



City of Austin

OUTDOOR MUSIC VENUE APPLICATION

INSTRUCTIONS: Please carefully read each section of this application. Print the application, legibly fill out all fields and attach a site plan that includes stage layout and any additional documentation. Completion of all fields and attachments is required prior to approval of an outdoor music venue permit. Once completed, hand deliver to the Development Assistance Center (DAC) 505 Barton Springs Rd., Attn: Viktor Auzenne. You can also scan the completed application and email it to viktor.auzenne@austintexas.gov and music@austintexas.gov, or fax to 512 974-2934. For additional information, contact Viktor Auzenne 974-2941.

The Music Office is required under Section 9-2-50 (Music Office Review) in Chapter 9-2 of the sound ordinance to conduct an appropriate level evaluation, based on the type of permit being requested and the potential impact to the surrounding community. This investigation may include on-site inspections including sound measurements and discussions with nearby residents and business owners, and any additional research relevant to assessing potential impacts. When reviewing and making recommendations regarding annual outdoor music venue permit applications, the Music Office coordinates with multiple departments including Austin Police Department (APD) and Austin Fire Department (AFD).

FEES AND TIMELINE

NOTIFICATION FEE FOR OUTDOOR MUSIC VENUE APPLICATION: \$241.00

This fee is required under Section 9-2-54 (Notice of Application) for notification of single-family owners within 600 feet of the site, multi-family use located adjacent to the site, or registered neighborhood organizations whose declared boundaries are within 600 feet of the site. A check in the amount of \$241.00 is due at the time of application for OMV permit applications.

TIMELINE: Per City Code, the Music Office is to receive an application from the DAC within three business days of submittal. The Music Office will conduct an appropriate level investigation based on the type of permit sought and its potential impacts to the surrounding community. The Music Office will then prepare a report recommending approval or denial of the application and any appropriate conditions and restrictions, and return it to the Planning and Development Review (PDR) Office. The final determination will be made by the PDR Office no later than 45 days after the application is submitted.

PERMIT FEE: If the permit is approved, an additional check made payable to the City of Austin in the amount of \$61.64 will be due at the time the permit is picked up by the applicant.

VENUE INFORMATION

VENUE NAME:		VENUE ADDRESS:	
VENUE MANAGER:	Name:	Email:	
	Phone:	Cell:	
VENUE SIZE: (square feet)		VENUE CAPACITY: (inside/outside)	
DISTRICT: ___ Warehouse Entertainment ___ Sixth Street Entertainment ___ Other			
RESTAURANT GENERAL: (with 51% food sales) ___ Yes ___ No			

NAME/NUMBER/TYPE OF LIQUOR LICENSE: (please attach a copy of your license with any conditions; if no license, describe the status of the application)

APPLICANT INFORMATION

APPLICANT:	Name:	Title:
	Phone:	Email:
BUSINESS OWNER:	Name:	Email:
	Phone:	Cell:
PROPERTY OWNER:	Name:	Email:
	Phone:	Cell:
	Street Address: (City, State, Zip)	

AMPLIFIED SOUND

Amplified sound must be directed away from residences and comply with all conditions set forth in the Music Office sound impact plan. Please visit the Music Office website at <http://www.austintexas.gov/resident/music> for information regarding permit requirements. Contact Don Pitts at 512-974-7821 and David Murray at 512-974-7817, or music@austintexas.gov for additional information.

RESPONSIBLE PARTY IN CHARGE OF SOUND:	Name:	Email:
	Phone/Cell:	
NAME OF SOUND COMPANY: (if applicable)		Phone:
SOURCE OF SOUND:		TOTAL WATTAGE OF SYSTEM:
NUMBER AND SIZE OF SPEAKER CONES:		
SOUND MITIGATION MEASURES PLANNED OR IMPLEMENTED:		
PROPOSED HOURS OF AMPLIFIED SOUND:		
SUNDAY	to	THURSDAY to
MONDAY	to	FRIDAY to
TUESDAY	to	SATURDAY to
WEDNESDAY	to	

ENTERTAINMENT DISTRICT ALLOWANCES

IF YOUR VENUE IS WITHIN THE WAREHOUSE OR SIXTH STREET ENTERTAINMENT DISTRICT:

Sound equipment may be operated up to 85 decibels between the hours of 10:00 a.m. and 2:00 a.m., unless a more restrictive decibel limit is required as a condition of the Music Office sound impact plan.

IF YOUR VENUE IS LOCATED OUTSIDE EITHER DISTRICT:

Sound equipment may be operated up to 85 decibels or up to 70 decibels at a restaurant general (51% food sales), unless a more restrictive decibel limit is required as a condition of the Music Office sound impact plan. Sound equipment may be operated between the hours of 10:00 a.m. and:

1. 10:30 p.m. Sunday through Wednesday
2. 11:00 p.m. on Thursday
3. 12:00 a.m. midnight Friday or Saturday

REVOCAION OF A PERMIT

As stated in Section 9-2-65 (*Revocation of Live Music Permit*), the Music Office may recommend that a permit be revoked for repeatedly exceeding the allowable decibel limits, hours of permitted sound amplification or for violations of conditions required in the Music Office sound impact plan. The permit expires at midnight on the first anniversary of the date it was issued. It is the applicant's responsibility to apply for permit renewal prior to expiration. The accountable official may refuse to issue or renew an outdoor music venue permit if the permittee has been convicted of more than two permit violations under Chapter 9-2, or if the property where the sound equipment will be used has received more than two permit violations.

COMPLIANCE HISTORY

In the past year has any employee, agent or representative of the venue where sound equipment will be located received a citation(s) related to sound permit violations? Please list, if any, how many warnings and citations the venue has received and briefly explain the cause of each (no sound permit, playing past cut-off times, exceeding the decibel limits).

WARNINGS:	CITATIONS:

NEIGHBORHOOD OUTREACH

Applicant is encouraged to notify the neighborhoods and residents surrounding the proposed event location. A list of all Neighborhood Organizations who are registered with the City of Austin is available at www.ci.austin.tx.us/neighborhoodservices/default.htm. The Music Office staff can help you determine the extent of community outreach and notification that your proposed event requires.

NEARBY NEIGHBORS AND BUSINESSES YOU HAVE CONTACTED:

SIGNATURE

APPLICANT SIGNATURE	DATE
APPLICANT PRINTED NAME	

*This application **MUST BE FILLED OUT** in its entirety in order to be processed.*

CHECKLIST:

- Notification fee; check payable to City of Austin in the amount of \$241.00
- Permit fee; if approved, check payable to City of Austin in the amount of \$61.64
- Certificate of Occupancy
- TABC license
- Site plan showing existing site conditions and proposed development
- Stage layout