



## Quick Turnaround Permit

Allows certain occupancy types and small projects to be processed within a 24 hour period. Quick Turnaround submittals are limited to a review and evaluation by a Building Plans Examiner.

### Quick Turnaround (QT) Eligible Projects/Checklist

Please mark the appropriate category that captures the scope of your project. Projects without a completed QT Checklist will not be accepted. A Commercial Building Application and a Commercial Building Application Checklist must also accompany all Quick Turnaround submittals.

**Tenant Finish-Outs and Interior Remodels**

- Less than 5,000 square feet
- Administrative/Business/Professional Offices (no medical or veterinary offices)
- Retail Sales Occupancies (no work which includes storage racking systems)
- **Cannot involve work with gas lines**
- **Cannot store, use, or dispense hazardous materials**
- **Cannot modify structural framing members (ex: balconies, stairs & decks)**
- **Cannot involve access control or special egress devices**
- **Cannot involve corridors in non-sprinklered buildings**
- **Cannot add materials or architectural features that affect fire protection systems**

**Exterior Remodels to Business/ Residential/ Mercantile Occupancies**

- Includes exterior siding/weather coverings, new awnings, re-roof, window/door replacements (must supply manufacturer specs showing compliance with IECC)
- **Cannot modify structural framing members**
- **Cannot increase square footage**
- **Cannot increase height more than 6 feet**

**Foundation Repair**

**Portable Classroom Buildings**

- Limited to AISD schools and school districts that are part of an interlocal agreement

**Unoccupied and Minor Structures**

- Carports
- Free-standing pavilions not associated with restaurants, rooftops, or other assembly occupancies
- Dumpster enclosures
- ATMs
- Playground shade structures
- Retaining walls

**Multi-Family and Condo Interior Unit Remodels**

- Includes kitchen and bathroom remodels
- **Cannot increase square footage of the units**

**Cell Towers, Satellite Dishes, and Rooftop Antennae**

- Modifications, replacements, and repairs with no new electrical service or generator installation

**Photovoltaic Solar Panel Systems**

- See QT PV Solar Requirements: <http://www.austintexas.gov/page/building-applications#com>
- Commercial and Multi-Family projects
- Cannot include stored energy systems

**NOTE:** If the reviewer determines that the project scope and/or complexity exceeds the limitations of the QT Eligible list, the project will be reclassified as a 7 or 15 Business Day Review (as applicable) and will be subject to the associated submittal requirements and applicable fees. QT fees will not be refunded.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

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## 7 Business Day Review Permit

Allows small commercial remodels of certain occupancy types and small projects to be processed within a 7 business day period. 7 Business Day submittals are reviewed and evaluated by all appropriate review teams.

### 7 Business Day Review (Small Commercial Remodel) Project/Checklist

Please mark the appropriate category that captures the scope of your project. Projects without a completed 7 Day Checklist will not be accepted. A Commercial Building Application and a Commercial Building Application Checklist must also accompany all 7 Business Day submittals.

**Remodels and Tenant Finish-Outs**

- Less than 5,000 square feet
  - Change of use with or without remodel
  - School interior remodel
  - Medical or veterinary office
  - Food service establishments
  - Retail sales for the display and sale of upholstered furniture or mattresses
- Between 5,000 - 10,000 square feet
  - Administrative/Business/Professional Offices (no medical or veterinary offices)
  - Retail Sales Occupancies
- **Cannot store, use, or dispense hazardous materials**

**Retrofit of Sprinkler Systems for Existing Buildings**

**Replacement/new installations of walk-in coolers and freezers, refrigeration reach-ins, boilers, chillers and cooling towers.**

**Cell towers with new electrical service/generator or energy storage system.**

**Swimming Pools**

**Repair/remodel of exterior balconies/stairs**

- Can include modification to the structural framing system
- **Cannot increase square footage**

**Amnesty Certificate of Occupancy**

- Does not include remodels

**Occupant load cards (SROs, multiple layout, occupant load increases)**

**Minor Revisions**

- Limited to only one review discipline
- Deferred Submittals
- Includes new construction, addition, and remodel projects
- **Cannot increase square footage**

**Portable Classroom/Office Building**

- [See Portable/Prefab Submittal Requirements](#)

**Site Plan Only Updates**

- Applies to red stamped site plans for new construction only

**NOTE:** If the reviewer determines that the project scope and/or complexity exceeds the limitations of the 7 Business Day Eligible Projects List, the project will be reclassified as a 15-business-day-review and will be subject to the associated submittal requirements and applicable fees.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**SAVE Form**

### Building Codes with Local Amendments

[www.austintexas.gov/page/codes-and-technical-information](http://www.austintexas.gov/page/codes-and-technical-information)