



Quick Turnaround Permit

Allows certain occupancy types and small projects to be processed within a 24 hour period. Quick Turnaround submittals are limited to a review and evaluation by a Building Plans Examiner.

Quick Turnaround (QT) Eligible Projects/Checklist

Please mark the appropriate category that captures the scope of your project. Projects without a completed QT Checklist will not be accepted. A Commercial Building Application and a Commercial Building Application Checklist must also accompany all Quick Turnaround submittals.

Tenant Finish-Outs and Interior Remodels

- Less than 5,000 square feet
- Administrative/Business/Professional Offices (no medical or veterinary offices)
- Retail Sales Occupancies (no work which includes storage racking systems)
- **Cannot add new electrical services > 200A, 1 Phase; or ≥ 350A 3 phase; or ≥ 277V on any phase**
- **Cannot involve work with gas lines**
- **Cannot store, use, or dispense hazardous materials**
- **Cannot modify structural framing members (ex: balconies, stairs & decks)**
- **Cannot involve access control or special egress devices**
- **Cannot involve corridors in non-sprinklered buildings**
- **Cannot add materials or architectural features that affect fire protection systems**

Exterior Remodels to Business/ Residential/ Mercantile Occupancies

- Includes exterior siding/weather coverings, new awnings, re-roof, window/door replacements (must supply manufacturer specs showing compliance with IECC)
- **Cannot modify structural framing members**
- **Cannot increase square footage**
- **Cannot increase height more than 6 feet**

Foundation Repair

Portable Classroom Buildings

- Limited to AISD schools and school districts that are part of an interlocal agreement

Unoccupied and Minor Structures

- Carports
- Free-standing pavilions not associated with restaurants, rooftops, or other assembly occupancies
- Dumpster enclosures
- ATMs
- Playground shade structures
- Retaining walls

Multi-Family and Condo Interior Unit Remodels

- Includes kitchen and bathroom remodels
- **Cannot increase square footage of the units**
- **Cannot modify structural framing**

Cell Towers, Satellite Dishes, and Rooftop Antennae

- Modifications, replacements, and repairs with no new electrical service or generator installation

Photovoltaic Solar Panel Systems

- See QT PV Solar Requirements: <http://www.austintexas.gov/page/building-applications#com>
- Commercial and Multi-Family projects
- Cannot include stored energy systems

NOTE: If the reviewer determines that the project scope and/or complexity exceeds the limitations of the QT Eligible list, the project will be reclassified as a 7 or 15 Business Day Review (as applicable) and will be subject to the associated submittal requirements and applicable fees. QT fees will not be refunded.

Signature: _____ Date: _____

Printed Name: _____





7 Business Day Review Permit

Allows small commercial remodels of certain occupancy types and small projects to be processed within a 7 business day period. 7 Business Day submittals are reviewed and evaluated by all appropriate review teams.

7 Business Day Review (Small Commercial Remodel) Project/Checklist

Please mark the appropriate category that captures the scope of your project. Projects without a completed 7 Day Checklist will not be accepted. A Commercial Building Application and a Commercial Building Application Checklist must also accompany all 7 Business Day submittals.

Remodels and Tenant Finish-Outs

- Less than 5,000 square feet
 - Change of use to retail or administrative office with or without remodel
 - School interior remodel
 - Medical or veterinary office
 - Food service establishments
 - Retail sales for the display and sale of upholstered furniture or mattresses
- Between 5,000 - 10,000 square feet
 - Administrative/Business/Professional Offices (no medical or veterinary offices)
 - Retail Sales Occupancies
- **Cannot store, use, or dispense hazardous materials**

Retrofit of Sprinkler Systems for Existing Buildings

Replacement/new installations of walk-in coolers and freezers, refrigeration reach-ins, boilers, chillers and cooling towers.

Cell towers with new electrical service/generator or energy storage system.

Swimming Pools

Repair/remodel of exterior balconies/stairs

- Can include modification to the structural framing system
- **Cannot increase square footage**

Amnesty Certificate of Occupancy

- Does not include remodels

Occupant load cards (SROs, multiple layout, occupant load increases)

Minor Revisions

- Limited to only one review discipline
- Deferred Submittals
- Includes new construction, addition, and remodel projects
- **Cannot increase square footage**

Portable Classroom/Office Building

- [See Portable/Prefab Submittal Requirements](#)

Site Plan Only Updates

- Applies to red stamped site plans for new construction only

NOTE: If the reviewer determines that the project scope and/or complexity exceeds the limitations of the 7 Business Day Eligible Projects List, the project will be reclassified as a 15-business-day-review and will be subject to the associated submittal requirements and applicable fees.

Signature: _____ Date: _____

Printed Name: _____

SAVE Form

Building Codes with Local Amendments

www.austintexas.gov/page/codes-and-technical-information