CITY OF AUSTIN Development SERVICES DEPARTMENT

Building a Better and Safer Austin Together

Subdivision Application Instructions

City of Austin and Extraterritorial Jurisdiction in Travis, Williamson, Bastrop, and Hays Counties

DevelopmentATX.com | Phone: 311 (or 512-974-2000 outside Austin)
For submittal and fee information, see austintexas.gov/digitaldevelopment

The following information outlines the Application Instructions and Submittal Requirements necessary to obtain subdivision approval within the City of Austin jurisdiction (full-purpose, limited-purpose city limits, and extraterritorial jurisdiction ETJ). The regulatory requirements and procedures for approval are defined in:

- The Texas Local Government Code 212.004
- Septic Code: Chapter 48, Travis County Rules for On-site Sewage Facilities and Texas Administrative Code Title 30 Chapter 285
- Volume III, Chapter 25 of the City of Austin Land Development Code (LDC) for areas in the full-purpose city limits
- Volume IV, Title 30 of the City of Austin Land Development Code (LDC) for areas in limited-purpose city limits and the 2- and 5-mile extraterritorial jurisdiction or ETJ in Travis County

Chapter 25 and Title 30 were adopted by City Council in order to protect the health, safety and welfare of the Austin community. Under Title 30, a single submittal is reviewed jointly by both the City of Austin and Travis County for subdivisions that are under the jurisdiction of both entities.

Additional information about the subdivision process and code requirements can be obtained prior to submitting a subdivision application by visiting the City of Austin's Development website at http://www.austintexas.gov/development. For submittal information, please visit http://austintexas.gov/digitaldevelopment. In addition, applicants are encouraged to contact Travis County for additional information regarding subdivision applications in the limited-purpose, 2- and 5-mile ETJ. Also if your subdivision will be using any type of septic system, a separate septic plat review application is required; contact Travis County Permit Office at 512-854-4215.

The City of Austin encourages people considering a subdivision to request a Development Assessment to determine plat/plan requirements and project feasibility prior to a full submittal. For information, please see Subdivision Overview and Review Procedures at http://www.austintexas.gov/page/land-use-applications#sub.

Application Instructions

The application must be complete and accurate prior to submittal. Please refer to the descriptions below to ensure all information is entered correctly. To access the application, please see Subdivision Application at http://www.austintexas.gov/page/land-use-applications#sub. Note that the application is a fillable PDF, and must first be SAVED TO COMPUTER to be completed.

All information is required (if applicable).

Section 1: Project Information

Subdivision Name

Provide the name of the proposed subdivision.

Subdivision Street Location

Provide the street address of the project, or distance from nearest intersection. For assistance, call: (512) 974-2797; or email: addressing@austintexas.gov.

Description of Proposed Subdivision

Provide a summary description of the proposed subdivision and the reason why the property is being subdivided. This will help the reviewers to get a better understanding of the subdivision prior to reviewing the application. Many times this helps answer questions, and reduces the number of review comments. An example might be: "A plat vacation application and replat application have been submitted in order to vacate the current plat (removing the 25' front building line), and then replat the lot in order to construct a new duplex."

Section 2: Applicant/Agent Information

Provide all contact information. If an agent is designated, this is considered the "Applicant" and will be the primary contact.

Section 3: Owner Information

Provide all contact information if the owner is not the applicant. The current owner must sign the application or attach a written authorization for the agent. Be sure all signatures are legible and address information is correct.

Section 4: Engineer Information

Provide all engineer contact information, if applicable.

Section 5: Other Professional/Trade Information

Provide all professional and/or trade contact information, if applicable. Examples include general contractor, electrical contractor, landscape architect, etc.

Section 6: Property Attributes

S.M.A.R.T. Housing

S.M.A.R.T. Housing projects include a residential element meeting affordability requirements. A pre-certification letter from Neighborhood Housing and Community Development Department and subsequent pre-submittal meeting is required prior to the site plan application submittal. For more detailed information regarding submittal requirements, expedited timeframes, and discounted fees, please visit http://www.austintexas.gov/department/housing-developer-assistance.

To determine the following information, refer to the GIS Viewer on the Development website at http://www.austintexas.gov/GIS/DevelopmentWebMap/:

- Smart Growth Zone/Drinking Water Protection Zone
- Watershed
- Watershed Classification
- Recharge Zone
- Land Development Jurisdiction
- County

School District
Provide the name of the school district that this project is located within.

Neighborhood Plan
To determine whether this site is located within a neighborhood plan, please refer to the following webpage http://www.austintexas.gov/department/neighborhood-planning, and follow the link to "Neighborhood Planning Areas."

Transit-Oriented Development (TOD) District
To determine whether this site is located within a TOD District, please refer to the following websites:

- http://www.austintexas.gov/department/transit-oriented-development
  See map of TOD Districts for a citywide view. Refer to "Specific TOD Station Area Planning Pages" at the bottom of the webpage to see detailed maps of the Lamar/Justin, MLK, and Plaza Saltillo TOD Districts.
- http://www.cityofaustin.org/edims/document.cfm?id=78718
  See the adopted TOD Ordinance for detailed maps of the remaining TOD Districts.

Municipal Utility District
Provide the name of the Municipal Utility District if applicable.

Electric Utility Provider
Provide the name of the electric utility provider.

Water Provider
Provide the name of the water provider. For on-site wells, the subdivider shall provide the director with evidence that water suitable for human consumption may be obtained from surface or subsurface sources on the land. The documentation must be prepared by a registered professional engineer and approved by the director of Austin Water Utility and the Texas Commission on Environmental Quality.

Wastewater/Sewage Disposal Provider
Provide the name of the wastewater/sewage disposal provider, or indicate if an on-site septic system is proposed.

Section 7: Application Assessment

Development Assessment (refer to Subdivision Overview and Review Procedures at http://www.austintexas.gov/page/land-use-applications#sub for more information)
If you have received a Development Assessment, indicate the file number and the Intake Center will apply the credit associated with the assessment to your application fee. The assessment credit is void if not used within six months.

Tax Credits or State/Federal Funding
Indicate if there are tax credits or state/federal funding.

Demolition
If the site plan includes demolition of existing building(s), one photograph with an oblique view (front and side façade in same photo) for each building to be demolished must be submitted with the application.

Current Zoning
This can be found on the GIS Viewer on the Development website at http://www.austintexas.gov/GIS/DevelopmentWebMap/.

Number of Lots/Units Proposed
Indicate the number of single-family and multifamily lots/units proposed.

Section 8: Related Cases
Provide the file numbers which relate to applications on this property that have been filed in the past.

Section 9: Proposed Land Use (by summary)
Select the proposed land use for each lot, and state the number of lots, units (if multifamily), and acreage.

Section 10: Waiver/Variance/Etc. – as applicable
Indicate all waivers, variances, or alternatives that are being pursued in this application. Identifying the need for these in the beginning of the process may help prevent delays.

Variances
When requesting a variance, a letter addressed to the Director should accompany the application. The letter shall include the project name, address of the site, description, justification, and appropriate LDC section from which you are requesting a variance. For any properties located in the ETJ and Limited-Purpose areas, any transportation, subdivision and drainage variances will require approval from Travis County Commissioners Court. For such variances, request letters must be addressed to Judge and Travis County Commissioners.

Section 11: Inspection Authorization
Provide permission for inspection of the property as part of the application process.

Section 12: Owner's Acknowledgment
The owner must complete this section and obtain notarization.

Section 13: Engineer's Certification
The engineer must complete this section.

Section 14: Surveyor's Certification
The surveyor must complete this section.

Section 15: Acknowledgement Form concerning subdivision plat note/deed restrictions
The applicant should carefully check these records before signing the Acknowledgment Form. Plat notes are shown on the face of the subdivision plat. Plats are available at the City or the Courthouse. Deed restrictions are recorded at the Courthouse, if you do not have them in your possession.

Submittal Requirements

In addition to completing the Subdivision Application, the following information will be required to complete the subdivision approval process. For details, refer to the complete Exhibits on the pages that follow.

