



## MEMORANDUM

**TO:** Austin City Council Members

**FROM:** Mayor Lee Leffingwell 

**DATE:** November 4, 2013

**SUBJECT:** Cancellation of Work Session and Curtailment of Nov. 7, 2013 Council Meeting

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Due to our ongoing disaster response efforts in southeast Austin, tomorrow's Council Work Session is cancelled and I have asked that we limit our deliberations at the Nov. 7, 2013 City Council meeting. This will allow our City departments to focus their efforts on recovery support for the affected neighborhoods.

On Nov. 7, we have added an item for Council action, formally declaring a local disaster, which is the key trigger for state action to request FEMA support.

Our intent on Thursday will be to take up items on the Consent Agenda, then take action on the local disaster declaration. I have asked staff to provide us with a list of discussion items that are particularly time-sensitive, which we can work through with the remainder of our time.

Because Planning and Zoning items are posted as time-certain, and must be re-noticed, they will be postponed and most likely will be taken up at the Dec. 12, 2013 City Council meeting.

Any of you who have toured the affected neighborhoods will know just how critical our support is to these residents. The effort put forth by our staff, local non-profits and volunteers has been exceptional in the first few days of our response. Postponing non-essential Council activity this week will allow that work to continue uninterrupted.

cc. Mark Ott, City Manager