



Temporary Building Permit Request

I, _____, do hereby certify that I am the Owner Owner's Agent of the property indicated below and in that capacity do herewith submit this application as my request for a Temporary Building Permit pursuant to Section 25-11-35 of the City of Austin Land Development Code (LDC).

This application is for: New Construction/Additions

Job Address: _____

Scope of Work Description for This Temporary Permit:

Furthermore, I certify and acknowledge that:

- 1. A building permit application, with required plans and updates, has been submitted on (date): _____.
- 2. Permit fees will be calculated per the fee schedule for Temporary Building permits. Each trade will be charged separate fees. These fees are in addition to all other fees that will be incurred for the issuance of the full permits.
- 3. Issuance of this temporary permit is authority to proceed with work, which shall be done in accordance with all applicable codes, ordinances, and as per **25-11-35 – Temporary Building Permit**, which states:
 - (A) The building official may issue a temporary building permit to authorize construction of a portion of a building, structure, or building service equipment before the plans and specifications for the entire project have been submitted or approved if the applicant files information and detailed statements describing the activity to be performed and the building official determines that the activity complies with this title.
 - (B) The permittee under a temporary building permit proceeds with construction at the permittee's risk. A temporary building permit does not guarantee that a permit for the entire building or structure will be approved. **A permittee does not acquire vested rights under a permit issued under this section.**
 - (C) The building official shall provide a permittee with written documentation stating that the permittee does not acquire vested rights under a temporary building permit.

Source: Section 13-1-741(c); Ord. 990225-70; Ord. 031211-11.
This document will also serve the purpose as required by 25-11-35(C), above.
- 4. I acknowledge that a copy of the updated plans, the Industrial Waste letter if applicable to project, along with a copy of the review comments are required to be onsite for inspector's review. If health review is applicable, this must be completed and approved before issuance of temporary building permit. Any scope of work that is not on the updated plans or noted in the review comments letter will not be inspected.
- 5. Plumbing fixture counts are required to be reviewed and approved before issuance of the temporary permit. If plumbing work is required, all water and waste water fees must be paid prior to application of Temporary Building Permit. Meter or Tap receipts are required prior to issuance of permit.
- 6. The project must have completed at least one round of review with comments and an update submittal must be received prior to issuance of the Temporary Building Permit. An additional set of updated plans should be submitted along w/application to provide a set to field inspections.

7. I shall assume all liability resulting from damages or subsequent corrections associated with the work performed. I agree that work performed pursuant to this authorization shall not be covered up prior to inspection and that no work will proceed beyond the scope of the temporary building permit without the approval of plans and issuance of plans and issuance of required building permits.

NOTE: Applications for Temporary Building Permits may take 3-5 business days to process.

Owner/Agent Signature: _____ Application Date: _____

Owner/Agent Printed Name: _____

Email/Phone: _____

For Office Use Only

Approved Denied Application Date: _____ Plan Review Folder No: _____

All The Following Requirements Have Been Met:

- 1. Complete Building Application And All Requirements Have Been Submitted: Yes No
- 2. Approved Consolidated Site Plan Or Equivalent Or Approved Site Plan Exemption Form: Yes No
- 3. Completed Temporary Permit Form: Yes No

Electrician Name: _____ Phone: _____

Company Name: _____

Plumber Name: _____ Phone: _____

Company Name: _____

Mechanical Name: _____ Phone: _____

Company Name: _____

Coordinator: _____

Reason(s) for Denial:

SAVE Form