Exhibit 1: Subdivision Submittal Requirements

Acronyms List

TABLE INDEX (**refer to the complete table for details** on the items listed below)

Preliminary Plan/Final Plat

1. General Submittal Requirements
2. General Information To Be Shown on the Plan/Plat
3. Street and Transportation Information To Be Shown on the Plan/Plat
4. Restrictions, Certifications, Signature Blocks To Be Shown on the Plan/Plat
5. Additional Documentation To Be Submitted with the Plan/Plat

Drainage/Water Quality Map and Study (Plan and Report)

1. Drainage Area Map
   a) Engineering Component
   b) Slope Map and Slope Calculations
2. Drainage Detention/Water Quality Control Plan and Engineering Calculations
   a) Detention/Water Quality Plan and Engineering Calculations
   b) Project Report:
      - Drainage Elements
      - Environmental Elements

Environmental Information

1. Environmental Information To Be Shown on the Plan/Plat
2. Tree Protection Plan and Erosion/Sedimentation Control Plan
3. Environmental Resource Inventory Report
   a) Vegetation Element
   b) Hydrogeological Element
   c) Wastewater Element
4. Pollutant Attenuation Plan
   a) Pollutant Attenuation Plan Report
   b) Resource Extraction Assessment for Unconsolidated Material (if applicable)
   c) Rock Quarry or Mining Assessment (if applicable)
5. Endangered Species Survey
   a) Endangered Species Survey Report
   b) Endangered Species Survey Map and Report

"Prior to Approval" Information

Exhibit II: Environmental Resource Inventory – Critical Environmental Feature Worksheet

Exhibit III: Electronic Submittal

Exhibit IV: Educational Impact Statement (EIS) Determination

PLEASE NOTE.....

Exhibits II, III, and IV are fillable forms that can be completed electronically. To ensure your information is saved, click here to Save this document to your computer, then open your copy and continue.

The Tab key may be used to navigate to each field; Shift + Tab moves to the previous field. The Enter key activates links, emails, and buttons. Use the Up & Down Arrow keys to scroll through drop-down lists and check boxes, and hit Enter to make a selection.

Additional Requirements

1. **Tax Plats**
   Provide one blueline copy of each of the current tax plats, showing all properties within 500 feet of the tract or limits of construction. Include all maps referenced within the 500 feet. Outline the tract or limits of construction in red. (DO NOT SPLICE MAPS TOGETHER)

   Tax plats are not required for small projects except when a variance or waiver is requested.

   Tax plats can be obtained from:
   - Hays County: Hays County Clerk's Office, 137 N. Guadalupe St., San Marcos, phone: (512) 393-7330
   - Travis County: Travis Central Appraisal District, Walnut Creek Business Park, 8314 Cross Park Drive, Austin (Hwy 290 East and Cross Park Drive), phone: (512) 834-9138. Tax plats for Travis County may be printed online at http://www.traviscad.org/.
   - Williamson County: Williamson County Clerk, Justice Center Building, 405 Martin Luther King St., Georgetown, phone: (512) 943-1515

   For projects located outside of Travis County, submit a list of names and addresses of all property owners within a 500-foot radius of the tract.

2. **Tax Certificate**
   Tax certificates can be obtained from:
   - Hays County: Hays County Tax Assessor Office, 102 N. LBJ Dr., San Marcos
   - Travis County: Courthouse Annex, 5501 Airport Blvd., Austin
   - Williamson County: Williamson County Tax Assessor/Collector Office, 904 S. Main St., Georgetown

   The tax certificate should indicate that there are no taxes owed.

3. **Location Map**
   Provide a location map on a separate sheet. It should be centered on the sheet, have a North arrow, and note "not to scale."

4. **PDF File**
   For subdivisions requiring Travis County approval: Include a PDF file of plat, location map and any other documents which are required to be included in the reports submitted to Travis County Commissioners for agenda packet.

Exhibit I: Subdivsion Submittal Requirements

ACRONYMS LIST

CAMPO	Capital Area Metropolitan Planning Organization
CWO	Comprehensive Watersheds Ordinance
DCM	City of Austin Drainage Criteria Manual
ECM	City of Austin Environmental Criteria Manual
FEMA	Federal Emergency Management Agency
LCRA	Lower Colorado River Authority
LDC	City of Austin Land Development Code
MUD	Municipal Utility District
OSSF	On-Site Sewage Facility
PUD	Planned Unit Development
PUE	Public Utility Easement
RP	Rule Posting – provisions in the Subdivision Application Packet were originally adopted in 1988 and were updated in 1989, 1990, 1995, 1996, 2006, and 2007
SOS	Save Our Springs Ordinance
TCM	City of Austin Transportation Criteria Manual
USGS	United States Geological Survey

C	E	O	References	Subdivision Submittal Requirements (within boundaries of the tract, unless otherwise noted)	Urban				Suburban				Water Supply				Barton Sp Zone			
					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
				PRELIMINARY PLAN/FINAL PLAT																
				1. General Submittal Requirements																
X	X	X	LDC 25-1-82 RP	Filing fee (refer to fee schedule)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 RP	Notarized application form (signed by record owner of duly authorized agent)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 RP TC 82.203(b)(1) TC 82.203(b)(2)	Folded copies of subdivision with sequential numbering of sheets {folding size: 9” x 12"; maximum sheet size 24” x 36” for preliminary plan, 18” x 24” for final plat; final plat layout must conform with the layout on the approved preliminary; original transparencies must be submitted at a later date} Preliminaries = 30 copies Finals requiring a preliminary = 19 copies Finals not requiring a preliminary = 19 copies Amended final plat = 10 copies	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X		LDC 25-1-82 LDC 25-4-55 RP	Provide one copy each of current tax plats, showing subject tract in red and all properties within 500 ft. of tract. DO NOT SPLICE MAPS TOGETHER.	X				X				X				X			
		X	LDC 25-1-82 LDC 25-4-55 RP	Provide names and addresses of all property owners located within 500 ft. of tract	X				X				X				X			
X	X		LDC 25-1-82 LDC 25-4-55 RP	If variances are requested, provide one copy each of current tax plats, showing subject tract in red and all properties within 500 ft. of tract. DO NOT SPLICE MAPS TOGETHER.	X				X				X				X			
		X	LDC 25-1-82 LDC 25-4-55 RP	If variances are requested, provide names and addresses of all property owners within 500 ft. of tract		X	X			X	X			X	X			X	X	
X	X	X	LDC 25-1-82 RP TC 82.204(e)(6)	Current tax certificates indicating that all taxes have been paid up to the current tax year (tax receipts are not acceptable)		X	X	X		X	X	X		X	X	X		X	X	X
X	X	X	LDC 25-1-82, 112 LDC 25-7-65 RP TC 82.204(e)(2)	All fiscal estimates as determined by the City and Travis County, as applicable		X	X			X	X			X	X			X	X	

TABLE LEGEND

C	City	ETJ	Extraterritorial Jurisdiction	E	ETJ in Travis County	O	Other ETJ
P	Preliminary Plan	FP	Final Plat	1	Final requiring a preliminary	2	Final not requiring a preliminary
3	Amended final plat	LDC	Land Development Code	RP	Rule Posting	TCM	Transportation Criteria Manual
X	Code or posted rule requirement			●	Not required if the final conforms with the approved preliminary		

C	E	O	References	Subdivision Submittal Requirements (within boundaries of the tract, unless otherwise noted)	Urban				Suburban				Water Supply				Barton Sp Zone			
					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-1-82 RP TC 82.204(d)(1)	Copy of current owner's deed (with recording information) and applicable lien search certificates (or a contract to purchase, for a preliminary)		X	X			X	X			X	X			X	X	
				2. General Information To Be Shown on the Plan/Plat																
X	X	X	LDC 25-1-82 RP TC 82.204(c)(5)	Subdivision Title/Name, Date, North Point	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 RP TC 82.204(c)(5)	Sketch showing the location of the subdivision in relation to major streets or roadways and a north arrow	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 RP TC 82.204(c)(3)	SCALE {smaller scale allowed with waiver from Review Team} Final: 1 inch = 100 feet Preliminary: less than 50 acres 1 inch = 50 feet 50 to 100 acres 1 inch = 100 feet over 100 acres 1 inch = 200 feet Show scale bar on plan	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 RP TC 82.203(b)(5)	Name of owner(s) and mailing address(es)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 RP TC 82.203(b)(5)	Names, addresses and property lines of adjoining owners	X				X				X				X			
X	X	X	LDC 25-1-82 RP TC 82.204(c)(6)	On adjacent platted property show subdivision names and record reference (Book and Page or Document#). If the adjacent property is unplatted, show owners' names and deed references.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 RP TC 82.204(c)	Approximate distance from subdivision to nearest street intersection	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-4-131 RP TC 82.204(c)(11)	Boundary survey of the project perimeter (tied to the Texas Plane Coordinate System) in a solid bold line	X				X				X				X			

