



Special Events

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Food Vendors, Propane Use, Tents

General Requirements:

- One Temporary Use Permit per application (not required for City parks or State property)
- Tents must have a fire resistant stamp or certificate
- All food vendors, including out of town mobile vendors/trailers, must have a current health permit
- Each tent/temporary structure must be located a minimum of 20 ft. from any permanent structure
- Cooking booths must be separated from non-cooking booths by 10 ft.
- Vehicles must be parked a minimum of 20 ft. from each tent/temporary structure
- The total area of multiple tents placed side by side cannot exceed 700 sq. ft. total without a fire break of at least 12 ft.
- Enclosed tents require proper exiting and signage (battery back-up/tritium, 7 ft. high)
- Individual tents cannot exceed 700 sq. ft. without prior approval and inspection

Fire Extinguishers:

- Each vendor/ tent must have a 2A10BC rated fire extinguisher
- Any cooking operation involving combustible cooking media (frying vegetable or animal oils and fats) requires a Class K rated extinguisher, in addition to a 2A10BC rated fire extinguisher
- All fire extinguishers must have a current annual inspection

Propane:

- Each 10' x 10' tent may have two appliances that use propane (100 lbs. per appliance, 200 lb. max)
- Propane bottles must be placed securely at the rear of the tent for emergency access
 - Emergency access must not require tent entry
- Fryers must be placed at the rear of the tent and NOT next to the propane bottle
- Spare propane bottles are not allowed in the tents
 - Designated area for spare and empty propane tanks must be established
- Propane appliances must have LPG stamped on their hoses

Grills & Pits:

- No grilling with charcoal or wood is allowed under any tented structure
- Any solid fuel appliances should have a cover (grills & pits)
- Outside BBQ pits with stacks must have a 5 ft. clear circumference from combustibles, a 15 ft. clearance above the stacks and a distance of 10' from any permanent structure
- Homemade LPG appliances will be inspected individually and may not be authorized without an engineer's certificate

ALL mobile vendors/trailers at special events are subject to a fire inspection.