

ePLAN REVIEW: LOGGING INTO PROJECTDOX FOR THE FIRST TIME

1. Email Invitation

After submitting an application and paying fees on the [AB+C portal](#), applicants will receive an email with a temporary log-in password and project link. *(If you do not receive an email, check your spam folder for mail from ePlanReview@AustinTexas.Gov)*

2. Web Browser Requirements

You will need Internet Explorer (IE) version 10 or greater. Though ProjectDox runs in other browsers (Chrome, Firefox, etc.), you can only view reviewer changemarks in IE.

3. Disable Pop-Up Blockers

ProjectDox displays plans in pop-up windows, so the browser's pop-up blockers must be disabled. If ProjectDox does not open after logging in, a pop-up blocker has prevented the main project window from opening.

4. Create ProjectDox Profile

The email's "Login to ePlan" link opens the ProjectDox log-in screen. Enter your email address and the temporary password.

5. Create a New Password

Create a new password after entering your contact information at the "Profile" screen. Also enter a security question.

6. Install ProjectDox Components

At the log-in screen, click the "Install ePlan Review Components" link to install ActiveX (required) and Silverlight (optional) components.