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-4-154 LDC 25-6-171 TC 82.204(c)	Survey tie across all existing streets bordering and traversing the subdivision to verify right-of-way width or provide a recording reference on the plan/plat and a copy of the instrument if the street was dedicated by a separate instrument	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-4-131 TC 82.204(c)(11)	Data to readily determine and reproduce on the ground the location, bearing, and length of every street line, lot line, boundary line, block line, and building line whether straight or curved, including the true north point. The radius, central angle and tangent distance for property lines of curved streets and curved property lines that are not boundaries of curved streets with closure calculations. Such data shall be established by a survey made on the ground and certified on the plan/plat by a registered public surveyor and tied to the Texas Plane System, Central Zone (required on amended plat only if shown on original plat).		X	X	X		X	X	X		X	X	X		X	X	X
	X		TC 82.204(c)(17)	One or more benchmarks monumented where new streets are dedicated		X	X	X		X	X	X		X	X	X		X	X	X
X	X	X	LDC 25-4-131 TC 82.204(c)(12)	Location of all permanent concrete monuments and primary control points to which all dimensions, bearings, and similar data shall be referenced, shown in feet and hundredths of feet		X	X	X		X	X	X		X	X	X		X	X	X
	X		TC 82.204(c)(21)	Proposed uses other than single-family	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	X		TC 82.203(b)(19)	Location of clustered mailboxes (if any)	X				X				X				X			
X	X	X	LDC 25-1-22 LDC 25-4-1, 174 RP TC 82.203(b)(8)	Sites for all existing buildings to be retained within the subdivision	X				X				X				X			
X	X	X	LDC 25-1-82 LDC 25-2-492 LDC 25-4-1 RP TC 82.203(b)(11)	Acreage/square footage of overall subdivision and of individual commercial and multifamily lots, as applicable	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	X		TC 82.204(c)(22)	The acreage of each lot served by an onsite sewage system		X	X	X		X	X	X		X	X	X		X	X	X
X	X	X	LDC 25-2-492 LDC 25-4-1, 174 RP TC 82.204(c)(7) TC 82.204(c)(23)	Lot and block numbers, number of lots, and linear footage of streets {Lot sizes to comply with City and County regulations}	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-4-36 RP TC 82.201(f)	List of approved or requested variances and waivers	X	X	X		X	X	X		X	X	X		X	X	X	
X			LDC 25-2-492 LDC 25-4-1 RP	Show building setbacks lines, or show a plat note addressing building setback lines	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-2-492 LDC 25-4-1 RP	Proposed density (units per acre) {in the ETJ, only for multifamily development in the City's zoning jurisdiction}	X				X				X				X			
X	X	X	LDC 25-2-492 LDC 25-4-1 RP	Proposed intensity (floor to area ratio) {in the ETJ, only for development in the City's zoning jurisdiction}	X				X				X				X			
X			LDC 25-4-212, 216 RP	Boundary lines and names of existing and proposed parks, open spaces, etc., either for public and private use, within the subdivision	X	X	X		X	X	X		X	X	X		X	X	X	
X			LDC 25-4-211 thru 215	Parkland dedication information: • Calculations showing parkland dedication requirements or fees to be paid in lieu of dedication, if the requirement is for a site smaller than 6 acres • Lot dimensions and acreage of proposed park site if requirement for a site 6 acres or larger (lot dimensions do not need to be exact for the preliminary) • The number of acres of the dedicated park that are in the 25-year and 100-year floodplain zones, if credit for the floodplain(s) is desired (If information is not shown on preliminary, calculations may be submitted in a separate support document)	X				X				X				X			
X		X	LDC 25-2-492 LDC 25-4-233 LDC 25-8-211, 213 RP	For existing duplex lots, provide a surveyor's sketch of existing structures on the lot showing the proposed lot line dividing the duplex. This sketch must also show impervious cover calculations and date of construction of the existing duplex.			X				X				X				X	
X	X	X	LDC 25-2-492 TC 82.202(i)(2)	Accurate limits of 100-year floodplain on the tract based upon existing waterway conditions	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-7-152 TC 82.202(i)(2)	Drainage easements to contain the City's 100-year floodplain for fully developed conditions and the County's 100-year FEMA floodplain (requirement may be waived by City or County staff, as applicable, for amended plats)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
	X		TC 82.202(i)(2)	Contain all natural drainage ways in drainage easements when drainage leaves or crosses existing or proposed right-of-way or when natural drainage ways cross multiple lots or as determined by Travis County or provide a grading plan and the following plat note: "Construction on Lots(s)…. Will not cause ponding, erosion, or increased flow on adjacent properties."	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-1-82 LDC 25-7-61 RP TC 82.203(e)(8) TC 82.204(c)(15) TC 82.204(d)(3)(B)	For any lot affected by a City or County 100-year floodplain, a Minimum Finished Floor Elevation must be established for each affected lot in accordance with City and County standards. Include the following plat note: "The minimum finished floor elevation on Lot …. shall be one foot above the highest adjacent established base flood elevation shown hereon."		X	X	X		X	X	X		X	X	X		X	X	X
	X		TC 82.204(c)(17)	One or more benchmarks monumented which contain or are bounded by the FEMA 100-yr floodplain		X	X	X		X	X	X		X	X	X		X	X	X
X	X	X	LDC 25-7-31, 61 TC 82.203(b)(22)	Topographic information, based on City benchmark or USGS datum, at two-foot or finer contour intervals, with no more than 100 feet horizontally between any two contours, on the tract or (as necessary to confirm drainage patterns) adjacent to the tract	X				X				X				X			
				3. Street And Transportation Information To Be Shown on the Plan/Plat																
X	X	X	LDC 25-4-132 LDC 25-6-55, 171, 203, 292 TC 82.204(c)(10)	Names, locations, and dimensions of rights-of-way, alleys, joint use driveways and easements within, bordering or traversing the subdivision, and a statement describing the purpose for dedication {holder of easement must be shown for subdivisions in ETJ in Travis County}	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-4-132 LDC 25-6-155, 171, 292 TCM 2.3.2	Names, locations and dimensions of public rights-of-way, alleys, joint use driveways and easements within 150' of the subdivision, the names, locations and dimensions of private rights-of-way, alleys, joint use driveways and easements bordering or affecting the subdivision, and a statement describing the purpose for each public or private dedication. The holder of each easement must be shown for subdivisions in the ETJ in Travis County.	X				X				X				X			
	X		TC 82.202(f)(2)(D)	Satisfy CAMPO and boundary street obligations	X				X				X				X			
X	X	X	LDC 25-4-37, 53,59, 191-193 LDC 25-7-61 RP TC 82.204(c)(10)	Location of existing utility lines within the subdivision	X				X				X				X			

