

Contact Information			
Owner		Applicant or Agent	
Mailing Address		Mailing Address	
Phone		Phone	
Email		Email	
Additional Information			
Additional information about Residential Review can be found at: www.austintexas.gov/department/residential-building-review			

Authorization
<p><input type="checkbox"/> I agree that this application is good for twelve (12) months after the date it is filed, and will expire if not approved for compliance within that time frame. If the application expires, a new submittal will be required as well as compliance with current code.</p> <p><input type="checkbox"/> I hereby certify that, to the best of my knowledge and ability, the information provided in this application is complete and accurate.</p> <p><input type="checkbox"/> I understand that in accordance with Sections 25-1-411 and 25-11-66 of the Land Development Code (LDC), non-compliance with the LDC may be cause for the Building Official to suspend or revoke a permit and/or license.</p> <p><input type="checkbox"/> I further acknowledge that, should any information contained herein prove incorrect, the building official may suspend or revoke any resulting permit and/or license.</p> <p><input type="checkbox"/> I am the record owner of this property and authorize the agent/applicant listed above to apply for and acquire a permit on my behalf.</p> <p><input type="checkbox"/> I have checked for any property-specific information that may affect the review and/or construction of this project, including but not limited to: any subdivision notes, deed restrictions, restrictive covenants, zoning conditional overlays, and/or other requirements specific to proposed development on this property (collectively, the "Property Information"), located at: _____.</p> <p><input type="checkbox"/> I understand that the review of this project by the City of Austin will not include a review of any private restrictive covenants or deed restrictions that may apply to this property.</p> <p><input type="checkbox"/> I am responsible for any conflicts between the Property Information and the request submitted to the City of Austin. I further acknowledge that I understand the implications of use and/or development restrictions that are a result of the Property Information. Additionally, I understand that the issuance of a City permit for this project does not affect the enforceability of any private restrictive covenants applicable to the property.</p> <p><input type="checkbox"/> I understand that if requested I must provide copies of any and all of the Property Information that may apply to this property.</p> <p>Owner's signature: _____ Date: _____</p> <p>Applicant's signature: _____ Date: _____</p>

Required Supplemental Documentation
<p>I have included the following applicable documentation:</p> <p><input type="checkbox"/> Letters of Authorization from owners of adjoining properties (as applicable)</p> <p><input type="checkbox"/> Plot plan with fence location and height indicated (required)</p> <p><input type="checkbox"/> Image or drawing depicting fence design (required)</p> <p><input type="checkbox"/> Topographic information (as applicable)</p> <p><input type="checkbox"/> Labeling of Commercial or Industrial adjoining property (as applicable)</p> <p><input type="checkbox"/> Labeling of all climbable structures and hazards (as applicable)</p> <p><input type="checkbox"/> If fence posts are proposed within the critical root zone of a regulated tree, a Tree Ordinance Review Application is needed.</p> <p><input type="checkbox"/> Other: _____</p>

About the Review Disciplines

Flood Plain Review – Any work requiring a permit on property located within 100 feet of the 100-Year floodplain will require additional review. If review is anticipated, include supporting information such as FEMA elevation certificate form 086-0-033 and/or topographic surveys referencing NAVD88. Fences shall not obstruct the flow of floodwater and shall not cause adverse flood impacts. To check your property for proximity to a flood plain visit www.ATXFloodPro.com or the City's [Floodplain Development Information](#) website.

Utilities – Fences should not conflict with utility meters or wastewater cleanouts. Contact [Austin Water Utility](#) for additional information.

Tree Review – All design proposals must abide by the Tree Preservation Criteria set forth in [Section 3.5.2 of the City of Austin's Environmental Criteria Manual](#). Cut and fill is limited to 4" within ½ Critical Root Zones (foundations cannot adhere to this), canopy removal is limited to 25% or less per tree, and 50% or more of the full Critical Root Zone must be kept at natural grade with natural ground cover. If proposing to remove a tree that is dead, diseased or an imminent hazard, please provide a Tree Risk Assessment from a Certified Arborist and/or photographic evidence.