief Grant
- h. Other COVID-19 government recovery funding not listed: Please specify -----
- i. None of the above

Grant Participation

31. Do any of these categories apply to your business?:

- a. The business is engaged in multi-level marketing (networking marketing, pyramid selling)
- b. The business derives more than a third of their annual revenue from gambling activities
- c. The business' service to customers includes adult entertainment
- d. The Business' primary activities involve lobbying
- e. The business is a government entity
- f. The business is a non-profit organizations
- g. None of these categories apply to my business
- h. I am a full time, permanent City of Austin employee

32. Does your business have a bank account that can receive these grant funds, if awarded? (A bank account is not required for eligibility).

- a. Yes
- b. No

33. Would your business like assistance in participating in the City of Austin Minority-Owned Business Enterprise and Women-Owned Business Enterprise (MBE/WBE) procurement program? The MBE/WBE



program encourages minorities and women participation on City contracts by establishing special procurement goals on City contracts above the Austin City Manager's spending authority.

- a. Yes
- b. No

34. Are you authorized to submit this application on behalf of the business described in the application?

- a. Yes
- b. No

35. I attest that all of the information provided in this application is true and accurate as of the time of submission.

36. I understand that the [Austin Legacy Business Relief Grant](#) funds were created to provide financial assistance to Austin businesses, giving the awardees discretion in how they use the funds for their basic needs. By accepting the funds, I specifically and fully release from harm and indemnify the City of Austin (including its officers, appointed or elected officials, employees, agents, representatives, successors and assigns) and PeopleFund and BCL of Texas (including its officers, directors, trustees, members attorney's and affiliates) against all costs, liabilities, damages, claims, suits, actions, and causes of actions, to the extent they arise, directly or indirectly, from my application for, receipt of, or use of these grant funds.

- I attest that my business has incurred or may incur or may incur COVID-19 mitigation and protective equipment expenses.
- I attest that my business is having challenges pivoting the business to alternative operating models for generating enough revenues for survival under COVID-19 public health orders.
- I attest that assistance through this program reasonably ensures the business will not fail.
- I attest that my business is committed to maintaining the business' unique contribution to the City's special culture and brand.
- I attest that I am operating my business in a manner that meets or exceeds the City's COVID-19 safety guidelines, which can be found online at www.austintexas.gov/covid19.
- I attest that my business is not debarred from contracting with the City of Austin or any other governmental entity
- I attest that my business is not in arrears to the City of Austin for tax payments
- I agree to participate in a technical assistance evaluation prior to receiving any grant funds.
- I attest as a business owner and applicant that I will adhere to worker safety protections and workers' rights as applicable to the facility and business operations in accordance with local, state, and federal laws. I understand that the City may find a breach of the program guidelines if a program participant is found to have violated workers' rights for a period of one year from grant award, either because of a substantiated finding as determined by the City and is not cured by the participant, of unfair labor practices, worker safety violations, violation of anti-discrimination laws, or violation of other applicable worker rights laws.
- I attest as a business owner and applicant that I agree to comply with policies to support anti-harassment and anti-discrimination practices for business operations and work environment in the City of Austin. I understand that evidence of noncompliance may be grounds for terminating a grant award and demanding repayment. I understand that at its discretion, the City may work with the recipient to develop a plan and timeline for becoming compliant.



- I attest that I have read and will comply with the required [non-discrimination and anti-harassment policies](#) and practices document provided by the City of Austin and agree to compliance with these policies.

Technical Assistance Evaluation Documentation

Businesses must complete a technical assistance evaluation to be eligible for funding.