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C	E	O	References	Subdivision Submittal Requirements (within boundaries of the tract, unless otherwise noted)	Urban				Suburban				Water Supply				Barton Sp Zone			
					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-4-154 LDC 25-6-171 TC 82.206 TCM 1.4.2.E	Private streets are shown on plat as "Private Street, Drainage Easement and PUE"	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-154 LDC 25-6-171 TCM Table 1-7 TC 82.204(c)(11)	Centerline radii, radii at all intersection corners, cul-de-sac radii, right-of-way width, proposed street width (preliminary plan only), and tangents between proposed reverse curves for all proposed streets	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-154 LDC 25-6-171 TC 82.204(c)(11)	Location of centerline of all existing and proposed railroads	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-154 LDC 25-6-171 TCM 1.3.1.E TC 82.301	Existing and proposed median breaks	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-6-351 TCM 4.0.0 TC 82.202(q)(1)	Sidewalk locations within the right-of-way {indicate by dotted line}, if applicable	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-154 LDC 25-6-171, 203 RP TC 82.202(f)(1)	Table specifying right-of-way and pavement widths for each proposed street, and if it is to be constructed with shoulders, curbs and gutters, or ribbon curbs	X				X				X				X			
X	X	X	LDC 25-6-351 RP TC 82.202(q)(1)	Standard sidewalk note, if applicable	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-154 LDC 25-6-171 RP TC 82.202(f)(1)	Note on plat that all streets will be constructed to applicable standards (i.e., City of Austin urban, City of Austin alternate or county)		X	X			X	X			X	X			X	X	
X	X	X	LDC 25-4-132 LDC 25-6-171 RP	Note on plan/plat: Off-street loading and unloading facilities shall be provided on all commercial and industrial lots.	X	X	X		X	X	X		X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
				4. Restrictions, Certifications, Signature Blocks To Be Shown on the Plan/Plat																
X	X	X	LDC 25-1-82 LDC 25-4-1 RP TC 82.203(3)	Note on plan/plat stating jurisdiction in which subdivision is located	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 LDC 25-4-37 LDC 25-6-21 LDC 25-8-21 RP TC 82.204(d)(8)	Restrictive covenants imposed on land if required, or if desired by applicant, with a record reference for existing documents. Staff may waive requirement for documents that do not affect the configuration of the proposed subdivision.		X	X			X	X			X	X			X	X	
X	X	X	LDC 25-4-191, 192 LDC 25-9-91 TC 82.204(c)(18) & (19)	Restrictions prohibiting occupancy of any lot until connection is made to a public or private water/wastewater system approved by the State Health Department and City or County Health Department. All external lines providing service must be in place before taps are sold.		X	X			X	X			X	X			X	X	
X	X	X	LDC 25-4-197 TC 82.204(c)(18)	Restriction on the plat prohibiting occupancy of any lot until the individual on-site disposal system is approved		X	X			X	X			X	X			X	X	
X	X	X	LDC 25-4-132, 212 TC 82.204(d)(1)	A statement on the plat signed and acknowledged by the record owner dedicating all streets, alleys, easements, parks, and other open spaces to public use, except as noted on plat. For privately held streets, alleys, easements, parks and other open spaces, a statement must indicate that provisions for perpetual maintenance and taxation will be provided.		X	X	X	X		X	X	X		X	X	X		X	X
X	X	X	LDC 25-4-132 LDC 25-7-152 TC 82.202(i)(2)	City and county drainage easement notes (as applicable)		X	X	X	X		X	X	X		X	X	X		X	X
X	X	X	LDC 25-1-82 LDC 25-4-37 LDC 25-6-21 LDC 25-7-1 LDC 25-8-21 RP TC 82.901	All appropriate standard notes (i.e., site development permit, detention, special watershed, other restrictions) as determined by the City or County	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-1-82 LDC 25-7-61, 62 RP TC 82.204(d)(3)(A)	City and County floodplain notes (as applicable)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-4-84 TC 82.204(d)(4)	Signature blocks for presiding officer and secretary of the Land Use Commission or Zoning and Platting Commission and for the director of Development Services Department and Travis County Executive Manager if applicable, attesting approval of the plat (administrative approvals require signature of the director only)		X	X	X		X	X	X			X	X		X	X	X
X	X	X	LDC 25-1-82 LDC 25-7-62 LDC 25-8-152 RP TC 82.204(d)(3)	Certification bearing the name, signature, seal, and date of signature of engineer or surveyor registered in the State of Texas attesting to all applicable FEMA floodplain items	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 LDC 25-4-85 RP TC 82.204(d)(5)	Recording certificate for County Clerk's Office		X	X	X		X	X	X		X	X	X		X	X	X
	X	X	LDC 25-4-85 TC 82.204(d)(6)	All certificates and notes for County Commissioners' Court approval if the subdivision is outside the city limits or within a limited-purpose annexation area	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	X		TC 82.204(i)(3)(B)	Note on plan designating utility providers	X				X				X				X			
	X		TC 82.204(d)(7)	Individual sewage disposal system notes and signature block		X	X	X		X	X	X		X	X	X		X	X	X
	X		TC 82.204(e)(5)	Plat note designating proposed water and/or wastewater provider	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
				5. Additional Documentation To Be Submitted with the Plan/Plat (if applicable)																
X	X	X	LDC 25-4-51, 81 RP TC 82.204(a)	An approved copy of preliminary plan for any application for a final plat out of that preliminary plan, or for an application to revise the preliminary plan	X	X			X	X			X	X			X	X		
X		X	LDC 25-4-175	Any residential subdivision utilizing a flag lot design must submit a driveway/utility plan exhibit showing the driveway location, width, and slope as well as the locations and dimensions of all proposed utilities for the flag lot		X	X	X	X		X	X	X		X	X	X		X	X
X	X	X	LDC 25-4-131 RP TC 82.204(d)(2)	Certification bearing the name, signature, seal, and date of signature of a public surveyor registered in the State of Texas attesting that all survey related items on the plat/plan are correct {engineer's certification on preliminary plans is acceptable}	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-7-61 LDC 25-8-152 TC 82.204(e)	Certification bearing the name, signature, seal, and date of signature of engineer registered in the State of Texas attesting that all engineering related items on the plat/plan are correct	X	X	X		X	X	X		X	X	X		X	X	X	
X		X	LDC 25-4-175	Residential flag lot(s) that require a variance must provide a copy of any private deed restrictions that affect the property, or a certification that no restrictions exist signed by the applicant. Also provide an exhibit showing all other existing flag lots in the neighborhood.		X	X	X	X		X	X	X		X	X	X		X	X
X	X	X	LDC 25-4-35 TC 82.201(f)	Variance and waiver requests and justifications	X	X	X		X	X	X		X	X	X		X	X	X	
	X		TC 82.204(c)(10)	Provide one copy of all existing separate instrument easement documents		X	X	X		X	X	X		X	X	X		X	X	X
	X		TC 82.204(d)(8)	Provide one copy of all existing covenants/restrictions		X	X	X		X	X	X		X	X	X		X	X	X
X	X	X	LDC 25-1-82 LDC 25-4-82 LDC 25-8-21, 211 RP	Letter from appropriate City department for a hardship exemption from CWO and any conditions thereof	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-198 TC 82.203(b)(17)	Indication that the City of Austin's Health Department and/or applicable county's OSSF Program and/or LCRA have received information from applicant for on-site wastewater disposal and private water wells for review	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-196 TC 82.204(e)(5)	Letter of approval for services to the proposed subdivision from each utility provider with certification by the State Health Department	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-59 LDC 25-4-198	Copy of required contractual agreement for water or wastewater services with systems other than City of Austin; i.e., MUDs, water districts, private water and wastewater providers, etc.	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-4-233	For single-family attached subdivisions, existing duplexes or vacant lots provide documentation from the electric and water utilities that separate meters exist			X				X				X				X	
X	X	X	LDC 25-2-772(J)	For single-family attached subdivisions, existing duplexes or vacant lots provide a copy of a title search to document that no restrictions exist limiting usage to single-family detached or to limit the lot size to 3,000 square feet or larger			X				X				X				X	
X	X	X	LDC 25-6-171	Grades of existing and proposed streets and boundary streets inside or within 150' of the subdivision boundary	X				X				X				X			

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-4-154 LDC 25-6-171 TCN 1.3.1.E TC 82.301	Location of existing and proposed median breaks		X	X	X	X		X	X	X		X	X	X		X	X
X			LDC 25-4-212, 216 RP	Boundary lines and names of existing and proposed parks, open spaces, etc., either for public and private use, within 150 feet of subdivision boundaries	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-61 to 65, 211 to 213, 393 to 395, 423 to 425, 454 to 455, 514	For single-family and duplex development in watersheds other than Urban show total existing and proposed impervious cover separated into roadways, driveways, homes and other areas {use format in Appendix Q-2 of ECM}						X	X			X	X			X	X	
X	X	X	LDC 25-8-61 to 65, 211 to 213, 393 to 395, 423 to 425, 454 to 455, 514	For single-family and duplex development in watersheds other than Urban, show total existing and proposed impervious cover. Demonstrate that final plat stands alone for impervious cover {use format in Appendix Q-2 of ECM}						X	X			X	X			X	X	
				DRAINAGE/WATER QUALITY MAP AND STUDY (Plan and Report)																
X	X	X	LDC 25-7-31 TC 82.204(e)(2)	**1. Drainage Area Map** Provide 5 sets (6 sets if in ETJ in Travis County) of the maps and study and/or evidence of an existing site development permit/waiver from the City or Travis County, as applicable	X	X	X		X	X	X		X	X	X		X	X	X	
				a. Engineering Component																
X	X	X	LDC 25-7-61 TC 82.301, 82.302	Location of all existing and proposed open waterways on or adjacent to the tract	X	X			X	X			X	X			X	X		
X	X	X	LDC 25-7-61 TC 82.301, 82.302	Location, size, and flowline of all existing storm sewers, stormwater management ponds and other drainage structures on or adjacent to the tract	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-7-61 TC 82.301, 82.302	Location and size of all existing and proposed drainage easements on or adjacent to the tract	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-7-32, 61, 152 DCM 1.2.6 TC 82.301, 82.302	Accurate limits of the 100-year floodplain for all existing and proposed open waterways on the tract or (as necessary to confirm drainage patterns) adjacent to the tract, based on current channel conditions	X	X	X		X	X	X		X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-1-82 LDC 25-4-51 LDC 25-7-31, 32 RP TC 82.301, 82.302	Assurance that all drainage requirements set forth during the preliminary platting stage (easements, floodplain information, standard and special notes, etc.) are addressed or are on the plat		X				X				X				X		
X	X	X	LDC 25-7-62, 25-8-152 TC 82.301, 82.302	Engineer's seal (with signature and date) and all required certifications {not required for amended plats with no engineering related changes}	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-1-82 LDC 25-7-6, 31, 32, 61, 151 RP DCM 1.2.2 & 1.2.4 TC 82.301, 82.302	Demonstrate that all drainage issues are being addressed by submitting a topographic map showing: • The boundary of the property to be subdivided • Delineation and acreage of drainage areas • Stormwater flow arrows, and location, size, and flow lines of existing drainage facilities • Location, limit and width of existing roadways and drainage easements • The 100-year floodplain information and associated plat note • Stormwater detention note, if applicable • Additional information as determined by the City or County			X				X				X				X	
				b. Slope Map and Slope Calculations (not required if engineer certifies in writing that no slopes are over 15%)																
X	X	X	LDC 25-1-82 LDC 25-8-301to303 RP	Scale no greater than 1 inch = 100 feet					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-1-82 LDC 25-8-301 through 303 RP	Two-foot contour intervals and maximum 100 feet horizontally apart					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-61, 65, 301 through 303	Show and calculate following site slope ranges: 0-15%, 15-25%, 25-35%, and over 35%					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-301 through 303 ECM 1.8.0	Location of all roadways proposed as part of the subdivision infrastructure					X	X	X		X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-8-341	Proposed cut and fill in excess of 4 feet. For roadways, this applies only to cut and fill outside the right-of-way.					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-181	Location of proposed temporary and permanent spoil disposal sites	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-301 through 303 ECM 1.8.0	Adequate building sites for single-family or duplex lots, exclusive of required setbacks and easements, assuming impervious cover limits identified in the City Code					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-92, 93	Buffer zones, if required by City Code					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-62, 301 through 303 ECM Q2	Calculations of land area in acres for each slope class and water quality zone within the subdivision. Specify location, type, acreage, and percentage of impervious cover for each slope category both existing and proposed, as well as the total (*use format in Appendix Q-2 of ECM*).					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-151, 152 TC 82.301, 82.302	**2. Drainage Detention, Water Quality Control Plan and Engineering Calculations** Provide 5 sets (6 sets if in ETJ in Travis County) of maps and/or evidence of an existing site development permit/waiver from the City or County, as applicable. Any HEC or TR-20 calculations submitted must also be submitted on diskette.	X	X			X	X			X	X			X	X		
				a. Detention/Water Quality Plan and Engineering Calculations																
X	X	X	LDC 25-7-31, 61 LDC 25-8-152, 184 TC 82.301, 82.302	Subdivision layout (*Scale:* 1 inch = 100 feet or as approved by City; 2 foot contour intervals), north arrow, and distinguishable subdivision boundary, sealed by a registered professional engineer with experience in water quality design	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-7-31, 61 TC 82.301, 82.302	Street names, lot and block, numbers, and right-of-way lines	X	•	X	X		X	X	X		X	X	X		X	X	
X	X	X	LDC 25-4-151 LDC 25-7-31, 61 TC 82.301, 82.302	Existing adjoining street layout	X	•	X	X		X	X	X		X	X	X		X	X	
X	X	X	LDC 25-1-82 LDC 25-7-31, 61 RP TC 82.301, 82.302	Properties adjacent to tract and adjacent subdivision names	X	•	X	X		X	X	X		X	X	X		X	X	
X	X	X	LDC 25-1-82 LDC 25-7-31, 61 RP TC 82.301, 82.302	Existing contours at 2-foot intervals based on City approved datum	X	•	X	X		X	X	X		X	X	X		X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-7-5, 6 TC 82.301, 82.302	The fully developed 100-year floodplain clearly shown for all waterways	X	•	X	X		X	X	X		X	X	X		X	X	
X	X	X	LDC 25-7-31, 61 LDC 25-8-122 TC 82.301, 82.302	Creeks and open drainage ways within the tract	X	•	X	X		X	X	X		X	X	X		X	X	
X	X	X	LDC 25-7-61 TC 82.301, 82.302	Minimum building slab elevations for lots encroached on by a City or County 100-year floodplain	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-92, 121	Location of all Critical Water Quality Zones (CWQZ), the fully developed 100-year floodplain adjacent to the water quality control, and flood surface elevations of waterways, if applicable	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-8-184, 211	Location of proposed water quality controls necessary to meet pollution reduction requirements for single-family or duplex subdivisions or for any infrastructure roadway constructed in the subdivision (described in the Water Quality Report)	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-8-211, 213 TC 82.301, 82.302	Location of water quality controls for roadways and their easements for commercial or multifamily subdivisions which contain public roads. Documentation of the location of water quality controls and easements which contain them for commercial and multifamily lots shall be deferred to the site plan stage.	X	X	X		X	X	X		X	X	X		X	X	X	
X	X		LDC 25-8-214	For development in the Urban Watersheds, the applicant may request to pay a fee in lieu of providing on-site water quality controls (refer to Appendix T of the ECM)	X	X	X													
X	X	X	LDC 25-1-82 RP LDC 25-7-62 LDC 25-8-152 TC 82.301, 82.302	A box in the lower right hand corner of the plan showing: • Subdivision title • Name and address of the engineering firm that prepared the plan and the name of the design engineer {not required for amended plats with no engineering related changes}	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-7-31, 32 DCM 2.4.1 - 2.4.4 TC 82.301, 82.302	All hydrologic data for City or County design storms (existing and proposed conditions) for each specific drainage area and at street intersections, inlets, and bypassing inlets leaving proposed streets onto adjacent property and entering property streets from adjacent property	X	•	X	X		•	X	X		•	X	X		•	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-7-61 ECM 1.6.7	Provide calculations, or demonstrate it is not required, for 2-year detention requirements to include: • Pre-development stormwater run-off flow rates • Developed stormwater run-off rates • Discharge flow rates of detention pond(s) • Volume required detention basin	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-8-211 ECM 1.6.5	Provide information as indicated in Appendix R-1 of the ECM	X	•	X	X		•	X	X		•	X	X		•	X	
				b. Project Report																
				1. Drainage Elements																
X	X	X	LDC 25-1-211 TC 82.301, 82.302	Indicate variances that have been applied for	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-7-62 TC 82.301, 82.302	Signature and seal of a professional engineer on the report	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-7-32 TC 82.301, 82.302	Source of floodplain information (calculations and drainage maps where applicable)	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-1-82 LDC 25-7-31, 61 RP TC 82.301, 82.302	General description of proposed changes to site, of drainage plans and detention plans	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-1-82 LDC 25-7-61 RP TC 82.301, 82.302	Summary assessment of impact of development downstream	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-7-61 TC 82.301, 82.302	Calculations supporting adequacy of existing and proposed on-site channels, storm sewers, drainage structures, and detention pond sizes, as well as adequacy of drainage facilities on all properties whose drainage either would be affected by or would affect the proposed development	X	•	X	X		•	X	X		•	X	X		•	X	
X	X	X	LDC 25-7-61 TC 82.301, 82.302	Calculations of existing flows, off-site flows, and of fully developed flows, as well as for any floodplain modifications	X	•	X	X		•	X	X		•	X	X		•	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
				2. Environmental elements																
X	X	X	LDC 25-8-91	Summary stating project's acreage, watershed and classification, and a description of the proposed development and project phasing, if phasing is proposed	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-21, 22, 23, 24, 25	Documentation and explanation for any exemption, special exception or waiver claimed	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-41, 42	Discuss proposed variances and provide a letter requesting the variance(s) addressing the findings of fact (see Appendix U of the ECM)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-91	A drainage area map showing for the fully developed conditions: • Location of all waterways within the tract and the 100-year floodplain(s), and all waterways impacting the tract which have a drainage area of 64 acres or more	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-121	• Show area and acreage of upstream drainage	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-7-61	• Proposed extent of floodplain modification, if applicable	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-121	• Critical environmental features within the project and known CEF'S within 150 feet of project	X	X			X	X			X	X			X	X		
X	X	X	LDC 14-3-2, 15 ECM 4.3.3	• Location and description of any known underground storage tanks and/or hazardous materials on the tract	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-181	Show the location of spoils disposal within the subdivision	X	•	X		X	•	X		X	•	X		X	•	X	
X	X	X	LDC 25-8-62, 63, 64	Proposed impervious cover and net site area information and calculations using the format shown in Appendix Q-1 and Q-2 of the ECM	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-7-61	Discuss existing and proposed drainage patterns, how existing drainage patterns are being altered, and methods of tracking quantity and quality of stormwater runoff	X	•	X		X	•	X		X	•	X		X	•	X	
X	X	X	LDC 25-8-62, 211, 213 ECM 1.2.3 & 1.6.2	Impervious cover calculations for both "net site area" and gross impervious cover within the drainage area to control	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-301 through 303	Location and profile of all roadways crossing slopes in excess of 15% and location of all lots that have driveways crossing slopes in excess of 15%	X	•	X		X	•	X		X	•	X		X	•	X	
X	X	X	LDC 25-8-341 through 343	Locations of cut and fill greater than 4 feet proposed outside the right-of-way					X	X	X		X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-8-341 through 343	Discuss methods of containment and/or stabilization for all cut and fill	X	•	X		X	•	X		X	•	X		X	•	X	
X	X	X	LDC 25-8-395, 425, 455 ECM Appendix Q-3	Transfer of development rights information using the format in Appendix Q-3 of the ECM						X	X			X	X			X	X	
X	X	X	LDC 25-8-151	Written requests for consideration of alternative or innovative water quality controls differing from standards in the ECM. Provide information showing that proposed control(s) assure equivalent level of water quality as standards delineated in the ECM.	X	•	X		X	•	X		X	•	X		X	•	X	
X	X	X	LDC 25-8-514	Single-family development and all proposed infrastructure receiving approval as part of the subdivision process, must show the methodology and water quality control strategy proposed to achieve target pollutant load reductions, if subject to Ordinance No. 920903-D (SOS Ordinance).													X	X	X	
				ENVIRONMENTAL INFORMATION																
				1. Environmental Information To Be Shown on the Plan/Plat																
X	X	X	LDC 25-8-281, 282	Location of all critical environmental features and required setbacks	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-92, 361	All waterways within the tract or which impact the tract and the location of the 100-year floodplain (if necessary also within the 2-year and 25-year floodplains)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-92	Location of Critical Water Quality Zone (CWQZ)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-92, 98	Location of Water Quality Transition Zone (WQTZ)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-211, 514	Delineation of Edward's Recharge Zone, if applicable	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-62	Net site area information and calculations {use format in Appendix Q-1 and Q-2 of ECM}	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-61, 62, 63, 64, 65, 211, 212, 213, 393, 394, 395, 423, 424, 425, 454, 455, 514	For single-family and duplex development in watersheds other than Urban show total existing and proposed impervious cover separated into roadways, driveways, homes and other areas {use format in App. Q-2 of ECM}					X				X				X			

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-8-61, 62, 63, 64, 65, 211, 212, 213, 393, 394, 395, 423, 424, 425, 454, 455, 514	For single-family and duplex development in watersheds other than Urban, show total existing and proposed impervious cover. Demonstrate that final plat stands alone for impervious cover {use format in Appendix Q-2 of ECM}.					X				X				X			
X	X	X	LDC 25-8-395, 425, 455	Transfer of development rights information {use format in Appendix Q-3of ECM}						X	X			X	X			X	X	
X	X	X	LDC 25-8-181, 211 to 214, 231, 303 RP	Plat notes {listed in Appendix P-5 of ECM}		X	X			X	X			X	X			X	X	
				2. Tree Protection and Erosion/Sedimentation Control Plan																
X	X	X	LDC 25-8-301, 302, 303, 341, 342 ECM 1.4.0, 3.1.0	A topographic map at 2-foot contour intervals at a scale of 1 inch = 100 feet or less, sealed by an engineer and containing the following information:	X	X	X		X	X			X	X			X	X	X	
X	X	X	LDC 25-8-301, 302, 303, 341, 342, 604 ECM 3.1.0	• Existing and proposed grades	X	X	X		X	X			X	X			X	X	X	
X	X	X	LDC 25-8-321, 604 ECM 3.1.0	• Limit of construction line encompassing all areas to be disturbed as part of the subdivision infrastructure construction, and where appropriate, excluding and enclosing areas of natural vegetation on the site which are to be left undisturbed	X	X	X		X	X			X	X			X	X	X	
				A tree survey showing the following:																
X	X	X	LDC 25-8-121, 123, 604, 622 ECM 3.3.1	• On single-family subdivisions, all 19-inch and larger diameter trees (requirement in ETJ only for projects subject to CWO in water supply watersheds)	X	X	X		X	X			X	X			X	X	X	
X	X	X	LDC 25-8-121, 123, 604, 622 ECM 3.3.1	• On commercial subdivisions, all 8-inch and larger diameter trees (requirement in ETJ only for projects subject to CWO in water supply watersheds)	X	X	X		X	X			X	X			X	X	X	
				• On all Hill Country Roadway sites for commercial and single-family (only for development in the City's zoning jurisdiction):																
X	X		LDC 25-2-1022 LDC 25-8-121, 123, 604, 622 ECM 3.3.1	1. All 6-inch and larger diameter trees									X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X		LDC 25-2-1022 LDC 25-8-121, 123, 604, 622 ECM 3.3.1	2. All tree clusters (2 or more trees), 2-inch and larger diameter and within 10 feet of each other.									X	X	X		X	X	X	
	X		TC 82.301(c)(3)(F)	• In the ETJ in Travis County, location of trees or clusters of trees, 6 inches in diameter or greater, proposed to remain within clear zone and low sight distance areas of the right-of-way	X				X				X				X			
				Note: An air photo in lieu of an on-the-ground tree survey that is required under the tree protection and erosion/sedimentation control plan may be acceptable, upon approval by the City Arborist. Trees are to be represented by circles using the formula of 1-foot radius for every 1 inch of trunk diameter: solid-circle lines indicate trees which are to remain while dashed-circle lines indicate trees proposed for removal.																
X	X	X	LDC 25-7-31, 61 LDC 25-8-211, 213	Overall plan view of the proposed subdivision with the location of the existing and proposed water quality or detention basins	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-181	Location and type of all proposed temporary erosion controls on a plan view with existing topographic and contributing drainage area information	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-181	Location and type of all permanent erosion and sedimentation controls, permanent water quality controls required for single-family development and all roadway infrastructures	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-181	Existing topography and a general indication of proposed grades	X	X	X		X	X	X		X	X	X		X	X	X	
X		X	LDC 25-8-181	All proposed development including utilities (electric, wastewater, storm sewer), which are to be constructed as part of the subdivision construction permit			X				X				X				X	
X		X	LDC 25-8-181	Contractor staging area(s), vehicular use area(s), and fuel storage areas	X	X	X		X	X	X		X	X	X		X	X	X	
X		X	LDC 25-8-181	Size and location of temporary and permanent spoils storage area(s), time in use, and ultimate restoration schedules	X	X	X		X	X	X		X	X	X		X	X	X	
X		X	LDC 25-8-92	Location of the 100-year floodplain for fully developed conditions	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 14-3-2, 15 ECM 4.3.3	Location of all existing and proposed underground storage tanks and a records search, if applicable	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-342 LDC 25-8, Subch B	All proposed cut and fill in excess of 4 feet. For roadways, this applies only to cut and fill outside of the right-of-way.					X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-124, 361	Location of septic drainfields					X	X	X		X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-8-124, 361	Location of on-site wastewater treatment plant, and wastewater irrigation areas, if applicable					X	X	X		X	X	X		X	X	X	
				3. Environmental Resource Inventory Report (as applicable)																
				a. Vegetation Element																
X	X	X	LDC 25-8-123	A tree survey following the guidelines in ECM Section 3.3.2, 3.3.3, 3.3.4; A vegetative survey for all commercial and multifamily sites which shows approximate location of and identifies all significant vegetation on the site as described in ECM Section 1.3.2	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-123	A discussion explaining how the design of the plan preserves, to the greatest extent reasonable, any significant trees and vegetation on the site and provides maximum erosion control and overland flow benefits from the vegetation as described in ECM Section 1.3.2; LDC Sections 25-8- 602 through 25-8-627	X	X	X		X	X	X		X	X	X		X	X	X	
				b. Hydrogeologic Element																
X	X	X	LDC 25-8-122, 281, 282	Description of all Critical Environmental Features, as defined by the Land Development Code, with a reference to the topographic map which identifies their location and proposed means for protection of such areas (see LDC Sections 25-8-281and 25-8-282)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-122, 281, 282	Complete Critical Environmental Feature Worksheet (Exhibit II) in hard copy and electronic format (cd, diskette, or other media)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-122	General description of topography, soils, and geology of the site as described in ECM Section 1.3.1	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-122, 281, 282	Discussion explaining how proposed drainage patterns will protect the quality and quantity of recharge points described in ECM Section 1.3.1	X	X	X		X	X	X		X	X	X		X	X	X	
				c. Wastewater Element																
X	X	X	LDC 25-8-124 ECM 1.3.3	Calculations of the drainfield or wastewater irrigation areas, if applicable	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-124 ECM 1.3.3	Environmental justification for sewer line locations in Critical Water Quality Zones, if applicable, and a description of the construction techniques and standards for proposed wastewater lines as described in ECM Section 1.7.7	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-124 ECM 1.3.3	Present alternatives for tunneling, micro-boring, or optional alignments outside the Critical Water Quality Zone and compare environmental constraints of each alternative as indicated in ECM Section 1.3.3	X	X	X		X	X	X		X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
X	X	X	LDC 25-8-124 ECM 1.3.3	Description of alternative wastewater disposal systems over the Edward's Aquifer Recharge Zone	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-124	Description of proposed on-site wastewater collection and treatment systems, treatment levels, and impacts on receiving watercourses, including the Edward's Aquifer	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-124	Information on the soils in accordance with ECM Section 1.11	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-124	Information on proposed on-site wastewater treatment levels and status of Texas Commission on Environmental Quality Permit, if requirements are different from City requirements (ECM 1.11)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-124	Calculations to demonstrate that the wastewater irrigation limitations of LDC Section 25-8-361 have been met, if applicable	X	X	X		X	X	X		X	X	X		X	X	X	
				4. Pollutant Attenuation Plan Must be submitted if the project is for industrial development not enclosed in a building. Industrial uses included are: Basic Industry, Custom Manufacturing, General Warehousing and Distribution, Light Manufacturing, Recycling Center, Resource Extraction and Stockyards.																
X	X	X	LDC 25-8-125 or ATCSR 30-5-125	**a. Pollutant Attenuation Plan Report** Follow criteria of ECM 1.3.4 and include the following:	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-125 or ATCSR 30-5-125	Engineering Report	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-125 or ATCSR 30-5-125	Drainage and Water Quality Control Plan (may substitute the appropriate Texas Pollutant Discharge Elimination System (TPDES) permit Stormwater Pollution Prevention Plan)	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-125 or ATCSR 30-5-125	Reclamation Plan	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-125 or ATCSR 30-5-125	Exhibits: Site Plan, Aerial Photograph, and Reclamation Plan	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-125 or ATCSR 30-5-125	**b. Resource Extraction Assessment for Unconsolidated Material** If applicable, submit per criteria of ECM 1.3.4.4	X	X	X		X	X	X		X	X	X		X	X	X	
X	X	X	LDC 25-8-125 or ATCSR 30-5-125	**c. Rock Quarry or Mining Assessment** If applicable, submit per criteria of ECM 1.3.4.5	X	X	X		X	X	X		X	X	X		X	X	X	

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					P	FP			P	FP			P	FP			P	FP		
						1	2	3		1	2	3		1	2	3		1	2	3
				5. Endangered Species Survey Must be submitted if the property is located within areas identified by the City as a potential habitat and is not exempt from the endangered species survey ordinance.																
				a. Endangered Species Survey Report																
X	X	X	LDC 25-8-691 to 696	Survey of each type of endangered species									X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-691 to 696	Observing minimum field time requirements exclusive for a specific group for each of the species (birds, plants, karst features)									X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-691 to 696	Dates of field surveys, and estimated level of effort									X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-691 to 696	Names and qualifications (e.g. resumes) of personnel performing field surveys									X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-691 to 696	Brief written description of results of survey, including the likelihood of occurrence of the endangered species on the tract if the survey is performed outside the nesting seasons (especially birds)									X	X	X	X	X	X	X	X
				b. Endangered Species Survey Map and Report																
X	X	X	LDC 25-8-691 to 696	Suitable habitats for any endangered birds									X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-691 to 696	Territories occupied by endangered birds									X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-691 to 696	Karst features, which may harbor endangered cave invertebrates									X	X	X	X	X	X	X	X
X	X	X	LDC 25-8-691 to 696	Location of any endangered plant population									X	X	X	X	X	X	X	X

TABLE LEGEND

C	City	ETJ	Extraterritorial Jurisdiction	E	ETJ in Travis County	O	Other ETJ
P	Preliminary Plan	FP	Final Plat	1	Final requiring a preliminary	2	Final not requiring a preliminary
3	Amended final plat	LDC	Land Development Code	RP	Rule Posting	TCM	Transportation Criteria Manual
X	Code or posted rule requirement			●	Not required if the final conforms with the approved preliminary		

"PRIOR TO APPROVAL" INFORMATION

A subdivision applicant shall provide (as applicable) the following information or perform the following actions, in a form or manner acceptable to the reviewing entity, prior to approval of the preliminary plan or final plat. The information and actions are in addition to information required at the time of submittal of the subdivision application.

C	E	O	References	Subdivision Requirements	P	FP		
						1	2	3
X	X	X	LDC 25-4-231, 232, 233 LDC 25-1-132 RP TC 82.204(e)(1)	Draft of separate restrictive covenants required by ordinance or those desired by applicant to be referenced on the plat	X	X	X	
X	X	X	LDC 25-1-82 LDC 25-7-132 RP TC 82.204(e)(1)	Draft of separate instrument dedicating off-site easements (if required by ordinance)		X	X	
X	X	X	LDC 25-2-402 LDC 25-4-231	Homeowners document for PUDs and townhouses	X	X	X	
X	X	X	LDC 25-4-232	Draft of Small Lot document for small lot subdivisions	X	X	X	
X	X	X	LDC 25-4-233	Provide blanket easements, covenants and restrictions for water, wastewater and electric lines to cross lot lines			X	
X	X	X	LDC 25-1-82 LDC 25-4-233 RP	For single-family attached subdivisions, existing duplexes or vacant lots, provide the draft of required declaration of easements, covenants and restrictions. Also, an affidavit from the attorney preparing the declaration that he/she is a licensed attorney.			X	
	X		TC 82.203(b)(15)	If the limits of the 100-year floodplain as per FEMA vary from the current FEMA panels, submit to Travis County prepared application to FEMA for a Conditional Letter of Map Amendment (CLOMA) or Conditional Letter of Map Revision (CLOMR). A Conditional Letter of Map Amendment, or Revision, must be provided prior to final plat approval and the Letter of Map Amendment or Revision must be provided prior to issuance of site development permits for lot improvements.	X	X	X	X

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X	Code or posted rule requirement			●	Not required if the final conforms with the approved preliminary		

C	E	O	References	Subdivision Requirements	P	FP		
						1	2	3
	X		TC 82.204(e)(2)	Copy of street and drainage plans signed and sealed by the engineer. Fiscal posting may need to be increased if the complete construction warrants a higher fiscal posting amount. Complete construction plans and fiscal for restoration and the construction of streets and drainage must be provided prior to issuance of site development permit, unless alternate fiscal is approved by the Court. The owner must provide fiscal of an executed copy of Exhibit 82.401(D) plus restoration fiscal within 48 hours of notice that the plat is to be recommended to the Court for approval and recordation or the plat may be rejected {see supplemental checklist for streets and drainage plans}.		X	X	
X	X	X	LDC 25-25-1-82 LDC 257-61, 123, 151 RP TC 82.301, 82.302	Arrangements for installation or upgrade for inadequate or non-existent drainage infrastructure for which the development is responsible			X	
X	X	X	LDC 25-4-37, 38, 132, 133 LDC 25-7-61, 152 TC 82.202(i)(4)(C)	A letter, statement, or other instrument from holder of privately-held easement or fee strip stating their approval of crossing or modification of the easement, if required by the City of Austin or County	X	X	X	X
	X		TC 82.301(b)	Copy of Traffic Impact Analysis, if required as per 82.301(b)	X	X	X	
X	X	X	LDC 25-4-7 TC 2.401(e)	Original executed subdivision construction agreement (if fiscal surety is required for subdivision improvements)		X	X	
	X		TC 302(d)(11)(D)	Letter of concurrence from emergency service provider	X	X	X	X
	X		TC 82.204(c)(8)	Written approval for all proposed street names from E-911	X	X	X	
	X		TC 82.204(b)	Electronic media submittal		X	X	X
X	X	X	LDC 25-6-171 TCM 1.4.3 TC 82.206(b)(7)	If gates are proposed, provide an entry detail showing location of gates, key pads, etc.	X	X	X	

TABLE LEGEND

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Exhibit II: Environmental Resource Inventory – Critical Environmental Feature Worksheet

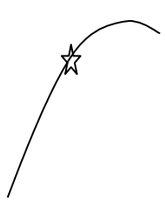
1	Project Name:	
2	Project Address:	
3	Site Visit Date:	
4	Environmental Resource Inventory Date:	

5	Primary Contact Name:	
6	Phone Number:	
7	Prepared By:	
8	Email Address:	

9	FEATURE TYPE {Wetland,Rimrock, Bluffs,Recharge Feature,Spring}	FEATURE ID (eg S-1)	FEATURE LONGITUDE (WGS 1984 in Meters)		FEATURE LATITUDE (WGS 1984 in Meters)		WETLAND DIMENSIONS (ft)		RIMROCK/BLUFF DIMENSIONS (ft)		RECHARGE FEATURE DIMENSIONS				Springs Est. Discharge
			coordinate	*notation*	*coordinate*	*notation*	X	Y	Length	Avg Height	X	Y	Z	Trend	cfs

City of Austin Use Only CASE NUMBER:	

For rimrock, locate the midpoint of the segment that describes the feature.



For wetlands, locate the approximate centroid of the feature and the estimated area.

For a spring or seep, locate the source of groundwater that feeds a pool or stream.

Please state the method of coordinate data collection and the approximate precision and accuracy of the points and the unit of measurement.

Method		Accuracy	
GPS	☐	sub-meter	☐
Surveyed	☐	meter	☐
Other	☐	> 1 meter	☐

Professional Geologists apply seal below

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Exhibit III: Electronic Submittal

The following requirements become effective for any plans submitted after January 1, 2010.

1. **In an effort to:**
   - Improve geographic information system (GIS) data;
   - Improve the efficiency of GIS data creation; and
   - Provide a more comprehensive view of existing and proposed infrastructure;

   Provide a base file in *.dgn, *.dwg, or *.dxf, format of existing and proposed improvements listed in the following table, and specify layer name or number. File shall be referenced to the Texas Central State Plane (NAD83, survey feet) projection, and elevation data shall be referenced to the NAVD88 (feet) datum. Grid coordinates are recommended for alignment with City of Austin GIS data.

   Is the file in (check one):

   ☐ Grid coordinates

   ☐ Surface coordinates

   Average projection scale factor/Average combined factor (10 digits min.):

   _____

   — Electronic seals shall be provided or excluded in accordance with Texas Board of Professional Engineers Rules and Texas Board of Architectural Examiners Rules.
   — CADD files that contain more base layers than listed below are encouraged but are not required. CADD files may be locked or read-only.
   — Electronic files shall be submitted on a USB flash drive. The flash drive will be copied at Intake and returned to you.

   The following layers are required at the time of first formal submittal:

Description	☒ **if n/a**	**Layer Name and/or Number (please specify)**
Subdivision boundaries		
Existing lot lines or legal tract boundaries		

The following base files are required prior to subdivision approval:

Description	☒ if n/a	Layer Name and/or Number (please specify)
Subdivision boundaries		
Existing lot lines or legal tract boundaries		
Easements		
Critical environmental features and buffers as depicted on plans		
Open Space [5]		
Building Footprints		
Floodplain Delineation (existing & proposed as depicted on plan)		
Legend (may be in separate file)		

5: Delineation of open space as required on the site plan or subdivision. Only open spaces on the ground are required. Above ground spaces such as balconies are not required.

2. **Provide an electronic copy of the following in *.pdf format** with the following recommended file name convention at the time of first formal submittal:

Description	Recommended File Name
Engineer's report	[Case_Number]_Eng_report.pdf
Drainage report (if applicable)	[Case_Number]_Drg_report.pdf
Engineer's summary letter	[Case_Number]_Eng_summary.pdf
All sheets in subdivision	[Case_Number]~U[Update #]_[sheet_#].pdf
Application package (i.e. application, tax certificate(s), waiver request(s), etc.)	[Case_Number]_Application.pdf

3. **Provide electronic files for drainage model.** Resubmittal of drainage model is required for any modification.

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Exhibit IV: Educational Impact Statement (EIS) Determination

PART A

1. **An Educational Impact Statement is required if:**
   - Your project is located in one or more of the school districts listed below — and
   - Requires Land Use Commission review — and
   - Meets one of the requirements listed below:

☐ Yes ☐ No 100 or more single-family units are proposed.

☐ Yes ☐ No 200 or more multifamily units are proposed.

☐ Yes ☐ No 100 or more multifamily units are proposed and a tax credit is requested.

☐ Yes ☐ No Project will demolish more than 50 residential existing units in a structure more than 20 years old.

2. **Please check the appropriate school district(s):**

☐ Austin Independent School District

☐ Leander Independent School District

☐ Pflugerville Independent School District

☐ Hays County Independent School District

☐ Del Valle Independent School District

☐ Round Rock Independent School District

☐ Manor Independent School District

If an Educational Impact Statement (EIS) is required, please complete the Educational Impact Analysis (EIA) Part B on the next page.

Educational Impact Analysis Form

PART B

For Office Use Only

Case Manager: _____

Applicant/Agent: _____

Case Number: _____

Project Name: _____

Project Address: _____

Proposed Use: _____

1. **Existing Residential Units**

   Existing Number of Residential Units: _____

   Number of existing residential units to be demolished: _____

   Age of units to be demolished (years): _____

2. **Proposed Development**

   Gross Project Acreage: _____

   Number of lots: _____

   Lots per acre: _____

3. **Proposed Residential Units**

   Proposed number of Residential Units: _____

   Size of proposed units in square feet (specify range): _____ to _____

   Number of bedrooms per unit: _____

4. Estimated Selling / Rental Price (Existing and Proposed)

Estimated selling price of units (specify range): _____ to _____

Estimated rental rates (if applicable): _____

Range of monthly rental rates to be demolished: _____ to _____

Estimated increase in rental rates (specify percentage of increase): _____

If project is multifamily, will a tax credit be applied for as part of the Smart Housing™ Program?

☐ Yes ☐ No

Number of Certified Affordable Dwelling Units (Existing or Proposed): _____

5. Off-Site Family Amenities Existing Within One Mile of Project

(Open to the public – attach location plan)

Parks/Greenbelts: _____

Recreation Centers: _____

Public Schools: _____

6. Parkland Dedication

Parkland dedication required? ☐ Yes ☐ No

If yes, please indicate if applicant plans to request fee in lieu or provide parkland:

Fee: ☐ Yes ☐ No

Land: ☐ Yes ☐ No

7. On-Site Family Amenities Proposed

Will space be provided for childcare services? ☐ Yes ☐ No ☐ Unknown at this time

Amount of open space required in acres: _____

Amount of open space provided in acres: _____

Other proposed amenities: (pools, clubhouse, recreation area):

_____

8. Transportation Linkages

Closest Public Transit Location: _____

Pedestrian/Bike Routes: _____

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